



ARCHITECT SECTION
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS AND PROFESSIONAL LAND SURVEYORS
Room 121A, 1400 E. Washington Avenue, Madison
Contact: Brittany Lewin 608-266-2112
October 8, 2014

The following agenda describes the issues that the Architect Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Architect Section.

AGENDA

1:00 P.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-2)**
- B. APPEARANCES – Secretary Dave Ross and Assistant Deputy Secretary Tom Engels – Department Updates and Q and A**
- C. Approval of Minutes-July 29, 2014 (3-4)**
- D. Administrative Matters**
- E. Speaking Engagement(s), Travel or Public Relation Request(s)**
 - 1) Member Board Chairs/Member Board Executives Conference, October 31-November 1, 2014, Indianapolis, IN
- F. NCARB Update**
- G. Informational Items**
- H. Items Added After Preparation of Agenda:**
 - 1) Introductions, Announcements and Recognition
 - 2) Presentations of Petition(s) for Summary Suspension
 - 3) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
 - 4) Presentation of Proposed Final Decision(s) and Order(s)
 - 5) Disciplinary Matters
 - 6) Administrative Matters
 - 7) Education and Examination Matters
 - 8) Credentialing Matters
 - 9) Practice Matters
 - 10) Legislation/Administrative Rule Matters
 - 11) Liaison Report(s)
 - 12) Informational Item(s)
 - 13) Speaking Engagement(s), Travel, or Public Relation Request(s)
- I. Public Comments**

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

J. Presentation and Deliberation of Proposed Stipulation(s), Final Decision(s) and Order(s) by the Division of Legal Services and Compliance:

- 1) 14 ARC 004 – Philip J. Silvestri (5-10)

K. Case Status Report (11)

L. Consulting with Legal Counsel

M. Deliberation of Items Received After Preparation of the Agenda

- 1) Professional Assistance Procedure (PAP)
- 2) Monitoring Matters
- 3) Administrative Warnings
- 4) Review of Administrative Warning
- 5) Proposed Stipulations, Final Decision(s) and Order(s)
- 6) Proposed Final Decision(s) and Order(s)
- 7) Orders Fixing Costs/Matters Related to Costs
- 8) Petition(s) for Summary Suspension(s)
- 9) Petition(s) for Extension of Time
- 10) Petition(s) for Re-hearings
- 11) Complaints
- 12) Education and Examination Matters
- 13) Credential Matters
- 14) Appearances from Requests Received or Renewed
- 15) Motions

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

N. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

ADJOURNMENT

**ARCHITECT SECTION
JOINT EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS
TELECONFERENCE MEETING MINUTES
July 29, 2014**

PRESENT: Michael Eberle (GoToMeeting), Matthew Fernholz (GoToMeeting), James Gersich, Gary Kohlenberg (GoToMeeting), Lawrence Schnuck (GoToMeeting)

STAFF: Brittany Lewin, Executive Director; Karen Rude-Evans, Bureau Assistant; Shawn Leatherwood, Rules Coordinator

CALL TO ORDER

Lawrence Schnuck, Section Chair, called the meeting to order at 1:00 p.m. A quorum of five (5) members was confirmed.

ADOPTION OF AGENDA

MOTION: James Gersich moved, seconded by Michael Eberle, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF APRIL 23, 2014

MOTION: James Gersich moved, seconded by Matthew Fernholz, to approve the minutes of April 23, 2014 as published. Motion carried unanimously.

CREDENTIALING MATTERS

NCARB and Canadian Architectural Licensing Authorities Mutual Recognition Agreement

MOTION: Michael Eberle moved, seconded by Matthew Fernholz, to become a signatory of the National Council of Architectural Registration Boards and Canadian Architectural Licensing Authorities Mutual Recognition Agreement and to authorize the Chair to sign the Letter or Undertaking. Motion carried unanimously.

CLOSED SESSION

MOTION: James Gersich moved seconded by Matthew Fernholz, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Lawrence Schnuck read the

language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Michael Eberle – yes; Matthew Fernholz – yes; James Gersich – yes; Gary Kohlenberg – yes; and Lawrence Schnuck – yes. Motion carried unanimously.

The Section convened into closed session at 2:25 p.m.

RECONVENE TO OPEN SESSION

MOTION: Gary Kohlenberg moved, seconded by Matthew Fernholz, to reconvene into open session. Motion carried unanimously.

The Section reconvened into open session at 2:45 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED IN CLOSED SESSION

MOTION: James Gersich moved, seconded by Matthew Fernholz, to reaffirm all votes made in closed session. Motion carried unanimously.

EDUCATION AND EXAMINATION MATTERS

CONTINUING EDUCATION WAIVER REQUESTS

Lawrence Schnuck recused himself and left the conversation for deliberation and voting in the matter concerning R.E

MOTION: James Gersich moved, seconded by Matthew Fernholz, to deny the request from R.E. for a Continuing Education Waiver of the 2014 Requirements. Motion carried unanimously.

MOTION: James Gersich moved, seconded by Matthew Fernholz, to grant an additional six months for S.W. to complete the continuing education requirements for the biennium ending July 31, 2014. Motion carried unanimously.

ADJOURNMENT

MOTION: James Gersich moved, seconded by Gary Kohlenberg, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:47 p.m.