



ACCOUNTING EXAMINING BOARD
Room 121C, 1400 East Washington Avenue, Madison
Contact: Brittany Lewin (608) 266-2112
February 11, 2016

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

9:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

A. Adoption of Agenda (1-4)

B. Approval of Minutes of November 10, 2015 (5-7)

C. Administrative Matters (8-11)

- 1) Election of Officers
- 2) Liaison Appointments and Delegated Authorities
- 3) Staff Updates
- 4) CPAVerify and Accountancy Licensee Database Update

D. Legislative and Administrative Rule Matters

- 1) Legislative Liaison Report
- 2) Wisconsin Senate Bill 532 and Assembly Bill 725
- 3) Update on Pending and Possible Legislative and Rulemaking Projects

E. Credentialing Matters

- 1) Inactive Licenses

F. Newsletter Review

G. Speaking Engagement(s), Travel, or Public Relation Request(s)

- 1) NASBA Annual Conference for Board of Accountancy Legal Counsel on March 15-17, 2016 in Tucson, AZ
- 2) NASBA Annual Conference for Executive Directors and Board Staff on March 15-17, 2016 in Tucson, AZ
- 3) NASBA Eastern Regional Meeting on June 7-9, 2016 in Asheville, NC
- 4) NASBA Annual Meeting on October 30-November 2, 2016 in Austin, TX

H. Deliberation on Items Added After Preparation of Agenda:

- 1) Introductions, Announcements and Recognition
- 2) Election of Board Officers
- 3) Appointment of Board Liaison(s)

- 4) Administrative Updates or Administrative Matters
- 5) Education and Examination Matters
- 6) Credentialing Matters
- 7) Practice Matters
- 8) Legislative and Administrative Rule Matters
- 9) Liaison Reports
- 10) Informational Items
- 11) Disciplinary Matters
- 12) Presentations of Petitions for Summary Suspension
- 13) Petitions for Designation of Hearing Examiner
- 14) Presentation of Proposed Stipulations, Final Decisions and Orders
- 15) Presentation of Proposed Final Decision and Orders
- 16) Presentation of Interim Orders
- 17) Petitions for Re-Hearing
- 18) Petitions for Assessments
- 19) Petitions to Vacate Orders
- 20) Requests for Disciplinary Proceeding Presentations
- 21) Motions
- 22) Petitions
- 23) Appearances from Requests Received or Renewed
- 24) Speaking Engagement(s), Travel, or Public Relation Request(s)

I. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

J. Credentialing Matters (12-14)

1) Application Reviews

- | | |
|-----------------------|-----------------------|
| 1. Anderson, Laura | 19. Holewinski, Jin |
| 2. Barats, Eduard | 20. Hurlbut, Nathan |
| 3. Berry, Matthew | 21. James, Kathryn |
| 4. Blend, Thomas | 22. Jefferies, Kelsey |
| 5. Booth, Kevin | 23. Jin, Shu |
| 6. Boucher, Joseph | 24. Kappeler, Marta |
| 7. Butendorf, Kori | 25. Kemmerling, James |
| 8. Castro, Amber | 26. Kolb, Jordan |
| 9. Courtney, Daniel | 27. Kosa, Adam |
| 10. Demario, Katelynn | 28. Kraus, Kelly |
| 11. Etheridge, Todd | 29. Kuester, Heather |
| 12. Felhofer, Nathan | 30. Le May, Amanda |
| 13. Fox, John | 31. Mathe CPA LLC |
| 14. Fuchs, Nicholas | 32. McIntosh, Jenni |
| 15. Geray, Felicia | 33. Miles, Timothy |
| 16. Hagan, Brian | 34. Miller, Edwin |
| 17. Haselton, Keith | 35. Mirsky, Andrew |
| 18. Hayes, Lauren | 36. Mlsna, Brittany |

37. Morrison, Britany
38. Oram, Karen
39. Pahl, Jennifer
40. Pieper, Jessie
41. Pomazal, Kevin
42. Poss, Bryant
43. Raskin, Eugene
44. Rasmussen, Bryce
45. Remiker, Robert
46. Rooker, Justin
47. Rossi, Ryan

48. Schroeder, Pamela
49. Simon, Nicholas
50. Smocke, Justin
51. Stini, Jason
52. Stutsman, Krissie
53. Thompson, Mallory
54. Wang, Min
55. Winkler, Eric
56. Van Lanen, Matthew
57. Van Pelt, Aron
58. Zawila, Steve

2) Endorsement Applicants Under Wis. Stat. 442.05

- | | |
|------------------------|-------------------------|
| 1. Alexandrou, Andreas | 8. O’Sullivan, Jessica |
| 2. Bantz, William | 9. Passaglia, Linda |
| 3. Benjamin, Heather | 10. Quackenboss, Ashley |
| 4. Haumersen, Alissa | 11. Ranguette, Renea |
| 5. Jochims, Joshua | 12. Richey, Jon |
| 6. Lapworth, Jonathan | 13. Salkowski, Brian |
| 7. Nelson, Michelle | |

3) Applications for Approval of Licensure

- | | | |
|-----------------------|---------------------------|-----------------------------|
| 1. Anderson, Joclyn | 20. Henika, Michael | 38. Raza, Syed |
| 2. Anderson, Rebecca | 21. Jensen, Nicole | 39. Rheinschmidt,
Andrew |
| 3. Bailey, Sean | 22. Johannsen, Travis | 40. Richmond, Alicia |
| 4. Bauer, Andrew | 23. Justin, Joshua | 41. Scheffer, Stacy |
| 5. Bemis, Brady | 24. Kenas, Gregory | 42. Schneider, Kelly |
| 6. Bestick, Samantha | 25. Kindler, Sarah | 43. Schuh, Stefanie |
| 7. Bohne, Chad | 26. Kritner, Michael | 44. Selix, Claire |
| 8. Boutelle, James | 27. Loomis, Kate | 45. Singletary, Brigitte |
| 9. Broenen, Chloe | 28. Miller, Samuel | 46. Sippl, Michelle |
| 10. Brownlow, Miranda | 29. Moriarty, Emily | 47. Van Hoorn, Michael |
| 11. Canadeo, Andrea | 30. Murray, Heather | 48. Videen, Abby |
| 12. Court, Ali | 31. Nett, Jamie | 49. Witt, Nathan |
| 13. Dati, Alex | 32. Olson, Kimberly | 50. Wojciechowski,
Aaron |
| 14. Duessing, Amanda | 33. Oszman, Zachary | 51. Wolters, Jessica |
| 15. Dunbar, Nicole | 34. Otero, Tess | 52. Yaeger, Joseph |
| 16. Frigo, Maria | 35. Peterson, Christopher | 53. Zimmer, Kellan |
| 17. Grunke, Wesley | 36. Peterson, Lynn | |
| 18. Hall, Clenton | 37. Quandt, Samantha | |
| 19. Heim, Brian | | |

K. Deliberation on Division of Legal Services and Compliance (DLSC) Matters

1) Proposed Stipulation and Final Decision and Order

1. 14 ACC 025 – John W. Torgerson (**15-22**)
2. 15 ACC 012 – Linda A. Swift (**23-28**)

L. Deliberation of Items Added After Preparation of the Agenda

- 1) Education and Examination Matters
- 2) Credentialing Matters

- 3) Disciplinary Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petitions for Summary Suspensions
- 7) Petitions for Designation of Hearing Examiner
- 8) Proposed Stipulations, Final Decisions and Order
- 9) Administrative Warnings
- 10) Review of Administrative Warnings
- 11) Proposed Final Decision and Orders
- 12) Matters Relating to Costs/ Orders Fixing Costs
- 13) Case Closings
- 14) Proposed Interim Orders
- 15) Petitions for Assessments and Evaluations
- 16) Petitions to Vacate Orders
- 17) Report from Department Auditor
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

M. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

N. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

O. Open Session Items Noticed Above not Completed in the Initial Open Session

P. APPEARANCE Al Rohmeyer, Division Administrator – Division of Legal Services and Compliance

ADJOURNMENT

ACCOUNTING EXAMINING BOARD
Room 121C, 1400 East Washington Avenue, Madison
Contact: Brittany Lewin (608)266-2112
MEETING MINUTES
November 10, 2015

PRESENT: Joseph Braunger, Todd Craft, Gerald Denor (*via GoToMeeting,*) Kathleen LaBrake (*via GoToMeeting,*) Glenn Michaelsen, John Scheid

EXCUSED: Christine Anderson

STAFF: Brittany Lewin, Executive Director; Nifty Lynn Dio, Bureau Assistant; and other DSPS Staff

CALL TO ORDER

John Scheid, Board Chair, called the meeting to order at 9:04 a.m. A quorum of six (6) members was confirmed.

ADOPTION OF AGENDA

MOTION: Gerald Denor moved, seconded by Todd Craft, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF SEPTEMBER 8, 2015

MOTION: Glenn Michaelsen moved, seconded by Kathleen LaBrake, to approve the minutes of September 8, 2015 as published. Motion carried unanimously.

LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS

Update on Pending and Possible Legislative and Rulemaking Projects

MOTION: Gerald Denor moved, seconded by Joseph Braunger, to support immediate participation in NASBA's Accountancy License Database and CPAVerify. Motion carried unanimously.

CLOSED SESSION

MOTION: Glenn Michaelsen moved, seconded by Todd Craft, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). John Scheid, Board Chair, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Joseph Braunger-yes; Todd Craft-yes; Gerald Denor-yes, Kathleen

LaBrake-yes; Glenn Michaelsen-yes and John Scheid-yes. Motion carried unanimously.

The meeting convened to Closed Session at 10:48 a.m.

RECONVENE TO OPEN SESSION

MOTION: Joseph Braunger moved, seconded by Todd Craft, to reconvene into open session. Motion carried unanimously.

The meeting reconvened into Open Session at 11:15 a.m.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

MOTION: Glenn Michaelsen moved, seconded by Gerald Denor, to affirm all votes made in closed session. Motion carried unanimously.

CREDENTIALING MATTERS

Application Reviews

MOTION: Kathleen LaBrake moved, seconded by Gerald Denor, to approve the applications of those listed below for Certified Public Accountant Certification and Licensure once all requirements have been met. Motion carried unanimously.

- | | |
|-------------------------|----------------------------|
| 1. Barnes, Blake | 20. Martinez, Alexander |
| 2. Barrett, Christopher | 21. McCoy, Elizabeth |
| 3. Blackford, Derek | 22. Olson, Levi |
| 4. Chance, Lauren | 23. Park, Edwin |
| 5. Chen, Xiangrong | 24. Passella, Megan |
| 6. Clary, Joseph | 25. Pederson, Michael |
| 7. Eronson, Jewel | 26. Perkins, M. Susan |
| 8. Gehrig, Skie | 27. Peterson, Timothy |
| 9. Gleisner, Bob | 28. Platto, Scott |
| 10. Gmeinder, Benjamin | 29. Resch, Jessica |
| 11. Hare, James | 30. Robertson, Andrew |
| 12. Heth, Eric | 31. Romersi, Angela |
| 13. Hyman, Daniel | 32. Sanner, Nathan |
| 14. Iris, Ahmet | 33. Schwagerl, Joshua |
| 15. Jansen, Bradley | 34. Updike, Adam |
| 16. Klingsporn, Bradley | 35. Vanden Heuvel, Jessica |
| 17. Kurey, Benjamin | 36. Wiedl, Andrew |
| 18. Langley, Tara | 37. Williams, Daniel |
| 19. Leitzen, Valerie | 38. Wu, Xiaoqi |

Applications for Approval of Licensure

MOTION: Glenn Michaelsen moved, seconded by Kathleen LaBrake, to approve the applications of those listed below for Certified Public Accountant Certification and Licensure once all requirements have been met. Motion carried unanimously.

- | | | |
|--------------------------|-----------------------|-----------------------------|
| 1. Ausloos, Daniel | 20. Hartung, Alyssa | 40. Salhi, Omar |
| 2. Baker, Genea | 21. Hau, Dustin | 41. Senkbeil, Amanda |
| 3. Becker, Brent | 22. Jansen, Jacob | 42. Sexton, Joshua |
| 4. Berg, Kimberly | 23. Januchowski, Troy | 43. Shea, Kaitlin |
| 5. Berndt, Danielle | 24. Jussila, Mitchell | 44. Shertok, Jonathan |
| 6. Bowar, Timothy | 25. Klemp, Brittany | 45. Siegmann, Jennifer |
| 7. Burkett, Jacob | 26. Lent, Jason | 46. Smith, Heather |
| 8. Carlson, Austin | 27. Loppnow, Cory | 47. Smithyman, Taylor |
| 9. Check, Jeremy | 28. MacDonald, Anne | 48. Splinter, Robert |
| 10. Denure, Mitchell | 29. Massey, Mallory | 49. Sutter, Danelle |
| 11. Daley, Mackenzie | 30. Meeusen, Joseph | 50. Tatintsev, Geno |
| 12. Dix, Kayla | 31. Merg, Alexander | 51. Ude, Rachel |
| 13. Duncan, Kayla | 32. Neuville, Joseph | 52. Vander Loop,
Lindsey |
| 14. Ells, Nolan | 33. Nielsen, Troy | 53. Vrakas, Justin |
| 15. Erlwig, Amy | 34. Niemann, Joseph | 54. Ward, Jared |
| 16. Fedrigo,
Dominick | 35. Noltner, Lauren | 55. Wolfe, Julie |
| 17. Gabriel, Nicole | 36. Pflum, Justin | 56. Zaffrann, Robert |
| 18. Gollon, Candice | 37. Pribek, Jay | 57. Zaletel, Brian |
| 19. Gonzalez, Luz | 38. Rageth, Jordan | |
| | 39. Ramsey, Rebecca | |

DELIBERATION ON PROPOSED STIPULATION AND FINAL DECISION AND ORDER

14 ACC 002 – James F. Pirc

MOTION: John Scheid moved, seconded by Todd Craft, to accept the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against **James F. Pirc** DLSC case number **14 ACC 002**. Motion carried unanimously.

ADJOURNMENT

MOTION: Joseph Braunger moved, seconded by Kathleen LaBrake, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:36 a.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Nifty Lynn Dio, Bureau Assistant		2) Date When Request Submitted: 12/15/15 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting									
3) Name of Board, Committee, Council, Sections: Accounting Examining Board											
4) Meeting Date: 02/11/16	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Updates 1. Election of Officers 2. Liaison Appointments and Delegated Authorities									
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A									
10) Describe the issue and action that should be addressed: 1. Elect Officers for 2016 2. The Chair Appoints Liaisons 3. The Board should consider continuation or modification of previously delegated authorities											
11) Authorization <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%; border-bottom: 1px solid black;">Nifty Lynn Dio</td> <td style="width: 30%; border-bottom: 1px solid black; text-align: right;">12/15/2015</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Signature of person making this request</td> <td style="border-bottom: 1px solid black; text-align: right;">Date</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Supervisor (if required)</td> <td style="border-bottom: 1px solid black; text-align: right;">Date</td> </tr> <tr> <td colspan="2" style="border-bottom: 1px solid black;">Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date</td> </tr> </table>				Nifty Lynn Dio	12/15/2015	Signature of person making this request	Date	Supervisor (if required)	Date	Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date	
Nifty Lynn Dio	12/15/2015										
Signature of person making this request	Date										
Supervisor (if required)	Date										
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date											
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.											

ELECTION OF OFFICERS

2015 OFFICER ELECTION RESULTS	
Board Chair	John Scheid
Vice Chair	Todd Craft
Secretary	Gerald Denor
2015 LIAISON APPOINTMENTS	
Credentialing Liaison(s)	Gerald Denor (Alternate: Todd Craft)
DLSC Liaison(s) (including PAP and Monitoring)	Gerald Denor (Alternate: Glenn Michaelsen)
Newsletter Liaison	John Scheid
2014 SCREENING PANEL APPOINTMENTS	
January-December 2014	John Scheid, Glenn Michaelsen, Todd Craft, Gerald Denor

DELEGATION OF AUTHORITY

MOTION: John Scheid moved, seconded by Gerald Denor, that the Board delegates authority to the Chair to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair has the ability to delegate this signature authority to the Board’s Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

MOTION: Glenn Michaelsen moved, seconded by Todd Craft, in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department where knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

MOTION: Glenn Michaelsen moved, seconded by Todd Craft, to adopt the “Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor” document. Motion carried unanimously.

MOTION: John Scheid moved, seconded by Todd Craft, to delegate authority to the Credentialing Liaison(s) to address all issues related to credentialing matters. Motion carried unanimously.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Kelley Sankbeil Monitoring Supervisor Division of Legal Services and Compliance		2) Date When Request Submitted: January 9, 2016 Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 													
3) Name of Board, Committee, Council, Sections: Accounting Examining Board															
4) Meeting Date: February 11, 2016	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Delegation of Authority to Monitoring Liaison and Department Monitor													
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:													
10) Describe the issue and action that should be addressed: Delegated Authority Motion: <i>“ _____ moved, seconded by _____ to adopt/reject the Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor document as presented in today’s agenda packet.”</i>															
<table style="width: 100%; border: none;"> <tr> <td style="width: 10%; border: none;">11)</td> <td style="width: 60%; border: none; text-align: center;"> </td> <td style="width: 30%; border: none; text-align: center;"> Authorization January 9, 2016 </td> </tr> <tr> <td style="border: none;">Signature of person making this request</td> <td style="border: none;"></td> <td style="border: none; text-align: center;">Date</td> </tr> <tr> <td style="border: none;">Supervisor (if required)</td> <td style="border: none;"></td> <td style="border: none; text-align: center;">Date</td> </tr> <tr> <td style="border: none;">Executive Director signature (indicates approval to add post agenda deadline item to agenda)</td> <td style="border: none;"></td> <td style="border: none; text-align: center;">Date</td> </tr> </table>				11)		Authorization January 9, 2016	Signature of person making this request		Date	Supervisor (if required)		Date	Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date
11)		Authorization January 9, 2016													
Signature of person making this request		Date													
Supervisor (if required)		Date													
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date													
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.															

Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor

The Monitoring Liaison (“Liaison”) is a Board/Section designee who works with department monitors to enforce Board/Section orders as explained below.

Current Authorities Delegated to the Monitoring Liaison

The Liaison may take the following actions on behalf of the Board/Section:

1. Grant a temporary reduction in random drug screen frequency upon Respondent’s request if he/she is unemployed and is otherwise compliant with Board/Section order. The temporary reduction will be in effect until Respondent secures employment in the profession. The Department Monitor (“Monitor”) will draft an order and sign on behalf of the Liaison.
2. Grant a stay of suspension if Respondent is eligible per the Board/Section order. The Monitor will draft an order and sign on behalf of the Liaison.
3. Remove the stay of suspension if there are repeated violations or a substantial violation of the Board/Section order. In conjunction with removal of any stay of suspension, the Liaison may prohibit Respondent from seeking reinstatement of the stay for a specified period of time. The Monitor will draft an order and sign on behalf of the Liaison.
4. Grant or deny approval when Respondent proposes continuing/remedial education courses, treatment providers, mentors, supervisors, change of employment, etc. unless the order specifically requires full-Board/Section approval.
5. Grant a maximum of one 90-day extension, if warranted and requested in writing by Respondent, to complete Board/Section-ordered continuing education.
6. Grant a maximum of one extension or payment plan for proceeding costs and/or forfeitures if warranted and requested in writing by Respondent.
7. Grant full reinstatement of licensure if Respondent has fully complied with all terms of the order without deviation. The Monitor will draft an order and obtain the signature or written authorization from the Liaison.
- 8. Grant or deny a request to appear before the Board/Section in closed session.**

Current Authorities Delegated to the Department Monitor

The Monitor may take the following actions on behalf of the Board/Section, draft an order and sign:

1. Grant full reinstatement of licensure if CE is the sole condition of the limitation and Respondent has submitted the required proof of completion for approved courses.
2. Suspend the license if Respondent has not completed Board/Section-ordered CE and/or paid costs and forfeitures within the time specified by the Board/Section order. The Monitor may remove the suspension and issue an order when proof completion and/or payment have been received.