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**PROFESSIONAL ENGINEERS SECTION  
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,  
PROFESSIONAL ENGINEERS, DESIGNERS, AND PROFESSIONAL LAND SURVEYORS  
Room 121A, 1400 East Washington Avenue, Madison  
Contact: Brittany Lewin (608) 266-2112  
January 28, 2016**

*The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Section.*

**AGENDA**

**8:30 A.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A) Adoption of Agenda (1-3)**
- B) Approval of Minutes – December 17, 2015 (4-6)**
- C) Administrative Updates (7-12)**
  - 1) Election of Officers
  - 2) Appointment of Liaisons and Delegated Authorities
  - 3) Staff Updates
- D) Legislative and Administrative Rule Matters**
  - 1) Proposals to Amend A-E 13 Relating to Continuing Education (**13**)
  - 2) 2015 Wisconsin Senate Bill 568 (**14**)
  - 3) Update on Pending Legislation and Pending and Possible Rulemaking Projects
- E) Speaking Engagements, Travel, or Public Relation Requests**
  - 1) NCEES Annual Meeting – August 24-27, 2016 in Indianapolis, Indiana – Consider Attendance
  - 2) NCEES Central Zone Interim Meeting – May 5-7, 2016 in Kansas City, Missouri – Consider Attendance
- F) Items Added After Preparation of Agenda:**
  - 1) Introductions, Announcements and Recognition
  - 2) Election of Section Officers
  - 3) Appointment of Section Liaisons
  - 4) Administrative Updates
  - 5) Education and Examination Matters
  - 6) Credentialing Matters
  - 7) Practice Matters
  - 8) Legislation/Administrative Rule Matters

- 9) Liaison Reports
- 10) Informational Items
- 11) Disciplinary Matters
- 12) Presentations of Petitions for Summary Suspension
- 13) Petitions for Designation of Hearing Examiner
- 14) Presentation of Proposed Stipulations, Final Decisions and Orders
- 15) Presentation of Proposed Final Decisions and Orders
- 16) Presentation of Interim Orders
- 17) Petitions for Re-Hearing
- 18) Petitions for Assessments
- 19) Petitions to Vacate Orders
- 20) Requests for Disciplinary Proceeding Presentations
- 21) Motions
- 22) Petitions
- 23) Appearances from Requests Received or Renewed
- 24) Speaking Engagement(s), Travel, or Public Relation Request(s)

**G) Public Comments**

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.).**

**H) Credentialing Matters**

- 1) Discipline Review **(15-34)**
- 2) Application Review **(35-37)**
- 3) Reinstatement Request **(38-49)**

**L) Deliberation on Division of Legal Services and Compliance (DLSC) Matters**

- 1) Monitoring
- 2) **Administrative Warning**
  - a) 15 ENG 003 – K.M.S. **(50-51)**
- 3) **Proposed Stipulations, Final Decisions and Orders**
  - a) 15 ENG 015 – Peter Szesterniak **(52-57)**
  - b) 15 ENG 022 – Victor R. Pipars **(58-63)**
  - c) 15 ENG 026 – Veeraswami K. Naidu **(64-69)**
  - d) 15 ENG 027 – James E. Mierke **(70-75)**
  - e) 15 ENG 031 – Walter J. Lukitsch **(76-81)**
  - f) 15 ENG 032 – Larry J. Londo **(82-87)**
  - g) 15 ENG 034 – Donald E. Korbel **(88-93)**
  - h) 15 ENG 036 – Fayiz M. Hadid **(94-100)**
  - i) 15 ENG 037 – Kevin R. Gartley **(101-106)**
  - j) 15 ENG 040 – Mark E. Donaldson **(107-113)**
  - k) 15 ENG 041 – Ronald E. Demski **(114-119)**
  - l) 15 ENG 042 – Thomas C. Dega **(120-126)**
  - m) 15 ENG 043 – Richard E. Davies, Jr. **(127-133)**
  - n) 15 ENG 045 – Brian L. Cooley **(134-139)**
  - o) 15 ENG 046 – John A. Christiansen **(140-145)**
  - p) 15 ENG 047 – Michael J. Carlson **(146-152)**

- q) 15 ENG 049 – John E. Callan **(153-158)**
- r) 15 ENG 051 – Russell C. Burnham **(159-164)**
- s) 15 ENG 054 – Jeffrey J. Boldt **(165-170)**
- 4) **Case Closures**
  - a) 15 ENG 007 **(171-174)**
  - b) 15 ENG 023 **(175-178)**

**M) Deliberation of Items Added After Preparation of the Agenda**

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) Application Review
- 4) Disciplinary Matters
- 5) Monitoring Matters
- 6) Professional Assistance Procedure (PAP) Matters
- 7) Petitions for Summary Suspensions
- 8) Petitions for Designation of Hearing Examiner
- 9) Proposed Stipulations, Final Decisions and Order
- 10) Administrative Warnings
- 11) Review of Administrative Warnings
- 12) Proposed Final Decisions and Orders
- 13) Matters Relating to Costs/Orders Fixing Costs
- 14) Case Closings
- 15) Proposed Interim Orders
- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

**N) Consulting with Legal Counsel**

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

**O) Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate**

**P) Open Session Items Noticed Above Not Completed in the Initial Open Session**

**ADJOURNMENT**

**NEXT MEETING DATE – FEBRUARY 16, 2016**

**PROFESSIONAL ENGINEER SECTION  
OF THE EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,  
PROFESSIONAL ENGINEERS, DESIGNERS AND PROFESSIONAL LAND SURVEYORS  
MEETING MINUTES  
December 17, 2015**

**PRESENT:** Kristine Cotharn, Joseph Eberle, Steven Hook and Mark Mayer

**STAFF:** Brittany Lewin, Executive Director; and Nifty Lynn Dio, Bureau Assistant; and other Department staff

**CALL TO ORDER**

Joseph Eberle, Chair, called the meeting to order at 8:35 a.m. A quorum of four (4) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Mark Mayer moved, seconded by Steven Hook, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Steven Hook moved, seconded by Mark Mayer, to approve the minutes of October 7, 2015 as published. Motion carried unanimously.

**CLOSED SESSION**

**MOTION:** Mark Mayer moved, seconded by Steven Hook, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Joseph Eberle read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Kristine Cotharn – yes; Joseph Eberle – yes; Steven Hook – yes; Mark Mayer – yes. Motion carried unanimously.

The Section convened into closed session at 8:53 a.m.

**RECONVENE TO OPEN SESSION**

**MOTION:** Kristine Cotharn moved, seconded by Mark Mayer, to reconvene in open session. Motion carried unanimously.

Open session reconvened at 10:09 a.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF  
VOTING IS APPROPRIATE**

**MOTION:** Mark Mayer moved, seconded by Steven Hook, to affirm all votes made in closed session. Motion carried unanimously.

**CREDENTIALING MATTERS**

## Discipline Review

*Robert Chi*

**MOTION:** Steven Hook moved, seconded by Mark Mayer, to deny the Professional Engineer registration of Robert Chi. **Reason for Denial:** Respondent must comply with order dated August 28, 2008 and per Wis. Stat. §440.22(3). Motion carried unanimously.

*Zhenjing Guo*

**MOTION:** Kristine Cotharn moved, seconded by Mark Mayer, to approve the Professional Engineer registration of Zhenjing Guo once all requirements are met. Motion carried unanimously.

## Application Review

**MOTION:** Steven Hook moved, seconded by Kristine Cotharn, to grant professional engineer registration application for the following individuals once all requirements are met:

1. Detroye, Nicholas
2. Frost, Kevin
3. Halverson, Kyle
4. Wang, Zitao

Motion carried unanimously.

**MOTION:** Mark Mayer moved, seconded by Steven Hook, to approve the following applications for EIT Certification once all requirements are met:

1. Motl, Alexandria
2. Oser, Stephen

Motion carried unanimously.

## Reinstatement Requests

**MOTION:** Steven Hook moved, seconded by Mark Mayer, to approve the following applications for reinstatement once all requirements are met:

1. Curt Fakler
2. Luis Ferrer
3. James Heinsman
4. John McErlean
5. James Mueller
6. Charles Taylor

Motion carried unanimously.

## **DELIBERATION ON DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS**

### Administrative Warnings

**MOTION:** Steven Hook moved, seconded by Mark Mayer, to issue an Administrative warning in the following DLSC Cases:

1. 14 ENG 012 – J.P.W.
2. 14 ENG 014 – S.P.M.

3. 15 ENG 016 – D.L.S.
  4. 15 ENG 018 – R.W.R.
  5. 15 ENG 061 – J.M.G.
- Motion carried unanimously.

### **Proposed Stipulations, Final Decisions and Orders**

- MOTION:** Steven Hook moved, seconded by Mark Mayer, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against:
1. 14 ENG 007 – Edward P. Hutson, Jr.
  2. 15 ENG 010 – Richard W. Whitwell
  3. 15 ENG 019 – William L Rothering
  4. 15 ENG 058 – Nelson E. Almond
- Motion carried unanimously.

### **Case Closings**

- MOTION:** Steven Hook moved, seconded by Kristine Cotharn, to close the following cases according to the recommendations by the Division of Legal Services and Compliance:
1. 15 ENG 009 – T.L.W. *Prosecutorial Discretion (P1)*
  2. 15 ENG 012 – D.D.W. *Prosecutorial Discretion (P1)*
  3. 15 ENG 020 – M.E.R. *Prosecutorial Discretion (P1)*
  4. 15 ENG 024 – B.C.N. *Prosecutorial Discretion (P1)*
  5. 15 ENG 028 – G.W. *Prosecutorial Discretion (P1)*
  6. 15 ENG 029 – T.R.M. *Prosecutorial Discretion (P1)*
  7. 15 ENG 030 – P.J.M. *Prosecutorial Discretion (P1)*
  8. 15 ENG 044 – P.A.C. *Prosecutorial Discretion (P1)*
  9. 15 ENG 048 – F.J.C. *Prosecutorial Discretion (P1)*
- Motion carried unanimously.

### **ADJOURNMENT**

- MOTION:** Mark Mayer moved, seconded by Steven Hook, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:10 a.m.

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

<b>1) Name and Title of Person Submitting the Request:</b>  Nifty Lynn Dio, Bureau Assistant		<b>2) Date When Request Submitted:</b>  12/23/15  Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting									
<b>3) Name of Board, Committee, Council, Sections:</b>  Engineer Section											
<b>4) Meeting Date:</b>  01/27/2016	<b>5) Attachments:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b>  Administrative Updates 1. Election of Officers 2. Liaison Appointments and Delegated Authorities									
<b>7) Place Item in:</b> <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	<b>8) Is an appearance before the Board being scheduled?</b>  <input type="checkbox"/> Yes ( <a href="#">Fill out Board Appearance Request</a> ) <input checked="" type="checkbox"/> No	<b>9) Name of Case Advisor(s), if required:</b>  N/A									
<b>10) Describe the issue and action that should be addressed:</b>  1. Elect Officers for 2016 2. The Chair Appoints Liaisons 3. The Board should consider continuation or modification of previously delegated authorities											
<b>11) Authorization</b>  <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%; border-bottom: 1px solid black;"><b>Nifty Lynn Dio</b></td> <td style="width: 30%; border-bottom: 1px solid black; text-align: right;"><b>12/23/15</b></td> </tr> <tr> <td style="border-bottom: 1px solid black;">Signature of person making this request</td> <td style="border-bottom: 1px solid black; text-align: right;">Date</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Supervisor (if required)</td> <td style="border-bottom: 1px solid black; text-align: right;">Date</td> </tr> <tr> <td colspan="2" style="border-bottom: 1px solid black;">Executive Director signature (indicates approval to add post agenda deadline item to agenda)    Date</td> </tr> </table>				<b>Nifty Lynn Dio</b>	<b>12/23/15</b>	Signature of person making this request	Date	Supervisor (if required)	Date	Executive Director signature (indicates approval to add post agenda deadline item to agenda)    Date	
<b>Nifty Lynn Dio</b>	<b>12/23/15</b>										
Signature of person making this request	Date										
Supervisor (if required)	Date										
Executive Director signature (indicates approval to add post agenda deadline item to agenda)    Date											
<b>Directions for including supporting documents:</b> 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.											

## Engineer Section

2015 ELECTION RESULTS	
<b>Section Chair</b>	Joseph Eberle
<b>Vice Chair</b>	Steven Hook
<b>Secretary</b>	Mark Mayer

### Appointment of Liaisons and Delegated Authorities

2015 Board Member Liaisons	
<b>Continuing Education Liaison</b>	Mark Mayer, Kristine Cotharn
<b>Rules Committee</b>	Steven Hook, Joseph Eberle
<b>Screening Panel</b>	Kristine Cotharn, Mark Mayer
<b>Credentialing Liaison</b>	Joseph Eberle
<b>Monitoring/ Professional Assistance Procedure (PAP) Liaison</b>	Steven Hook

**MOTION:** Kristine Cotharn moved, seconded by Steven Hook, to amend Item 5 under “Current Authorities Delegated to the Monitoring Liaison” in the “Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor” document such that “of one” is inserted between “maximum” and “90-day.” Motion carried unanimously.

**MOTION:** Steven Hook moved, seconded by Mark Mayer, to adopt the “Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor” document in today’s agenda packet, as amended. Motion carried unanimously.

**MOTION:** Kristine Cotharn moved, seconded by Steven Hook, that the Section delegates authority to the Chair (or order of succession) to sign documents on behalf of the Section. In order to carry out duties of the Section, the Chair has the ability to delegate this signature authority for purposes of facilitating the completion of assignments during or between meetings. The Chair delegates the authority to the Executive Director to sign the name of the Chair (or order of succession) on documents as

necessary. Motion carried unanimously.

**MOTION:** Steven Hook moved, seconded by Mark Mayer, that, in order to facilitate the completion of assignments between meetings, the Section delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Section, to appoint liaisons to the Department where knowledge or experience in the profession is required to carry out the duties of the Section in accordance with the law. Motion carried unanimously.

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

<b>1) Name and Title of Person Submitting the Request:</b>  Kelley Sankbeil  Monitoring Supervisor Division of Legal Services and Compliance		<b>2) Date When Request Submitted:</b>  January 9, 2016  Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> <li>▪ 10 work days before the meeting for Medical Board</li> <li>▪ 14 work days before the meeting for all others</li> </ul>														
<b>3) Name of Board, Committee, Council, Sections:</b> Professional Engineers Section																
<b>4) Meeting Date:</b>  January 27, 2016	<b>5) Attachments:</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b>  Delegation of Authority to Monitoring Liaison and Department Monitor														
<b>7) Place Item in:</b>  <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	<b>8) Is an appearance before the Board being scheduled?</b>  <input type="checkbox"/> Yes ( <a href="#">Fill out Board Appearance Request</a> ) <input checked="" type="checkbox"/> No	<b>9) Name of Case Advisor(s), if required:</b>														
<b>10) Describe the issue and action that should be addressed:</b>  Delegated Authority Motion:  <p style="text-align: center;"><i>“ _____ moved, seconded by _____ to adopt/reject the Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor document as presented in today’s agenda packet.”</i></p>																
<table style="width: 100%; border: none;"> <tr> <td style="width: 10%; border: none;"><b>11)</b></td> <td style="width: 60%; border: none; text-align: center;">  </td> <td style="width: 30%; border: none; text-align: center;">                 Authorization                   January 9, 2016             </td> </tr> <tr> <td style="border: none;">Signature of person making this request</td> <td colspan="2" style="border: none; text-align: right;">Date</td> </tr> <tr> <td style="border: none;">Supervisor (if required)</td> <td colspan="2" style="border: none; text-align: right;">Date</td> </tr> <tr> <td colspan="3" style="border: none;">Executive Director signature (indicates approval to add post agenda deadline item to agenda)</td> <td style="border: none; text-align: right;">Date</td> </tr> </table>				<b>11)</b>		Authorization  January 9, 2016	Signature of person making this request	Date		Supervisor (if required)	Date		Executive Director signature (indicates approval to add post agenda deadline item to agenda)			Date
<b>11)</b>		Authorization  January 9, 2016														
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<b>Directions for including supporting documents:</b> 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.																

## **Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor**

The Monitoring Liaison (“Liaison”) is a Board/Section designee who works with department monitors to enforce Board/Section orders as explained below.

### **Current Authorities Delegated to the Monitoring Liaison**

The Liaison may take the following actions on behalf of the Board/Section:

1. Grant a temporary reduction in random drug screen frequency upon Respondent’s request if he/she is unemployed and is otherwise compliant with Board/Section order. The temporary reduction will be in effect until Respondent secures employment in the profession. The Department Monitor (“Monitor”) will draft an order and sign on behalf of the Liaison.
2. Grant a stay of suspension if Respondent is eligible per the Board/Section order. The Monitor will draft an order and sign on behalf of the Liaison.
3. Remove the stay of suspension if there are repeated violations or a substantial violation of the Board/Section order. In conjunction with removal of any stay of suspension, the Liaison may prohibit Respondent from seeking reinstatement of the stay for a specified period of time. The Monitor will draft an order and sign on behalf of the Liaison.
4. Grant or deny approval when Respondent proposes continuing/remedial education courses, treatment providers, mentors, supervisors, change of employment, etc. unless the order specifically requires full-Board/Section approval.
5. Grant a maximum of one 90-day extension, if warranted and requested in writing by Respondent, to complete Board/Section-ordered continuing education.
6. Grant a maximum of one extension or payment plan for proceeding costs and/or forfeitures if warranted and requested in writing by Respondent.
7. Grant full reinstatement of licensure if Respondent has fully complied with all terms of the order without deviation. The Monitor will draft an order and obtain the signature or written authorization from the Liaison.
- 8. Grant or deny a request to appear before the Board/Section in closed session.**

### **Current Authorities Delegated to the Department Monitor**

The Monitor may take the following actions on behalf of the Board/Section, draft an order and sign:

1. Grant full reinstatement of licensure if CE is the sole condition of the limitation and Respondent has submitted the required proof of completion for approved courses.
2. Suspend the license if Respondent has not completed Board/Section-ordered CE and/or paid costs and forfeitures within the time specified by the Board/Section order. The Monitor may remove the suspension and issue an order when proof completion and/or payment have been received.

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**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

<b>1) Name and Title of Person Submitting the Request:</b>  Sharon Henes Administrative Rules Coordinator		<b>2) Date When Request Submitted:</b>  27 January 2016 Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting	
<b>3) Name of Board, Committee, Council, Sections:</b>  Professional Engineer Section			
<b>4) Meeting Date:</b>  27 January 2016	<b>5) Attachments:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b> Legislation and Rule Matters – Discussion and Consideration 1. Proposals to amend A-E 13 Relating to Continuing Education 2. Update on Pending Legislation and Pending and Possible Rulemaking Projects	
<b>7) Place Item in:</b> <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both		<b>8) Is an appearance before the Board being scheduled?</b>  <input type="checkbox"/> Yes ( <a href="#">Fill out Board Appearance Request</a> ) <input type="checkbox"/> No	<b>9) Name of Case Advisor(s), if required:</b>
<b>10) Describe the issue and action that should be addressed:</b>			
<b>11) Authorization</b>			
<i>Sharon Henes</i>		<i>19 January 2016</i>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
<b>Directions for including supporting documents:</b>			
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**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

<b>1) Name and Title of Person Submitting the Request:</b>  Nifty Lynn Dio, Bureau Assistant		<b>2) Date When Request Submitted:</b>  01/21/2016  <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
<b>3) Name of Board, Committee, Council, Sections:</b>  Engineer Section			
<b>4) Meeting Date:</b>  01/28/2016	<b>5) Attachments:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b>  2015 Wisconsin Senate Bill 568	
<b>7) Place Item in:</b> <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	<b>8) Is an appearance before the Board being scheduled?</b>  <input type="checkbox"/> Yes ( <a href="#">Fill out Board Appearance Request</a> ) <input checked="" type="checkbox"/> No	<b>9) Name of Case Advisor(s), if required:</b>  N/A	
<b>10) Describe the issue and action that should be addressed:</b>  2015 Wisconsin Senate Bill 568 <a href="http://docs.legis.wisconsin.gov/2015/related/proposals/sb568.pdf">http://docs.legis.wisconsin.gov/2015/related/proposals/sb568.pdf</a>			
<b>11) Authorization</b>			
<b>Nifty Lynn Dio</b>		<b>01/21/2016</b>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
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