



MARRIAGE AND FAMILY THERAPIST SECTION

MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING AND SOCIAL WORK EXAMINING BOARD

Room 121A, 1400 East Washington Avenue, Madison WI

Contact: Dan Williams (608) 266-2112

November 30, 2015

The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Section. A quorum of the MPSW Joint Board may be present.

10:00 A.M.

AGENDA

CALL TO ORDER – ROLL CALL – OPEN SESSION

- A. Adoption of the Agenda (1-2)**
- B. Approval of the Minutes of June 26, 2015 (3-4)**
- C. Administrative Matters – Discussion and Consideration**
 - 1) Staff Updates
 - 2) Section Member – Term Expiration Date
 - a. Bridget Ellingboe – 7/1/2016
 - b. Peter Fabian – 7/1/2018
 - c. Alice Hanson-Drew – 7/1/2013
 - d. Linda Pellmann – 7/1/2019 (re-appointed not yet confirmed)
- D. Legislative and Administrative Rule Matters – Discussion and Consideration (5)**
 - 1) MPSW 16, 17, 18 Relating to Marriage and Family Therapist Licensure
 - 2) Update on Legislation and Pending or Possible Rule-Making Projects
- E. Report on Pass Attempts/Pass Success for the AMFTRB Exam – Discussion and Consideration**
- F. Credentialing Inquiry – Discussion and Consideration (6)**
- G. MFT Application Form 2574 – Discussion and Consideration (7-9)**
- H. MFT Position Statements – Discussion and Consideration(10-12)**
- I. Discussion and Consideration of Items Received After Preparation of the Agenda:**
 - 1) Introductions, Announcements and Recognition
 - 2) Presentation(s) of Petition(s) for Summary Suspension
 - 3) Presentation(s) of Proposed Stipulation(s), Final Decision(s) and Order(s)
 - 4) Presentation of Proposed Final Decision and Order(s)
 - 5) Informational Item(s)
 - 6) Division of Legal Services and Compliance (DLSC) Matters

- 7) Education and Examination Matters
- 8) Credentialing Matters
- 9) Approval(s) for Psychometric Testing
- 10) Practice Question(s)/Issues
- 11) Legislation/Administrative Rule Matters
- 12) Liaison Report(s)
- 13) Motions
- 14) Speaking Engagement(s), Travel, or Public Relation Request(s)

J. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

K. **Deliberation on Order Fixing Costs in the Matter of Disciplinary Proceedings Against Ellen Pederson-Lewis, L.M.F.T. (ORDER0004113)(DHA case number SPS 14-0086)(DLSC case number 13 MFT 003) (13-20)**

L. Case Closings

M. Application Review

N. Deliberation of Items Received After Preparation of the Agenda

- 1) Application Issues and/or Reviews
- 2) Professional Assistance Procedure (PAP) Matters
- 3) Monitoring Matters
- 4) Proposed Stipulation(s), Final Decision(s) and Order(s)
- 5) Administrative Warnings
- 6) Review of Administrative Warning
- 7) Order(s) Fixing Cost(s)/Matters Related to Costs
- 8) Division of Legal Services and Compliance (DLSC) Matters
- 9) Proposed Final Decisions and Orders
- 10) Petitions for Summary Suspension
- 11) Petitions for Re-hearing(s)
- 12) Education and Examination Matters
- 13) Credentialing Matters
- 14) Appearance(s) from Request(s) Received or Renewed
- 15) Motions

O. Consulting with Legal Counsel

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

Voting on Items Considered or Deliberated on in Closed Session, If Voting is Appropriate

ADJOURNMENT

The next scheduled meeting is January 25, 2016.

**MARRIAGE AND FAMILY THERAPY SECTION
MEETING MINUTES
June 26, 2015**

PRESENT: Peter Fabian, Alice Hanson-Drew, Linda Pellmann

STAFF: Dan Williams – Executive Director, Nilajah Madison-Head – Bureau Assistant, Sharon Henes – Administrative Rules Coordinator, and other DSPTS Staff

CALL TO ORDER

Alice-Hanson Drew called the meeting to order at 9:01 a.m. A quorum of three (3) members was confirmed.

ADOPTION OF AGENDA

MOTION: Peter Fabian moved, seconded by Linda Pellmann, to approve the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF APRIL 27, 2015

MOTION: Linda Pellmann moved, seconded by Peter Fabian, to approve the April 27, 2015 minutes as published. Motion carried unanimously.

ADMINISTRATIVE MATTERS

MOTION: Peter Fabian moved, seconded by Alice Hanson-Drew, to acknowledge and thank Linda Pellmann for her completed term of office and her successful reappointment to the MFT Section and MPSW Joint Board. Motion carried unanimously.

LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS

Review Draft of MPSW 16, 17, 18 Relating to MFT

MOTION: Linda Pellmann moved, seconded by Peter Fabian, to authorize Peter Fabian to approve the revision of MPSW 16, 17, 18 relating to MFT for posting of economic impact comments and submission to the Clearinghouse. Motion carried unanimously.

CLOSED SESSION

MOTION: Pellmann moved seconded by Fabian, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Linda Pellmann read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Peter Fabian-yes; Alice Hanson-Drew-yes; Linda Pellmann-yes. Motion carried unanimously.

The Section convened into Closed Session at 11:28 a.m.

RECONVENE TO OPEN SESSION

MOTION: Linda Pellmann moved, seconded by Peter Fabian, to reconvene into open session. Motion carried unanimously.

The Section reconvened into Open Session at 11:46 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Peter Fabian moved, seconded by Linda Pellmann, to affirm all motions made in closed session. Motion carried unanimously.

PROPOSED FINAL DECISION AND ORDER

Ellen Pederson-Lewis, L.M.F.T. (DHA case number SPS-14-0086)(DLSC case number 13 MFT 003)

MOTION: Peter Fabian moved, seconded by Linda Pellmann, to adopt the Findings of Fact, Conclusions of Law, and Proposed Decision and Order in the matter of disciplinary proceedings against Ellen Pederson-Lewis, Respondent (DHA case number SPS-14-0086)(DLSC case number 13 MFT 003). Motion carried unanimously.

CASE CLOSINGS

14 MFT 001

MOTION: Peter Fabian moved, seconded by Linda Pellmann, to close DLSC case number 14 MFT 001, for Insufficient Evidence (IE). Motion carried unanimously.

ADJOURNMENT

MOTION: Linda Pellmann moved, seconded by Peter Fabian, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:49 a.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Sharon Henes Administrative Rules Coordinator		2) Date When Request Submitted: 18 November 2015 Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Marriage and Family Therapist Section			
4) Meeting Date: 30 November 2015	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Legislation and Rule Matters – Discussion and Consideration 1. MPSW 16, 17, 18 Relating to Marriage and Family Therapist Licensure 2. Update on Legislation and Pending and Possible Rulemaking Projects	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed:			
11) Authorization			
<i>Sharon Henes</i>		<i>18 November 2015</i>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams		2) Date When Request Submitted: Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: MPSW Joint Board – Marriage and Family Therapist Section			
4) Meeting Date: 11/30/15	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Credentialing inquiry – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: <p>Hi Dan,</p> <p>I received a call from an MFT associated with FTTI who asked that the MFT section discuss the recent situation at FTTI about a student who, per the associate, was allowed to enter the program without a Masters Degree. I am not sure where the person is in their training. I do remember the e-mail from Kevin O'Brien a while ago asking for urgent help. I think Peter addressed the situation. The associate asked that we look at the intent of the rule regarding what he describes as a practice rather than an anomaly. I am asking that that this be put on the agenda for the section meeting. Linda</p>			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Executive Assistant prior to the start of a meeting.			

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4) Meeting Date: 11/30/15	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? MFT application form 2574 – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Specifically, the understanding of what is 5 years post-degree.			
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Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8935
Madison, WI 53708-8935

FAX #: (608) 261-7083
Phone #: (608) 266-2112

1400 E. Washington Avenue
Madison, WI 53703

E-Mail: web@dps.wi.gov
Website: <http://dps.wi.gov>

MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING AND SOCIAL WORK EXAMINING BOARD

MARRIAGE AND FAMILY THERAPIST SUPERVISED PRACTICE EXPERIENCE

(To be completed by supervisor following completion of supervised practice.)

SUPERVISOR: Please read thoroughly and carefully and complete both pages of this form.

Applicant Name: _____

Last Name

First Name

MI

The applicant must complete at least 3000 hours of Marriage and Family Therapy practice that includes at least 1000 hours of face-to-face client contact. The person whose practice is being supervised shall receive a minimum of one hour of face-to-face supervision for each 10 hours of client contact. Practice of Marriage and Family Therapy which occurs as part of the requirements for obtaining a master's or doctorate degree in Marriage and Family Therapy or a substantially related field, shall not be considered to fulfill any part of the post-graduate supervised practice requirement.

Please identify your qualification/s below:

- A licensed Marriage and Family Therapist with a doctorate degree in Marriage and Family Therapy.
- A licensed Marriage and Family Therapist who has engaged in the equivalent of 5 post master's degree years of full-time Marriage and Family Therapy.
- A psychiatrist licensed under Ch. 455, Stats.
- A psychologist licensed under Ch. 455, Stats.
- A person who holds an "approved supervisor" certificate from American Association for Marriage and Family Therapy.
- An individual, other than an individual specified above, who was approved in advance by the Marriage and Family Therapist section.

All supervisors shall be legally and ethically responsible for the activities of the Marriage and Family Therapist supervisee. Supervisors shall be available or make appropriate provision for emergency consultation and intervention. Supervisors shall be able to interrupt or stop the supervisee from practicing in given cases and to stop the supervised relationship if necessary.

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4) Meeting Date: 11/30/15	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? MFT Position Statements – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: The Section will discuss and consider the current Position Statement area on the MFT Section page of the DSPS website, specifically: <ul style="list-style-type: none"> • Updating the web page, in particular information on who may and who may not practice Marriage & Family Therapy and who may use the title of Marriage & Family Therapist (re. Psychologists) 			
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STATE OF WISCONSIN

Department of Safety and Professional Services
1400 E Washington Ave.
Madison WI 53703

Mail to:
PO Box 8935
Madison WI 53708-8935

Email: dsps@wisconsin.gov
Web: <http://dsps.wi.gov>
Phone: 608-266-2112

Governor Scott Walker Secretary Dave Ross

Positions Statements Related to Marriage and Family Therapists Issued by the Joint Board of Marriage & Family Therapy, Professional Counseling and Social Work

HOW MANY HOURS OF SUPERVISED EXPERIENCE DO APPLICANTS NEED?

The minimum requirements for supervised experience for a marriage and family therapy license can be found in Wis. Stat. § 457.10(3) and Wis. Admin. Code § MPSW 16.03.

WHO CAN SUPERVISE APPLICANTS FOR LICENSURE?

The qualifications required for a person providing practice supervision are listed in Wis. Admin. Code § MPSW 16.05.

All requests for approval of supervisors are considered by the board on a case-by-case basis. Approval *must* be requested and received *before* starting supervision.

ARE LMFTS REQUIRED TO CARRY MALPRACTICE INSURANCE?

Yes. Clinical social workers, MFT's, and professional counselors are required to have professional liability insurance. Exceptions exist for licensees employed in federal, state or local governmental agencies who only work for those agencies. The requirements are outlined in Wis. Stat. § 457.24 and Wis. Admin. Code § MPSW 1.10.

WHAT REPORTING OBLIGATIONS DO I HAVE?

- If you have reasonable cause to suspect that a child you have seen in the course of your professional duties has been abused or neglected, you have an obligation to report it. *See* Wis. Stat. § 48.981.
- If you have reasonable cause to suspect that a client you have seen in the course of your professional duties is a victim of sexual contact by another therapist, you must ask the client if s/he wants you to report it. *See* Wis. Stat. § 940.22.
- Wis. Stat. § 457.25 contains the reporting requirements for supervisor and agencies. Any organization or individual that employs a marriage and family therapist must report to the examining board any adverse or disciplinary action that terminates, suspends or restricts the credential-holder's employment.

HOW WILL THE VENDORSHIP ACT 28 LAW AFFECT MY PRACTICE?

The bill addresses the issue of providing services outside of a DHS clinic. It does *not* alter the licensure requirements for providing AODA services.

The law imposes a new requirement for providers to notify their clients of the procedures to resolve a grievance regarding the provision of services. DHS has offered some guidance on forms and policies regarding these changes, click [here](#) to access this information.

The billing aspect of vendorship is not the direct responsibility of the Board to regulate or enforce; therefore, it is suggested that for further information about the law you contact your professional membership organization.

CAN LICENSEES TREAT AODA CLIENTS?

A licensed marriage and family therapist is allowed to treat alcohol or substance abuse, however you may **NOT** represent yourself as or give the impression that you are a substance abuse counselor, clinical supervisor, or prevention specialist unless you are certified under Wis. Stat. § 440.88.

WHICH EXAM DOES THE STATE BOARD REQUIRE FOR LICENSURE?

The Association of Marital and Family Therapy Regulatory Boards (AMFTRB) developed and owns the exam which Wisconsin and a majority of other states require for licensure.

There are three scheduled National Examination in Marital and Family Therapy testing windows each year. You can locate the dates at <http://www.amftrb.org/examdate.cfm>

Additional information about examinations can be found in Wis. Stat. §§ 457.10(4) and 457.16; and Wis. Admin. Code ch. MPSW 18.

CAN I GET A LICENSE IF I'VE BEEN CONVICTED OF A CRIME?

All professions are subject to Wis. Stat. §§ 111.321, 111.322 and 111.335, that prohibits discrimination against applicants based on arrest, pending charge or conviction records unless the arrest(s), pending charge(s) or conviction(s) are substantially related to the practice of the profession.

All applicants who have been convicted of a crime or have pending criminal charges must complete form 2252, pay the \$8.00 fee, and submit all requested information. The section considers each applicant's criminal history information individually. Having a conviction which is found to relate substantially to the practice of marriage and family therapy may result in the denial of the application per Wis. Stat. § 457.25(2)(b).

An additional consideration is that, even though an applicant may be granted a license, certain employment opportunities may be unavailable to persons with criminal records. For example, under the "caregiver law", some convictions require post-conviction DHS Rehabilitation Review prior to working in a DHS licensed facility.