



VETERINARY EXAMINING BOARD
Room 121C, 1400 East Washington Avenue, Madison
Contact: Tom Ryan (608) 266-2112
October 29, 2014

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

9:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A) Adoption of Agenda (1-3)**
- B) Welcome New Members
- C) Approval of Minutes of July 30, 2014 (4-7)**
- D) Administrative Updates**
 - 1) Appointments/Reappointments/Confirmations
 - 2) Staff Updates
- E) Continuing Education Course Approval Issues**
 - 1) **APPEARANCE** – Peter Schramm, DSPP Continuing Education Specialist
- F) Legislative/Administrative Rule Matters**
 - 1) Current and Future Rule Making and Legislative Initiatives
 - 2) Administrative Rules Report
 - 3) Review of VE 2, 3, and 8 Regarding Entrance to Examinations **(8-12)**
 - 4) NAVC, Western Veterinary Conference and CVC Request to Become an Approved CE Provider – Discussion **(13-14)**
 - 5) American Animal Hospital Association’s Request to Become an Approved CE Provider – Discussion **(15-18)**
- G) American Association of Veterinary State Boards (AAVSB) Matters**
 - 1) Oral Report on the 2014 AAVSB Annual Meeting and Conference **(19)**
 - 2) 2015 AAVSB Annual Meeting and Conference in Milwaukee, Wisconsin **(20-21)**
- H) Speaking Engagement(s), Travel, or Public Relation Request(s)
- I) Informational Items

- J) Items Added After Preparation of Agenda:
- 1) Introductions, Announcements and Recognition
 - 2) Administrative Updates
 - 3) Education and Examination Matters
 - 4) Credentialing Matters
 - 5) Practice Matters
 - 6) Legislation/Administrative Rule Matters
 - 7) Liaison Report(s)
 - 8) Informational Item(s)
 - 9) Disciplinary Matters
 - 10) Presentations of Petition(s) for Summary Suspension
 - 11) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
 - 12) Presentation of Proposed Decisions
 - 13) Presentation of Interim Order(s)
 - 14) Petitions for Re-Hearing
 - 15) Petitions for Assessments
 - 16) Petitions to Vacate Order(s)
 - 17) Petitions for Designation of Hearing Examiner
 - 18) Requests for Disciplinary Proceeding Presentations
 - 19) Motions
 - 20) Petitions
 - 21) Appearances from Requests Received or Renewed
 - 22) Speaking Engagement(s), Travel, or Public Relation Request(s)

K) Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.).

L) Monitoring Matters

M) Presentation and/or Deliberation on Proposed Stipulations, Final Decisions and Orders by the Division of Legal Services and Compliance (DLSC)

- 1) Don D. Vezina, D.V.M. – 13 VET 030 **(22-27)**
- 2) Phyllis C. Burch, D.V.M. – 14 VET 020 **(28-40)**

N) Case Status Report (41)

O) Case Closing(s)

- 1) 13 VET 006 (D.B.) **(42-46)**

P) Deliberation of Items Added After Preparation of the Agenda

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) Disciplinary Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petition(s) for Summary Suspensions
- 7) Proposed Stipulations, Final Decisions and Orders
- 8) Administrative Warnings

- 9) Proposed Decisions
- 10) Matters Relating to Costs
- 11) Complaints
- 12) Case Closings
- 13) Case Status Report
- 14) Petition(s) for Extension of Time
- 15) Proposed Interim Orders
- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

Q) Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

R) Open Session Items Noticed Above not Completed in the Initial Open Session

S) Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

T) Ratification of Licenses and Certificates

ADJOURNMENT

**VETERINARY EXAMINING BOARD
MEETING MINUTES
July 30, 2014**

PRESENT: Bruce Berth; Diane Dommer Martin, D.V.M.; Robert Forbes, D.V.M.; Philip Johnson, D.V.M.; Brenda Nemec, C.V.T.; Sheldon Schall; Lisa Weisensel Nesson, D.V.M.; Neil Wiseley, D.V.M.

STAFF: Tom Ryan, Executive Director; Pam Stach, Legal Counsel; Karen Rude-Evans, Bureau Assistant

CALL TO ORDER

Philip Johnson, Vice Chair, called the meeting to order at 9:00 a.m. A quorum of eight (8) members was confirmed.

ADOPTION OF AGENDA

MOTION: Bruce Berth moved, seconded by Sheldon Schall, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Neil Wiseley moved, seconded by Brenda Nemec, to approve the minutes of April 30, 2014 as published. Motion carried unanimously.

ADMINISTRATIVE UPDATES

Election of Officers

BOARD CHAIR

NOMINATION: Neil Wiseley nominated Philip Johnson for the Office of Board Chair.

Executive Director Tom Ryan called for other nominations three (3) times.

Philip Johnson was elected as Board Chair.

VICE CHAIR

NOMINATION: Neil Wiseley nominated Robert Forbes for the Office of Vice Chair.

Executive Director Tom Ryan called for other nominations three (3) times.

Robert Forbes was elected as Vice Chair.

2014 ELECTION RESULTS	
Board Chair	Philip Johnson
Vice Chair	Robert Forbes
Secretary	Neil Wiseley

Appointments of Liaisons, Alternates and Delegates

Monitoring Liaison(s)	Lisa Weisensel Nesson (alternate)
Travel Liaison(s)	Philip Johnson
Rules Liaison(s)	Diane Dommer Martin (alternate)

MOTION: Sheldon Schall moved, seconded by Neil Wiseley, to appoint the liaisons as noted above. Motion carried unanimously.

AMERICAN ASSOCIATION OF VETERINARY STATE BOARDS (AAVSB) MATTERS

Proposed AAVSB Bylaws Amendment from the New Jersey State Board of Veterinary Medicine

MOTION: Diane Dommer Martin moved, seconded by Philip Johnson, to support the New Jersey State Board of Veterinary Medicine’s recommendations for multiple candidate seats. Motion carried unanimously.

SPEAKING ENGAGEMENT(S), TRAVEL OR PUBLIC RELATION REQUEST(S)

AAVSB 2014 Annual Meeting and Conference, September 11-13, 2014, St. Petersburg, FL

MOTION: Bruce Berth moved, seconded by Neil Wiseley, to authorize travel and to designate Neil Wiseley as the Board’s Delegate at the AAVSB 2014 Annual Meeting and Conference on September 11-13 in St. Petersburg, Florida, with an unnamed member of the Board or a Department staff person as the alternate to be named as necessary by the ranking member of the Board. Motion carried unanimously.

CLOSED SESSION

MOTION: Robert Forbes moved, seconded by Brenda Nemec, to convene to closed session to deliberate on cases following hearing (§ 19.85(1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). The Chair read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Bruce Berth - yes; Diane Dommer Martin - yes; Robert Forbes - yes; Philip Johnson - yes; Brenda Nemec - yes; Sheldon Schall - yes; Lisa Weisensel Nesson – yes; Neil Wiseley - yes. Motion carried unanimously.

The Board convened into closed session at 10:21 a.m.

RECONVENE TO OPEN SESSION

MOTION: Sheldon Schall moved, seconded by Diane Dommer Martin, to reconvene in open session at 11:10 a.m. Motion carried unanimously.

PROPOSED STIPULATIONS, FINAL DECISIONS, AND ORDERS

MOTION: Robert Forbes moved, seconded by Bruce Berth, to adopt the Findings of Fact, Conclusions of Law, Stipulation, and Order, in the matter of **13 VET 034 – James S. Graham, D.V.M.** Motion carried unanimously.

MOTION: Sheldon Schall moved, seconded by Diane Dommer Martin, to adopt the Findings of Fact, Conclusions of Law, Stipulation, and Order, in the matter of **13 VET 041 – Dennis K. Griffin, D.V.M.** Motion carried unanimously.

MOTION: Robert Forbes moved, seconded by Brenda Nemec, to adopt the Findings of Fact, Conclusions of Law, Stipulation, and Order, in the matter of **14 VET 004 – Dean D. Rasmussen, D.V.M.** Motion carried unanimously.

MOTION: Neil Wiseley moved, seconded by Sheldon Schall, to adopt the Findings of Fact, Conclusions of Law, Stipulation, and Order, in the matter of **14 VET 007 – Alison M. French, D.V.M.** Motion carried unanimously.

Philip Johnson left the room during deliberation and voting in the matter concerning case 14 VET 012 – Lowell Wickman, D.V.M.

MOTION: Brenda Nemec moved, seconded by Neil Wiseley, to adopt the Findings of Fact, Conclusions of Law, Stipulation, and Order, in the matter of **14 VET 012 – Lowell E. Wickman, D.V.M.** Motion carried.

CASE CLOSING(S)

MOTION: Robert Forbes moved, seconded by Diane Dommer Martin, to close case **14 VET 013, against W.C., for prosecutorial discretion (P7).** Motion carried unanimously.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE

MOTION: Robert Forbes moved, seconded by Diane Dommer Martin, to affirm all motions made and votes taken in closed session. Motion carried unanimously.

RATIFICATION OF LICENSES AND CERTIFICATES

MOTION: Sheldon Schall moved, seconded by Lisa Weisensel Nesson, to delegate ratification of examination results to DSPS staff and to ratify all licenses and certificates as issued. Motion carried unanimously.

ADJOURNMENT

MOTION: Robert Forbes moved, seconded by Neil Wiseley, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:12 a.m.

DRAFT

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Shawn Leatherwood, Admin. Rule Coordinator		2) Date When Request Submitted: October 9, 2014 Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 08 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: Veterinary Examining Board			
4) Meeting Date: October 29, 2014	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Legislation and Administrative Rule Matters-Discussion and Consideration <ul style="list-style-type: none"> • Review of VE 2, 3, 8 regarding entrance to examinations 	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by _____ (name) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: The Board will discuss and approve the draft of 165-VE 2, 3, 8 relating to entrance to examinations for posting of EIA Comments and submission to the Clearinghouse.			
11) Authorization Shawn Leatherwood Signature of person making this request		October 9, 2014 Date	
Supervisor (if required)		Date	
Bureau Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

STATE OF WISCONSIN
VETERINARY EXAMINING BOARD

IN THE MATTER OF RULEMAKING : PROPOSED ORDER OF THE
PROCEEDINGS BEFORE THE : VETERINARY EXAMINING BOARD
VETERINARY EXAMINING BOARD : ADOPTING RULES
: (CLEARINGHOUSE RULE)

PROPOSED ORDER

An order of the Veterinary Examining Board to repeal VE 2.01 (2); renumber and amend VE 3.03 (5); to amend VE 3.03 (intro.) and VE 8.03 (1), relating to entrance to examinations.

Analysis prepared by the Department of Safety and Professional Services.

ANALYSIS

Statutes interpreted:

Section 440.071, Stats.

Statutory authority:

Sections 15.08 (5) (b), 227.11 (2) (a), Stats., 2013 Wisconsin Act 114.

Explanation of agency authority:

Pursuant to ss. 15.08 (5) (b) and 227.11 (2) (a), Stats., the Veterinary Examining Board is generally empowered by the legislature to promulgate rules that will provide guidance within the profession and interpret the statutes it administers. 2013 Wisconsin Act 114 requires the Department of Safety and Professional Services and its attached boards to allow candidates for licensure to take their examination for a credential before completing their post-secondary education. This statutory change prompted the Veterinary Examining Board to exercise its rule-making authority to amend pertinent sections of Wis. Admin. Code specifically, ss. VE 2.01, VE 3.03, and VE 8.03 in order to give guidance within the profession related to entrance to examinations.

Related statute or rule:

None.

Plain language analysis:

Before 2013 Wisconsin Act 114, applicants for veterinary credentials were required to either have graduated from a school of veterinary medicine or expected to graduate no later than 10 months after the last date of an applicable testing period before being

allowed to sit for the North American Veterinary Licensing Examination (NAVLE). Act 114 removed both requirements to sit for the NAVLE. Now applicants for veterinary licensure in Wisconsin are able to take the NAVLE before completing their post-secondary education. However, applicants must continue to comply with the National Board of Veterinary Medical Examiners requirements before taking the NAVLE.

SECTION 1. repeals the requirement to have graduated or expect to graduate from a veterinary college within 10 months of the last applicable testing period before taking the NAVLE.

SECTION 2. removes the requirement for veterinarians to complete their application within 140 days of the examination.

SECTION 3. removes the requirement that a veterinarian who has not yet graduated provide a letter to the board notifying the board of an expected graduation date.

SECTION 4. removes the requirement for veterinary technicians to complete their application within 30 days of the examination.

Summary of, and comparison with, existing or proposed federal regulation:

None.

Comparison with rules in adjacent states:

Illinois: Illinois has a rule similar to the current Wisconsin rule whereby applicants must have graduated or be enrolled in an approved veterinary program and certify that the applicant will graduate from that program. "If certification of graduation is not received within 90 days after the scheduled graduation date, the results of the examination shall be void." 68 Ill Admin. Code 1500.10.

Iowa: Iowa requires applicants for veterinary licensure to meet the guidelines established by the National Board of Veterinary Medical Examiners (NBVME). The applicant sends proof of completion of the NBVME application process and the administrative fee to the Iowa Board of Veterinary Medicine. Iowa Admin. Code R 811-6.1.

Michigan: Michigan requires applicants to graduate from veterinary college before becoming licensed. Mich. Admin. Code R. 338.4902.

Minnesota: Minnesota requires a diploma, or a certificate from a college of veterinary medicine in which the applicant is enrolled certifying that the applicant will graduate at the completion of the current academic year. Minn. Stat. §156.02.

Summary of factual data and analytical methodologies:

No factual data or analytical methodologies were used in drafting the proposed rule due to the proposed rule being prompted by recent legislation.

Analysis and supporting documents used to determine effect on small business or in preparation of economic impact analysis:

Fiscal Estimate and Economic Impact Analysis:

The Department is currently soliciting information and advice from businesses, local government units and individuals in order to prepare the Economic Impact Analysis.

Effect on small business:

Agency contact person:

Shawn Leatherwood, Administrative Rule Coordinator, Department of Safety and Professional Services, Division of Policy Development, 1400 East Washington Avenue, Room 151, P.O. Box 8935, Madison, Wisconsin 53708; telephone 608-261-4438; email at Shancethea.Leatherwood@wisconsin.gov.

Place where comments are to be submitted and deadline for submission:

Comments may be submitted to Shawn Leatherwood, Administrative Rule Coordinator Department of Safety and Professional Services, Division of Policy Development, 1400 East Washington Avenue, Room 151, P.O. Box 8366, Madison, WI 53708-8935, or by email to Shancethea.Leathrewood@wisconsin.gov. **Comments must be received on or before *** to be included in the record of rule-making proceedings.

TEXT OF RULE

SECTION 1. VE 2.01 (2) is repealed.

SECTION 2. VE 3.03 (intro.) is amended to read:

VE 3.03 Application procedures for veterinary applicants to take board examinations. An applicant shall file a completed application with the board ~~at least 140 days prior to the first day of the scheduled examination period.~~ All supporting documents shall be provided in English. An application is not complete until the board receives all of the following:

SECTION 3. VE 3.03 (5) is renumbered VE 3.02 (6) and amended to read:

VE 3.02 (6) A certificate of graduation from a board approved veterinary college which shall be signed and sealed by the dean of the school and submitted directly to the board by the school. Applicants who graduated from a veterinary college which is not a board approved veterinary college shall provide a certificate of graduation which is signed and sealed by the dean of the school and submitted directly to the board by the school, and evidence of successful completion of either the educational commission for foreign veterinary graduates certification program or the Program for the Assessment of Veterinary Education Equivalence offered by the American Association of Veterinary State Boards (AAVSB) which shall be submitted directly to the board by the AVMA or the AAVSB. ~~If the applicant has not yet graduated from veterinary college, a letter signed by the dean of the school and submitted directly to the board by the school providing evidence that the applicant has an expected graduation date no later than 8 months after the last date of the applicable testing period.~~

SECTION 4. VE 8.03 (1) is amended to read:

VE 8.03 Application procedures for veterinary technician applicants. (1) An applicant for a veterinary technician certificate shall file a completed application with the board at last 30 days prior to the date of the scheduled examination. All supporting documents shall be in English. An application is not complete until the board receives all of the following:

SECTION 5. EFFECTIVE DATE. The rules adopted in this order shall take effect on the first day of the month following publication in the Wisconsin Administrative Register, pursuant to s. 227.22 (2) (intro.), Stats.

(END OF TEXT OF RULE)

Dated _____

Agency _____

Chairperson
Veterinary Examining Board

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Shawn Leatherwood, Admin. Rule Coordinator		2) Date When Request Submitted: August 27, 2014 Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 08 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: Veterinary Examining Board			
4) Meeting Date: October 29, 2014	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Discussion of NAVC, Western Veterinary Conference and CVC request to become an approved CE provider	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by _____ (name) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: The Board will consider and discuss whether NAVC, Western Veterinary Conference and CVC should become approved continuing education providers. If the Board approves then the Board will request DSPS staff to draft a scope statement revising VE 10.03 (4) approved program providers.			
11) Shawn Leatherwood		Authorization August 27, 2014	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Bureau Director signature (indicates approval to add post agenda deadline item to agenda)			
Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline Items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

Leatherwood, Shancethea N - DSPS

From: Leatherwood, Shancethea N - DSPS
Sent: Wednesday, August 20, 2014 11:38 AM
To: Leatherwood, Shancethea N - DSPS
Subject: FW: Proposed Amendment to Continuing Education Rule
Attachments: State Administrative Code.pdf

From: Ali McIntyre [<mailto:Alison.McIntyre@tonkon.com>] **On Behalf Of** Mark Cushing
Sent: Tuesday, August 19, 2014 5:16 PM
To: Ryan, Thomas - DSPS
Subject: Proposed Amendment to Continuing Education Rule

Via Email & Hardcopy

Tom Ryan, Executive Director
Wisconsin Veterinary Examining Board
P.O. Box 8935
Madison, WI 53708-8935

Dear Mr. Ryan:

We represent the three largest national providers of Continuing Education for Veterinarians: NAVC, Western Veterinary Conference and CVC. NAVC hosts its annual CE conference each January in Orlando plus providing additional CE throughout the year. Western Veterinary Conference hosts its annual CE conference each February in Las Vegas plus providing additional CE throughout the year. CVC hosts three conferences in Washington, DC, Kansas City and San Diego.

I have attached proposed amendments to your administrative rule (VE 10.03) placing these three organizations on similar standing to other large, trusted Veterinary CE providers. We would request that these proposed amendments be placed on the agenda for your Board at its earliest convenience. I would be pleased to discuss these with you, so let me know by email or phone when I may have that opportunity. Thank you for your consideration.

Very truly yours,

Mark L. Cushing
Founding Partner, Animal Policy Group
Tonkon Torp, LLP
Direct dial: 971-344-1347
www.animalpolicygroup.org

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Shawn Leatherwood, Admin. Rule Coordinator		2) Date When Request Submitted: September 25, 2014 Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 08 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: Veterinary Examining Board			
4) Meeting Date: October 29, 2014	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Discussion of the American Animal Hospital Association's request to become an approved CE provider	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by _____ (name) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: The Board will consider and discuss whether the American Animal Hospital Association should become an approved continuing education provider. If the Board approves then the Board will request DSPS staff to draft a scope statement revising VE 10.03 (4) approved program providers.			
11) Shawn Leatherwood Signature of person making this request		Authorization	September 25, 2014 Date
Supervisor (if required)		Date	
Bureau Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

ANIMAL
POLICY | GROUP

 TONKON TORP^{LLP}
ATTORNEYS

1600 Pioneer Tower
888 SW Fifth Avenue
Portland, Oregon 97204

Mark L. Cushing
Admitted to practice in Oregon

503.802.2046
503.972.3746
mark.cushing@tonkon.com

September 16, 2014

Via Email & Hardcopy

Tom Ryan, Executive Director
Wisconsin Veterinary Examining Board
P.O. Box 8935
Madison, WI 53708-8935

Re: Proposed Amendment to Continuing Education Rule

Dear Mr. Ryan:

I am following up on my letter dated August 17, 2014, with the request regarding NAVC, Western Veterinary Conference and CVC.

We have been retained by a fourth client, the American Animal Hospital Association (AAHA), who wishes to be placed equally among other organizations on similar standing for veterinary continuing education.

I have attached a newly revised proposed amendment to your administrative rule (VE 10.03).

Page 2

Thank you again for your consideration.

Very truly yours,

A handwritten signature in black ink, appearing to read "Mark L. Cushing". The signature is fluid and cursive, with a prominent initial "M" and a long, sweeping underline.

Mark L. Cushing

MLC/akm

Wisconsin Administrative Code
Chapter VE 10
CONTINUING VETERINARY EDUCATION FOR VETERINARIANS
AND VETERINARY TECHNICIANS

VE 10.03 Continuing education programs and courses.

(4) **APPROVED PROGRAM PROVIDERS.** Subject to compliance with the requirements set forth in subs. (1) to (3), the board shall approve attendance at and completion of one or more continuing education programs approved by any one of the following approved program providers as fulfilling the continuing education hours required under this chapter:

- (a) A national, regional, state, or local veterinary medical or veterinary technician association.
- (b) A federal or state agency.
- (c) An accredited college or university.
- (d) An association listed in the AVMA or the National Association of Veterinary Technicians in America directory.
- (e) An AVMA accredited veterinary school or veterinary technician program.
- (f) A program approved by the American Association of Veterinary State Boards through its Registry of Approved Continuing Education approval program.
- (g) A foreign veterinary medical or veterinary technician association, an accredited college or university, or a governmental agency that is, as determined by the board, comparable to a program provider listed under pars. (a) to (f).
- (h) NAVC, Western Veterinary Conference, CVC or AAHA.

History: Cr. Register, February, 1992, No. 434, eff. 3-1-92; am. Register, December, 1998, No 516, eff. 1-1-99; CR 04-125: r. and recr. Register August 2005 No. 596, eff. 9-1-05; CR 07-051: cr. (4) (g) Register October 2008 No. 634, eff. 11-1-08.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Taylor Thompson, Bureau Assistant on behalf of Tom Ryan, Executive Assistant		2) Date When Request Submitted: 10/3/14 Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Veterinary Examining Board			
4) Meeting Date: 10/29/14	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Report from the 2014 AAVSB Annual Meeting	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: The Board will be given an oral report from the 2014 Annual AAVSB meeting.			
11) Authorization			
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Taylor Thompson, Bureau Assistant on behalf of Tom Ryan, Executive Director		2) Date When Request Submitted: 10/7/14 Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Veterinary Examining Board			
4) Meeting Date: 10/29/14	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? 2015 AAVSB Annual Meeting and Conference	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: The Board will discuss the 2015 AAVSB Annual Meeting and Conference and how the last meeting of the year will be in correlation with it.			
11) Authorization			
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

From: [Chrissy Bagby](#)
To: [Thompson, Taylor A - DSPS](#)
Subject: RE: 2015 AAVSB Annual Meeting and Conference
Date: Wednesday, October 01, 2014 2:49:21 PM

Hello Taylor,

Our conference in 2015 will take place September 17-19.

Thanks,
Chrissy

Chrissy Bagby

Member Services Coordinator
American Association of Veterinary State Boards
380 W. 22nd Street, Suite 101
Kansas City, MO 64108
Phone: 1.816.931.1504, x 221
Phone: 1.877.698.8482, x 221
Fax: 1.816.931.1604
Email: cbagby@aavsb.org
Web: www.aavsb.org
Facebook: <https://www.facebook.com/aavsb>
Twitter: <https://twitter.com/aavsb>

Serving Veterinary Regulatory Boards in the Interest of Public Protection

CONFIDENTIALITY NOTE:

This email is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this email message is not the intended recipient, or the employee or agent responsible for delivery of the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is prohibited. If you have received this email in error, please notify us immediately by telephone at (816) 931-1504. Thank you.

From: Thompson, Taylor A - DSPS [mailto:Taylor.Thompson@wisconsin.gov]
Sent: Wednesday, October 01, 2014 1:01 PM
To: Chrissy Bagby
Subject: 2015 AAVSB Annual Meeting and Conference

Good afternoon Chrissy,

Has a date been selected for the 2015 AAVSB Annual Meeting and Conference? I did not see anything on the website, but I thought I would check with you just in case.

Thank you for your time,