

**ARCHITECT SECTION
JOINT EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS
MEETING MINUTES
APRIL 23, 2014**

PRESENT: Matthew Fernholz, James Gersich, Lawrence Schnuck

ABSENT: Michael Eberle, Gary Kohlenberg

STAFF: Brittany Lewin, Executive Director; Karen Rude-Evans, Bureau Assistant;
Shawn Leatherwood, Rules Coordinator

CALL TO ORDER

Lawrence Schnuck, Section Chair, called the meeting to order at 1:00 p.m. A quorum of three (3) members was confirmed.

ADOPTION OF AGENDA

MOTION: James Gersich moved, seconded by Matthew Fernholz, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF OCTOBER 9, 2013

MOTION: James Gersich moved, seconded by Lawrence Schnuck, to approve the minutes of October 9, 2013 as published. Motion carried unanimously.

ELECTION OF OFFICERS

CHAIR

NOMINATION: James Gersich nominated Lawrence Schnuck for the Office of Section Chair.

Brittany Lewin called for nominations three (3) times.

Larry Schnuck was elected as Section Chair by unanimous vote.

VICE CHAIR

NOMINATION: James Gersich nominated Michael Eberle for the Office of Section Vice Chair.

Brittany Lewin called for nominations three (3) times

Michael Eberle was elected as Section Vice Chair by unanimous vote.

SECRETARY

NOMINATION: James Gersich nominated Matthew Fernholz for the Office of Section Secretary.

Brittany Lewin called for nominations three (3) times.

Matthew Fernholz was elected as Section Secretary by unanimous vote.

MOTION: James Gersich moved, seconded by Matthew Fernholz to acknowledge the following 2014 officer election results. Motion carried unanimously.

2014 OFFICER ELECTION RESULTS	
Section Chair	Lawrence Schnuck
Section Vice Chair	Michael Eberle
Section Secretary	Matthew Fernholz

MOTION: James Gersich moved, seconded by Matthew Fernholz to acknowledge the following appointments made by the Chair as the 2014 Liaisons, Screening Panel and Committee Members. Motion carried unanimously.

2014 LIAISON APPOINTMENTS	
A-E Rules Committee	Lawrence Schnuck
Screening Panel	Matthew Fernholz, James Gersich
Credentialing and CE Liaison	Lawrence Schnuck
DLSC Liaison	Michael Eberle

DELEGATIONS OF AUTHORITY

MOTION: Lawrence Schnuck moved, seconded by Matthew Fernholz, that the Section delegates authority to the Chair to sign documents on behalf of the Section. In order to carry out duties of the Section, the Chair has the ability to delegate this signature authority to the Section's Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

MOTION: James Gersich moved, seconded by Matthew Fernholz, that in order to facilitate the completion of assignments between meetings, the Section delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Section, to appoint liaisons to the Department where knowledge or experience in the profession is required

to carry out the duties of the Section in accordance with the law. Motion carried unanimously.

MOTION: James Gersich moved, seconded by Matthew Fernholz, to adopt the “Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor” document. Motion carried unanimously.

MOTION: James Gersich moved, seconded by Matthew Fernholz, to delegate authority to the Credentialing Liaisons to address all issues related to credentialing matters. Motion carried unanimously.

LEGISLATIVE/ADMINISTRATIVE RULE MATTERS

2013 Wisconsin Act 114 and the Impact on A-E 3.05(2)

MOTION: James Gersich moved, seconded by Matthew Fernholz, to initiate the scope statement mirroring that of the A-E Joint Examining Board’s approved motion regarding examination requirements. Motion carried unanimously.

NCARB ANNUAL MEETING

MOTION: James Gersich moved, seconded by Matthew Fernholz, to authorize Lawrence Schnuck, to speak and vote on behalf of the Section at the NCARB 2014 Annual Business Meeting, June 18-21, 2014 in Philadelphia, PA. Motion carried unanimously.

MOTION: James Gersich moved, seconded by Matthew Fernholz, to designate Lawrence Schnuck to attend the NCARB 2014 Annual Business Meeting on June 18-21, 2014 in Philadelphia, PA. Motion carried unanimously.

CLOSED SESSION

MOTION: James Gersich moved seconded by Lawrence Schnuck, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Lawrence Schnuck read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Matthew Fernholz – yes; James Gersich – yes; Lawrence Schnuck – yes. Motion carried unanimously.

The Section convened into Closed Session at 1:56 p.m.

RECONVENE TO OPEN SESSION

MOTION: James Gersich moved, seconded by Matthew Fernholz, to reconvene into open session. Motion carried unanimously.

The Section reconvened into Open Session at 2:52 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED IN CLOSED SESSION

MOTION: James Gersich moved, seconded by Matthew Fernholz, to reaffirm all votes made in closed session. Motion carried unanimously.

ADMINISTRATIVE WARNINGS

MOTION: Matthew Fernholz moved, seconded by James Gersich, to issue an Administrative Warning and close for prosecutorial discretion **DLSC case number 13ARC001 – G.J.E.** Motion carried unanimously.

APPLICATION REVIEWS

MOTION: Matthew Fernholz moved, seconded by Lawrence Schnuck to issue an intent to deny the request for reinstatement of **G.S.** unless within 45 days G.S. provides detailed information from the Iowa Architectural Examining Board regarding both disciplinary actions. **REASON FOR DENIAL:** Disciplinary actions in another licensing jurisdiction AE 2.05. Motion carried unanimously.

MOTION: James Gersich moved, seconded by Lawrence Schnuck to approve the request for reinstatement of **L.S.** registration to practice architecture. Motion carried unanimously.

MOTION: James Gersich moved, seconded by Lawrence Schnuck to issue an intent to deny the request of **J.G.** for registration by examination unless within 45 days J.G. supplies one additional architectural reference. The credentialing liaison may review the reference and grant registration if found acceptable. **REASON FOR DENIAL:** A-E 3.06 (2) Motion carried unanimously.

MOTION: Lawrence Schnuck moved, seconded by Matthew Fernholz to approve the request for licensure by Comity of **F.F.** Motion carried unanimously.

CASE CLOSINGS

MOTION: James Gersich moved, seconded by Matthew Fernholz, to close case **12ARC003 – A.D.I. for No Violation.** Motion carried unanimously.

ADJOURNMENT

MOTION: James Gersich moved, seconded by Lawrence Schnuck, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:54 p.m.