

**COSMETOLOGY EXAMINING BOARD
MEETING MINUTES
April 6, 2015**

PRESENT: Kristin Allison, Lori Paul, Geraldine Reuter, Gail Sengbusch, Dianna Wachter, Vicky McNally

STAFF: Brittany Lewin, Executive Director; Kelly Williams, Bureau Assistant; and Katie Paff, Rules Coordinator; Gretchen Mrozinski, Legal Counsel; Hannah Whaley; Monitoring

CALL TO ORDER

Geraldine Reuter, Chair, called the meeting to order at 9:37 a.m. A quorum of six (6) members was confirmed.

ADOPTION OF AGENDA

MOTION: Vicky McNally moved, seconded by Gail Sengbusch, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF MARCH 2, 2015

AMENDMENTS

- **MOTION:** Gail Sengbusch moved, seconded by Dianna Wachter, to note that Gail Sengbusch disagrees with COS 3.01(11) because it is above health care standards. In her research, Gail found that hospitals and nursing homes allow pets in their facilities. Gail believes it should be a business owner's decision to allow or not allow pets in their business during business hours. Motion carried unanimously.
- **MOTION:** Lori Paul moved, seconded by Dianna Wachter, to note that Gail Sengbusch disagrees that emery boards and buffer blocks as single use and believes they are disinfectable, which was discussed at today's meeting and supported by the scientific research of Doug Schoon. Motion carried unanimously.

MOTION: Kristin Allison moved, seconded by Lori Paul, to approve the minutes of March 2, 2015 as amended. Motion carried unanimously.

LEGISLATIVE/ADMINISTRATIVE RULE MATTERS

**COS 1 TO 11 COSMETOLOGY SCHOOLING LICENSURE AND PRACTICE
REQUIREMENTS**

MOTION: Kristin Allison moved, seconded by Lori Paul, to accept all Clearinghouse comments for Clearing House Rule 15-020 COS 5. Motion carried unanimously.

MOTION: Kristin Allison moved, seconded by Vicky McNally, to amend COS 5.01 to read that all schools shall offer at a minimum the hours listed in COS 5 for subjects listed in the appropriate syllabus. Motion carried unanimously.

MOTION: Geraldine Reuter moved, seconded by Kristin Allison, to authorize Vicky McNally to approve the Legislative Report and Draft for Clearinghouse Rule 15-020 COS 5 for submission to the Governor's Office and Legislature. Motion carried unanimously.

MOTION: Lori Paul moved, seconded by Gail Sengbusch, to approve the draft relating to COS 1-11 for posting for economic impact comments and submission to the Clearinghouse. Motion carried unanimously.

CLOSED SESSION

MOTION: Geraldine Reuter moved, seconded by Kristin Allison, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). Kristin Allison read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Kristin Allison – yes; Vicky McNally – yes; Lori Paul – yes; Geraldine Reuter – yes; Gail Sengbusch – yes; Dianna Wachter – yes. Motion carried unanimously.

The Board convened into closed session at 10:22 a.m.

RECONVENE TO OPEN SESSION

MOTION: Kristin Allison moved, seconded by Vicky McNally, to reconvene into open session. Motion carried unanimously.

The Board reconvened into open session at 10:54 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Lori Paul moved, seconded by Vicky McNally, to affirm all motions made in closed session. Motion carried unanimously.

MONITORING

MOTION: Gail Sengbusch moved, seconded by Lori Paul, to grant the request of Shay Benitez to reinstate her license dependent on the new payment plan. The payments are due by the 10th of the month and if a scheduled payment is missed the plan will be voided, the suspension will resume and payment in full is due. Motion carried unanimously.

CASE CLOSINGS

- MOTION:** Kristin Allison moved, seconded by Dianna Wachter, to close the following cases according to the recommendations by the Division Legal Services and Compliance.
- a) 13 BAC 123 against D.P.B.S. for No Violation (NV)
 - b) 13 BAC 153 against M.C.D.B.S; T.E.M for Prosecutorial Discretion (P2)
 - c) 13 BAC 145 against A.F.; B.L.B. for No Violation (NV)

Motion carried unanimously.

PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS

MOTION: Gail Sengbusch moved, seconded by Geraldine Reuter, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the matter of disciplinary proceedings against Case 13 BAC 085 against C.F.Y. LLC.; P.S. Motion carried unanimously.

MOTION: Kristin Allison moved, seconded by Vicky McNally, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the matter of disciplinary proceedings against Case 13 BAC 085 against D.S. Motion carried unanimously.

MOTION: Kristin Allison moved, seconded by Geraldine Reuter, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the matter of disciplinary proceedings against Case 13 BAC 119 against S.C.F. Motion carried unanimously.

MOTION: Geraldine Reuter moved, seconded by Vicky McNally, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the matter of disciplinary proceedings against Case 13 BAC 119 against S.C.R. Motion carried unanimously.

ADJOURNMENT

MOTION: Lori Paul moved, seconded by Geraldine Reuter, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:03 a.m.