

**COSMETOLOGY EXAMINING BOARD
MEETING MINUTES
November 16, 2015**

PRESENT: Kristin Allison(*via GoToMeeting*,) Vicky McNally, Suresh Misra, Gail Sengbusch(*via GoToMeeting*,) Denise Trokan, Dianna Wachter

EXCUSED: Lori Paul

STAFF: Brittany Lewin, Executive Director; Nifty Lynn Dio, Bureau Assistant; and other department staff.

CALL TO ORDER

Vicky McNally, Chair, called the meeting to order at 9:30 a.m. A quorum of six (6) members was confirmed.

ADOPTION OF AGENDA

MOTION: Dianna Wachter moved, seconded by Denise Trokan, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Suresh Misra moved, seconded by Dianna Wachter, to approve the minutes of September 21, 2015 as published. Motion carried unanimously.

LEGISLATIVE/ADMINISTRATIVE RULE MATTERS

Adoption Order – CR15-035 – Cosmetology Schooling, Licensure, and Practice Requirements:

MOTION: Suresh Misra moved, seconded by Kristin Allison, to approve the Adoption Order for Clearinghouse Rule 15-035. Motion carried unanimously.

ADMINISTRATIVE MATTERS

MOTION: Dianna Wachter moved, seconded by Suresh Misra, to authorize and delegate the Credentialing Attorney to make decisions regarding conviction review approving credentials according to Wis. Stats. 454.06. All potential denials will be reviewed by the Credentialing Liaison. Motion carried unanimously.

CLOSED SESSION

MOTION: Dianna Wachter moved, seconded by Gail Sengbusch, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). Vicky McNally read the language of the motion. The

vote of each member was ascertained by voice vote. Roll Call Vote: Kristin Allison-yes; Vicky McNally – yes; Suresh Misra – yes; Gail Sengbusch – yes; Denise Trokan – yes; Dianna Wachter – yes. Motion carried unanimously.

The Board convened into closed session at 9:59 a.m.

RECONVENE TO OPEN SESSION

MOTION: Kristin Allison moved, seconded by Suresh Misra, to reconvene into open session. Motion carried unanimously.

The Board reconvened into open session at 10:05 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Suresh Misra moved, seconded by Denise Trokan, to affirm all motions made in closed session. Motion carried unanimously.

DELIBERATION ON ADMINISTRATIVE WARNINGS

15 BAC 044 – A.L.W.

MOTION: Gail Sengbusch moved, seconded by Suresh Misra, to issue an Administrative Warning in the matter of DLSC case number 15 BAC 044 A.L.W. Motion carried unanimously.

PROPOSED STIPULATIONS, FINAL DECISIONS, AND ORDERS

14 BAC 045 – Annie K. Tran

MOTION: Dianna Wachter moved, seconded by Denise Trokan, to accept the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Annie K. Tran, DLSC case number 14 BAC 045. Motion carried unanimously.

CASE CLOSINGS

MOTION: Suresh Misra moved, seconded by Denise Trokan, to close the following cases according to the recommendations by the Division of Legal Services and Compliance:

1. 14 BAC 011 (R.L. and H.A., LLC) **Insufficient Evidence**
2. 14 BAC 027 (D.D.K.) **Prosecutorial Discretion (P3)**
3. 14 BAC 034 (A.C.A.T.R.) **Lack of Jurisdiction (L2)**
4. 14 BAC 045 (N.N.T.) **Lack of Jurisdiction (L2)**
5. 14 BAC 058 (C.N. and L.T.N.) **Prosecutorial Discretion (P2)**
6. 14 BAC 061 (A.M.S. and H.B.S.S.) **Insufficient Evidence**
7. 14 BAC 067 (M.H. and T.N.B.A.B.S.) **Insufficient Evidence**
8. 14 BAC 068 (H.V.N., L.T.N., H.N. 1825-71) **Insufficient Evidence**
9. 14 BAC 068 (H.N. 1182-69) **No Violation**
10. 15 BAC 035 (P.N.B., A.R.M., I.M.H., M.R.H.) **Prosecutorial Discretion (P2)**
11. 15 BAC 052 (J.H.) **No Violation**
12. 15 BAC 086 (M.H., T.N.B.A.B.S.) **Insufficient Evidence**

Motion carried unanimously.

ADJOURNMENT

MOTION: Dianna Wachter moved, seconded by Denise Trokan, to adjourn the meeting.
Motion carried unanimously.

The meeting adjourned at 10:55 a.m.