

**DESIGNERS SECTION  
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,  
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS  
MEETING MINUTES  
November 24, 2014**

**PRESENT:** Mark Cook, Thomas Gasperetti (*via GoToMeeting*), Steven Tweed

**STAFF:** Brittany Lewin, Executive Director; Taylor Thompson, Bureau Assistant

**CALL TO ORDER**

Steven Tweed, Section Chair, called the meeting to order at 12:01 p.m. A quorum of three (3) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Thomas Gasperetti moved, seconded by Mark Cook, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES**

**Corrections:**

- Correct Tom Gasperetti's name in Delegation Motions and correct James and Thomas's names in Application Reviews motion.

**MOTION:** Thomas Gasperetti moved, seconded by Mark Cook, to adopt the minutes of April 22, 2014 as corrected. Motion carried unanimously.

**CLOSED SESSION**

**MOTION:** Thomas Gasperetti moved, seconded by Mark Cook, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Steven Tweed read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Mark Cook-yes; Thomas Gasperetti-yes; Steven Tweed-yes. Motion carried unanimously.

Open Session recessed at 12:06 p.m.

### RECONVENE TO OPEN SESSION

**MOTION:** Mark Cook moved, seconded by Steven Tweed, to reconvene in Open Session at 1:30 p.m. Motion carried unanimously.

### REAFFIRM ALL VOTES MADE IN CLOSED SESSION

**MOTION:** Mark Cook moved, seconded by Thomas Gasperetti, to affirm all Motions made and Votes taken in Closed Session. Motion carried unanimously.

### APPLICATION REVIEWS

**MOTION:** Mark Cook moved, seconded by Thomas Gasperetti, to approve the following applicants for permit by experience:

- a. Bortz, Timothy S.
- b. Clark, Steven L.
- c. Demers, Scott A.
- d. Grant, Cynthia A.
- e. Herda, Joseph M.
- f. Huber, Gregory R.
- g. Krueger, Kyle L.
- h. Merkel, Donald
- i. Mulder, Craig R.
- j. Reince, Neal M.
- k. Roberts, Ryan L.
- l. Sevcik, Chad M.
- m. Walla, Robert
- n. Zomer, Douglas R.

Motion carried unanimously.

**MOTION:** Mark Cook moved, seconded by Thomas Gasperetti, to deny the application of I.J.J. for Designer of Engineering Systems Permit by experience. **Reason for Denial:** Does not meet the experience requirements found in §443.07 (1)(b) needed for a permit as an Electrical Designer, in that his only documented experience is in low-voltage and communication systems. Motion carried unanimously.

**MOTION:** Mark Cook moved, seconded by Thomas Gasperetti, to authorize the following applicants to take the examination:

- a. Braaten, Michael L.
- b. Greenweller, Kevin
- c. Rippenburg, Shane

Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Thomas Gasperetti moved, seconded by Mark Cook, to adjourn the meeting.  
Motion carried unanimously.

The Section meeting adjourned at 1:31 p.m.