

**FUNERAL DIRECTORS EXAMINING BOARD
MEETING MINUTES
August 4, 2015**

PRESENT: Thomas Bradley, Eric Lengell (*Via GoToMeeting*), Marla Michaelis, Marc Eernisse, Dean Stensberg (*arrived at 9:35am*)

EXCUSED: Kristen Piehl

STAFF: Brittany Lewin, Executive Director; Kelly Williams, Bureau Assistant and other Department Staff

Thomas Bradley, Chair, called the meeting to order at 9:31 A.M. A quorum of five (5) members was confirmed.

ADOPTION OF AGENDA

MOTION: Marc Eernisse moved, seconded by Marla Michaelis, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Marla Michaelis moved, seconded by Marc Eernisse, to approve the minutes of May 19, 2015 as published. Motion carried unanimously.

LEGISLATIVE AND RULE MATTERS

MOTION: Dean Stensberg moved, seconded by Marc Eernisse, to approve the Scope Statement on FD 1 relating to Education and Apprenticeship for submission to the Governor's Office and publication and to authorize the Chair to approve the scope for implementation no less than 10 days after publication. Motion carried unanimously.

MOTION: Marc Eernisse moved, seconded by Marla Michaelis, to approve the Scope Statement on FD 5 relating to Reciprocity for submission to the Governor's Office and publication and to authorize the Chair to approve the scope for implementation no less than 10 days after publication. Motion carried unanimously.

CLOSED SESSION

MOTION: Marla Michaelis moved, seconded by Marc Eernisse, to convene to closed session to deliberate on cases following hearing (s.19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Thomas Bradley, Chair, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Thomas Bradley – yes; Marc Eernisse – yes; Eric Lengell – yes; and Marla Michaelis – yes; Dean Stensberg – yes. Motion carried unanimously.

The Board convened into Closed Session at 11:07 A.M.

RECONVENE TO OPEN SESSION

MOTION: Marla Michaelis moved, seconded by Marc Eernisse, to reconvene in Open Session at 11:48 A.M. Motion carried unanimously.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Dean Stensberg moved, seconded by Marla Michaelis to affirm all motions made in closed session. Motion carried unanimously.

CASE CLOSING

14 FDR 012 – O.F.H.I., J.O.

MOTION: Marc Eernisse moved, seconded by Dean Stensberg, to reject the action recommended by DLSC regarding case number **14 FDR 012, O.F.H.I.; J.O.** Motion carried.

14 FDR 009 K.B.; B.F.F.H.

MOTION: Dean Stensberg moved, seconded by Marc Eernisse, to close DLSC case number **14 FDR 009, K.B.; B.F.F.H.** for Prosecutorial Discretion (P4). Motion carried unanimously.

ADJOURNMENT

MOTION: Marla Michaelis moved, seconded by Marc Eernisse, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:49 A.M.