

**MARRIAGE AND FAMILY THERAPY SECTION
MEETING MINUTES
March 30, 2015**

PRESENT: Peter Fabian, Alice Hanson-Drew, Linda Pellmann

STAFF: Dan Williams – Executive Director, Nilajah Madison-Head – Bureau Assistant,
Sharon Henes – Rules Coordinator, and other DSPS Staff

CALL TO ORDER

Alice-Hanson Drew called the meeting to order at 09:20 a.m. A quorum was confirmed.

ADOPTION OF AGENDA

MOTION: Linda Pellmann moved, seconded by Peter Fabian, to approve the agenda as published. Motion carried unanimously.

**PUBLIC HEARING – CLEARINGHOUSE RULE 15-017 RELATING TO
SUPERVISED HOURS**

MOTION: Peter Fabian moved, seconded by Linda Pellmann, to accept all Clearinghouse comments for CR 15-017 relating to Supervised Hours. Motion carried unanimously.

APPROVAL OF MINUTES OF DECEMBER 19, 2014

MOTION: Peter Fabian moved, seconded by Linda Pellmann, to approve the December 19, 2014 minutes as published. Motion carried unanimously.

ADMINISTRATIVE MATTERS

Election of Officers

Slate of Officers

NOMINATION: Linda Pellmann nominated the 2014 slate of officers to continue in 2015. Nomination carried by unanimous consent.

Dan Williams called for nominations three (3) times.

The 2014 Slate of Officers was reelected to continue in 2015.

2015 ELECTION RESULTS	
Section Chair	Alice-Hanson Drew
Vice Chair	Linda Pellmann
Secretary	Peter Fabian

Appointment Of Liaisons

The Chair appoints the following members to:

2015 LIAISON APPOINTMENTS	
WAMFT Liaison	Linda Pellmann
DLSC Liaison (including CE, PAP, Monitoring)	Peter Fabian
Credentialing Liaison	Linda Pellmann Peter Fabian
Continuing Education Liaison	Peter Fabian
AMFTRB Liaison	Peter Fabian

2015 SCREENING PANEL APPOINTMENTS	
January - December 2015	Alice Hanson-Drew, Peter Fabian <i>Alternate: Linda Pellmann</i>

Delegation of Authority

MOTION: Peter Fabian moved, seconded by Linda Pellmann, that the Section delegates authority to the Chair to sign documents on behalf of the Section. In order to carry out duties of the Section, the Chair has the ability to delegate this signature authority to the Section’s Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

MOTION: Linda Pellmann moved, seconded by Peter Fabian, in order to facilitate the completion of assignments between meetings, the Section delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Section, to appoint liaisons to the Department where knowledge or experience in the profession is required to carry out the duties of the Section in accordance with the law. Motion carried unanimously.

MOTION: Linda Pellmann moved, seconded by Peter Fabian, that Section Counsel or another Department attorney is formally authorized to serve as the Section's designee for purposes of Wis. Admin. Code SPS § 1.08(1). Motion carried unanimously.

MOTION: Peter Fabian moved, seconded by Linda Pellmann, to delegate credentialing authority to DSPS for those submitted applications that meet the criteria of Rule and Statute and thereby would not need further Section or Section liaison review. Motion carried unanimously.

MOTION: Peter Fabian moved, seconded by Linda Pellmann, to adopt the "Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor" document. Motion carried unanimously.

MOTION: Linda Pellmann moved, seconded by Peter Fabian, to delegate authority to the Credentialing Liaison(s) to address all issues related to credentialing matters. Motion carried unanimously.

ADJOURNMENT

MOTION: Linda Pellmann moved, seconded by Peter Fabian, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:28 a.m.