

**JOINT EXAMINING BOARD MEETING  
MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING  
AND SOCIAL WORK JOINT EXAMINING BOARD  
MEETING MINUTES  
FEBRUARY 15, 2016**

**PRESENT:** Jennifer Anderson-Meger, Bridget Ellingboe, Peter Fabian, Melissa Gendreau (*via GoToMeeting*), Allison Gordon, Alice Hanson-Drew (*via GoToMeeting*), Elizabeth Krueger, Charles Lindsey (*via GoToMeeting, was excused from the meeting at 12:02 p.m.*), Linda Pellmann, Nicholas Smiar (*via GoToMeeting*), Gregory Winkler

**STAFF:** Dan Williams, Executive Director; Sharon Henes, Administrative Rules Coordinator; Nilajah Hardin, Bureau Assistant; and other DSPS Staff

**CALL TO ORDER**

Linda Pellmann called the meeting to order at 9:02 a.m. A quorum of eleven (11) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Allison Gordon moved, seconded by Jennifer Anderson-Meger, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Alice Hanson-Drew moved, seconded by Elizabeth Krueger, to approve the minutes of November 30, 2015 as published. Motion carried unanimously.

**PUBLIC HEARING ON CLEARINGHOUSE RULE 16-008 RELATING TO MARRIAGE  
AND FAMILY THERAPY APPLICATIONS, EDUCATION, EXAMS AND LICENSURE**

**Review and Respond to Clearinghouse Report and Public Hearing Comments**

**MOTION:** Peter Fabian moved, seconded by Bridget Ellingboe, to reject Clearinghouse comment number(s) 5(1), and to accept all remaining Clearinghouse comments for Clearinghouse Rule 16-008 relating to Marriage and Family Therapy Applications, Education, Exams and Licensure. Motion carried unanimously.

**MOTION:** Peter Fabian moved, seconded by Elizabeth Krueger, to authorize Linda Pellmann to approve the Legislative Report and Draft for Clearinghouse Rule 16-008 relating to Marriage and Family Therapy Applications, Education, Exams and Licensure for submission to the Governor's Office and Legislature. Motion carried unanimously.

**PUBLIC HEARING ON CLEARINGHOUSE RULE 16-009 RELATING TO RULES,  
APPLICATION, EXAM, AND RENEWAL PROCEDURES**

**Review and Respond to Clearinghouse Report and Public Hearing Comments**

**MOTION:** Allison Gordon moved, seconded by Melissa Gendreau, to reject Clearinghouse comment number(s) 5(c), and to accept all remaining Clearinghouse comments for Clearinghouse Rule 16-009 Relating to Licensure, Education and Supervised Practice of Professional Counseling. Motion carried unanimously.

**MOTION:** Elizabeth Krueger moved, seconded by Charles Lindsey, to authorize Allison Gordon to approve the Legislative Report and Draft for Clearinghouse Rule 16-009 Relating to Licensure, Education and Supervised Practice of Professional Counseling for submission to the Governor's Office and Legislature. Motion carried unanimously.

**LEGISLATION AND ADMINISTRATIVE RULE MATTERS**

**Adoption of Clearinghouse Rule 15-017 Relating to Supervised Hours for Marriage and Family Therapists**

**MOTION:** Peter Fabian moved, seconded by Alice Hanson-Drew, to approve the Adoption Order for Clearinghouse Rule 15-017 relating to Supervised Hours for Marriage and Family Therapists. Motion carried unanimously.

**MPSW 5 Relating to Social Worker Examination**

**MOTION:** Nicholas Smiar moved, seconded by Jennifer Anderson-Meger, to direct DSPS Staff to draft a preliminary rule draft of MPSW 5 relating to Social Worker Examination to bring to the next meeting. Motion carried unanimously.

**Update on Legislation and Pending or Possible Rulemaking Projects**

**MOTION:** Gregory Winkler moved, seconded by Elizabeth Krueger, to request DSPS Staff to provide updates as they occur via email to the Board on Senate Bill 568/Assembly Bill 726. Motion carried unanimously.

**MOTION:** Jennifer Anderson-Meger moved, seconded by Nicholas Smiar, to request the Department solicit feedback from the Boards and Sections on any matters pertaining to the structure and function of the Examining Boards prior to considering changes related to those entities. Motion carried unanimously.

**MOTION:** Elizabeth Krueger moved, seconded by Allison Gordon, to delegate Linda Pellmann to meet with the Secretary of the Department regarding the view of the Board on Senate Bill 568/Assembly Bill 726. Motion carried unanimously.

**SUBSTANCE USE DISORDER SPECIALTY AUTHORIZATION AND DHS 35 AND 75**

**MOTION:** Allison Gordon moved, seconded by Peter Fabian, to request DSPS Staff to invite Department of Health Services Staff to a future Joint Board meeting to discuss Substance Use Disorder Specialty Authorization relating to DHS 35 and 75. Motion carried unanimously.

**ADMINISTRATIVE MATTERS**

**Election of Officers**

***Board Chair***

**NOMINATION:** Allison Gordon nominated Gregory Winkler for the Office of Board Chair.

Dan Williams called for nominations three (3) times.

Gregory Winkler was elected as Chair by unanimous consent.

***Vice Chair***

**NOMINATION:** Peter Fabian nominated Allison Gordon for the Office of Vice Chair.

Dan Williams called for nominations three (3) times.

Allison Gordon was elected as Vice Chair by unanimous consent.

***Secretary***

**NOMINATION:** Peter Fabian nominated Bridget Ellingboe for the Office of Secretary.

Dan Williams called for nominations three (3) times.

Bridget Ellingboe was elected as Secretary by unanimous consent.

<b>2016 OFFICER ELECTION RESULTS</b>	
<b>Board Chair</b>	Gregory Winkler
<b>Vice Chair</b>	Allison Gordon
<b>Secretary</b>	Bridget Ellingboe

**Liaison Appointments**

<b>2016 LIAISON APPOINTMENTS</b>	
<b>Specialty Liaison</b>	Peter Fabian

**MOTION:** Elizabeth Krueger moved, seconded by Charles Lindsey, to affirm the Chair’s appointment of liaisons for 2016. Motion carried unanimously.

**Delegation Motions**

***Delegated Authority for Urgent Matters***

**MOTION:** Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger, that, in order to facilitate the completion of assignments between meetings, the Board delegates its authority to the Chair to appoint liaisons to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

***Document Signature Delegation***

**MOTION:** Bridget Ellingboe moved, seconded by Jennifer Anderson-Meger, the Board delegates authority to the Chair to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair has the ability to delegate this signature authority to the Board's Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

***Specialty Liaison***

**MOTION:** Elizabeth Krueger moved, seconded by Allison Gordon, the Specialty Liaison is delegated by the Board to address all issues pertaining to a Specialty designation. Motion carried unanimously.

*Charles Lindsey was excused from the meeting at 12:02 p.m.*

**ADJOURNMENT**

**MOTION:** Alice Hanson-Drew moved, seconded by Gregory Winkler, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:07 p.m.