

PODIATRY AFFILIATED CREDENTIALING BOARD
WEB/VIRTUAL MEETING MINUTES
February 4, 2014

PRESENT VIA GOTOMEETING: Jeffery Giesking, DPM; Thomas Komp, DPM; William Weis, DPM

ABSENT: Gary Brown

STAFF: Tom Ryan, Executive Director; Daniel Agne, Bureau Assistant; and other Department staff

CALL TO ORDER

William Weis, Chair, called the meeting to order at 9:01 A.M. A quorum of three (3) members was confirmed.

ADOPTION OF AGENDA

MOTION: Thomas Komp moved, seconded by Jeffery Giesking, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Jeffery Giesking moved, seconded by Thomas Komp, to approve the minutes of October 24, 2013 as published. Motion carried unanimously.

ADMINISTRATIVE MATTERS

ELECTION OF OFFICERS

BOARD CHAIR

NOMINATION: Thomas Komp nominated William Weis for the Office of Board Chair.

Tom Ryan called for other nominations three (3) times.

William Weis was elected as Board Chair.

VICE CHAIR

NOMINATION: Jeffery Giesking nominated Thomas Komp for the Office of Vice Chair.

Tom Ryan called for other nominations three (3) times.

Thomas Komp was elected as Vice Chair.

SECRETARY

NOMINATION: William Weis nominated Gary Brown for the Office of Secretary.

Tom Ryan called for other nominations three (3) times.

Gary Brown was elected as Secretary.

2014 ELECTION RESULTS	
Board Chair	William Weis
Vice Chair	Thomas Komp
Secretary	Gary Brown

APPOINTMENT OF LIAISONS, ALTERNATES, AND DELEGATES

MOTION: Thomas Komp moved, seconded by Jeffery Giesking, to retain the current Liaisons, Screening Panel Members, and Delegates for 2014, as noted below. Motion carried unanimously.

2014 LIAISONS (RETAINED FROM 2013):

Credentialing Liaison(s): William Weis, Thomas Komp (alternate)
Monitoring Liaison(s): Thomas Komp, Jeffery Giesking (alternate)
Education and Exams Liaison(s): Jeffery Giesking, Thomas Komp (alternate)
Legislative Liaison(s): William Weis, Jeffery Giesking (alternate)
Travel Liaison(s): Jeffery Giesking, Thomas Komp (alternate)
Rules Liaison: William Weis, Thomas Komp (alternate)
Screening Panel: Thomas Komp, William Weis, and Gary Brown, Jeffery Giesking (alternate)

DELEGATED AUTHORITY MOTIONS

MOTION: William Weis moved, seconded by Jeffery Giesking, to adopt the Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor document as presented in today's agenda packet. Motion carried unanimously.

MOTION: Thomas Komp moved, seconded by Jeffery Giesking, that the Board delegates authority to the Chair (or order of succession) to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair has the ability to delegate this signature authority for purposes of facilitating the completion of assignments during or between meetings. The Chair delegates the authority to the Executive Director to sign the name of the Chair (or order of succession) on documents as necessary. Motion carried unanimously.

MOTION: Jeffery Giesking moved, seconded by Thomas Komp, that, in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department to act in urgent matters and to act when knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

LEGISLATIVE/ADMINISTRATIVE RULE MATTERS

REVIEW AND APPROVAL OF CLEARINGHOUSE REPORT 13-110

MOTION: Thomas Komp moved, seconded by Jeffery Giesking, to accept all Clearinghouse comments for CR 13-110, relating to Podiatry X-Ray Assistants. Motion carried unanimously.

REVIEW AND APPROVAL OF THE LEGISLATIVE REPORT REGARDING CLEARINGHOUSE REPORT 13-110

MOTION: Jeffery Giesking moved, seconded by Thomas Komp, to authorize the Chair to approve as amended the Legislative Report and Draft for Clearinghouse Rule 13-110 revising POD 1.02 and 7.01, and to authorize the Chair to approve the final draft before submitting to the Governor's Office and Legislature. Motion carried unanimously.

REVIEW AND APPROVAL OF SCOPE STATEMENT FOR 165-POD 4.01, WIS. ADMIN. CODE, RELATING TO BIENNIAL REGISTRATION

MOTION: Thomas Komp moved, seconded by Jeffery Giesking, to approve the Scope Statement on 165-POD 4.01, relating to Biennial Registration, for submission to the Governor's Office and publication, and to authorize the Chair to approve the Scope for implementation no less than 10 days after publication. Motion carried unanimously.

REVIEW AND CONSIDERATION OF 165-POD 3.01 AND 3.04, WIS. ADMIN. CODE, RELATING TO CONTINUING EDUCATION AUDITS FOR PODIATRISTS – PRELIMINARY RULE DRAFT

MOTION: William Weis moved, seconded by Thomas Komp, to approve the Preliminary Rule Draft of 165-POD 3.01 and 3.04, relating to Continuing Education, provided the first line of 3.04 is changed from "shall" to "may," and to submit to the Clearinghouse and EIA Posting. Motion carried unanimously.

ADOPTION OF RULEMAKING ORDER FOR CLEARINGHOUSE REPORT 12-047 [POD 1.08 (5), 3.02 (4), AND 3.03 (3), WIS. ADMIN. CODE]

MOTION: Jeffery Giesking moved, seconded by Thomas Komp, to approve the Adoption Order for Clearinghouse Rule 12-047, and to authorize Tom Ryan to sign on the Chair's behalf. Motion carried unanimously.

ADJOURNMENT

MOTION: Jeffery Giesking moved, seconded by Thomas Komp, to adjourn the meeting.
Motion carried unanimously.

The meeting adjourned at 10:49 A.M.