

**PODIATRY AFFILIATED CREDENTIALING BOARD  
AUGUST 10, 2010  
MINUTES**

**PRESENT:** Melanie Berg, DPM; Gary Brown (via Live Meeting); Ian Furness, DPM; Rene Settle-Robinson, DPM (via telephone at 10:15 a.m.)

**STAFF:** Tom Ryan, Bureau Director; Michael Berndt, Legal Counsel; Karen Rude-Evans, Bureau Assistant

**GUESTS:** none

**CALL TO ORDER**

Ian Furness, Chair, called the meeting to order at 9:05 a.m. A quorum of three (3) members was confirmed.

**APPROVAL OF AGENDA**

**Amendments:**

- In the heading under the letterhead, delete “PODIATRISTS” and insert “PODIATRY”
- Two complaints for review
  - 07 POD 017
  - 06 POD 019
- Case Status Report

**MOTION:** Melanie Berg moved, seconded by Ian Furness, to approve the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES OF FEBRUARY 16, 2010**

**MOTION:** Ian Furness moved, seconded by Melanie Berg, to approve the minutes of February 16, 2010 as written. Motion carried unanimously.

**ADMINISTRATIVE REPORT**

**Board Chair, Vice Chair and Public Member Training – December 2-3, 2010**

The Department is offering training for the Chair, Vice Chair and public member(s) of all the boards. The training will be December 2-3, 2010 in Madison.

**2011 Meeting Dates for Review and Approval**

**MOTION:** Ian Furness moved, seconded by Melanie Berg, to approve the 2011 meeting dates, Motion carried unanimously.

**ELECTION OF OFFICERS FOR 2011**

**MOTION:** Melanie Berg moved, seconded by Ian Furness, to retain the same slate of officers. Motion carried unanimously.

**Chair** Ian Furness  
**Vice Chair** Melanie Berg  
**Secretary** Rene Settle-Robinson

**ITEMS RECEIVED AFTER PREPARATON OF THE AGENDA**

Two complaints were received, however presentations were not required. The complaints will be deliberated in closed session.

**INFORMATIONAL ITEMS**

None.

**PUBLIC COMMENTS**

None.

**CLOSED SESSION**

**MOTION:** Melanie Berg moved, seconded by Ian Furness, to convene to closed session to deliberate on cases following hearing (Wis. Stat. § 19.85 (1) (a)); consider closing disciplinary investigation with administrative warning (Wis. Stat. § 19.85 (1) (b), and Wis. Stat. § 440.205); consider individual histories or disciplinary data (Wis. Stat. § 19.85 (1) (f)); and to confer with legal counsel (Wis. Stat. § 19.85 (1) (g)) Roll call vote: Melanie Berg-yes; Gary Brown-yes; and Ian Furness-yes Motion carried unanimously.

Open session recessed at 9:13 a.m.

**RECONVENE INTO OPEN SESSION IMMEDIATELY  
FOLLOWING CLOSED SESSION**

**MOTION:** Melanie Berg moved, seconded by Ian Furness, to reconvene into open session. Motion carried unanimously.

The Board reconvened into open session at 10:28 a.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION  
IF VOTING IS APPROPRIATE**

**REQUEST OF CONTINUING EDUCATION WAIVER FOR M.E., DPM**

**MOTION:** Melanie Berg moved, seconded by Ian Furness to approve the request for continuing education waiver for M.E., DPM. Motion carried unanimously.

**DELIBERATION OF COMPLAINTS**

**07 POD 017**

**MOTION:** Melanie Berg moved, seconded by Ian Furness, to find probable cause to issue a complaint in case **07 POD 017**. Motion carried unanimously.

**06 POD 019**

**MOTION:** Melanie Berg moved, seconded by Ian Furness, to find probable cause to issue a complaint in case **06 POD 019**. Motion carried unanimously.

**MOTION:** Ian Furness moved, seconded by Gary Brown, to delegate the authority to Melanie Berg to order an assessment in case **06 POD 019**. Motion carried unanimously.

**CASE CLOSINGS**

**07 POD 014**

**MOTION:** Melanie Berg moved, seconded by Ian Furness, to close case **07 POD 014** for no violation. Motion carried unanimously.

**07 POD 015**

**MOTION:** Ian Furness moved, seconded by Melanie Berg, to close case **07 POD 015** for no violation. Motion carried unanimously.

**08 POD 013**

**MOTION:** Ian Furness moved, seconded by Melanie Berg, to close case **08 POD 013** for no violation. Motion carried unanimously.

**07 POD 005**

**MOTION:** Ian Furness moved, seconded by Melanie Berg, to close case **07 POD 005** for no violation. Motion carried unanimously

**VALIDATION OF EXAMINATION SCORE**

**MOTION:** Melanie Berg moved, seconded by Ian Furness, to validate the examination score from today. Motion carried unanimously.

**FREQUENTLY ASKED QUESTIONS – BOARD REVIEW FOR APPROVAL**

The Board reviewed the FAQ's and approved the proposed answers. This information is to be posted to the DRL website.

**REVIEW OF SCOPE STATEMENT FOR APPROVAL RELATING TO TEMPORARY EDUCATIONAL LICENSES AND CONTINUING EDUCATION REQUIREMENTS**

**MOTION:** Melanie Berg moved, seconded by Ian Furness, to approve the scope statement relating to temporary educational licenses and continuing education requirements. Motion carried unanimously.

**DISCUSSION OF APPLICANTS WITH LESS THAN 2 YEARS OF RESIDENCY**

Tamie Buckingham, License/Permit Associate, discussed with the Board the issue of applicants who have less than two (2) years of residency. Recent legislation now requires a minimum of two years of residency training.

The Board consulted with legal counsel. The statute does not allow for an exception to the two year residency requirement.

**MOTION:** Ian Furness moved, seconded by Melanie Berg, to pursue changing the residency requirement to one year for those applicants who completed their post-graduate residency training prior to June 1, 2010. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Rene Settle-Robinson moved, seconded by Ian Furness, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:33 a.m.