

**PROFESSIONAL COUNSELORS SECTION
VIRTUAL TELECONFERENCE MEETING MINUTES
OCTOBER 21, 2015**

PRESENT: Melissa Gendreau (*via GoToMeeting*), Allison Gordon (*via GoToMeeting*), Charles Lindsey (*via GoToMeeting*)

STAFF: Dan Williams – Executive Director, Nilajah Hardin– Bureau Assistant, and other DSPS Staff

CALL TO ORDER

Allison Gordon called the meeting to order at 1:07 p.m. A quorum of three (3) members was confirmed.

ADOPTION OF AGENDA

MOTION: Charles Lindsey moved, seconded by Melissa Gendreau, to approve the agenda as published. Motion carried unanimously.

CLOSED SESSION

MOTION: Charles Lindsey moved, seconded by Melissa Gendreau, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). Allison Gordon read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Melissa Gendreau – yes; Allison Gordon – yes; Charles Lindsey – yes. Motion carried unanimously.

The Section convened into Closed Session at 1:09 p.m.

RECONVENE TO OPEN SESSION

MOTION: Charles Lindsey moved, seconded by Melissa Gendreau, to reconvene into open session. Motion carried unanimously.

The Section reconvened into Open Session at 1:19 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Charles Lindsey moved, seconded by Melissa Gendreau, to affirm all motions made in closed session. Motion carried unanimously.

DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Proposed Stipulation(s), Final Decision(s) and Order(s)

14 CPC 001 and 14 CPC 028 – M.R.C.

MOTION: Charles Lindsey moved, seconded by Melissa Gendreau, to accept the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Mitchell R. Cohen, DLSC case numbers 14 CPC 001 and 14 CPC 028. Motion carried unanimously.

15 CPC 013 – R.L.S.

MOTION: Charles Lindsey moved, seconded by Melissa Gendreau, to accept the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Ricky L. Schade, DLSC case number 15 CPC 013. Motion carried unanimously.

ADJOURNMENT

MOTION: Charles Lindsey moved, seconded by Melissa Gendreau, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:21 p.m.