

**RADIOGRAPHY EXAMINING BOARD
MEETING MINUTES
April 21, 2015**

PRESENT: Gregg Bogost (*via GoToMeeting*), Kelley Grant (*via GoToMeeting*), James Lemerond (*via GoToMeeting*), Tracy Marshall, Susan Sanson

STAFF: Tom Ryan, Executive Director; and Taylor Thompson, Bureau Assistant

CALL TO ORDER

Susan Sanson, Chair, called the meeting to order at 9:02 A.M. A quorum of five (5) members was confirmed.

ADOPTION OF AGENDA

MOTION: James Lemerond moved, seconded by Kelley Grant, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Tracy Marshall moved, seconded by Gregg Bogost, to approve the minutes of November 25, 2014 as published. Motion carried unanimously.

ELECTION OF OFFICERS

BOARD CHAIR

NOMINATION: James Lemerond nominated Susan Sanson for the Office of Board Chair.

Tom Ryan called for other nominations three (3) times.

Susan Sanson was elected as Chair by unanimous consent.

VICE CHAIR

NOMINATION: Susan Sanson nominated Tracy Marshall for the Office of Vice Chair.

Tom Ryan called for other nominations three (3) times.

Tracy Marshall was elected as Vice Chair by unanimous consent.

SECRETARY

NOMINATION: Susan Sanson nominated Kelley Grant for the Office of Secretary.

Tom Ryan called for other nominations three (3) times.

Kelley Grant was elected as Secretary by unanimous consent.

2015 ELECTION OF OFFICERS	
Board Chair	Susan Sanson
Vice Chair	Tracy Marshall
Secretary	Kelley Grant

APPOINTMENT OF LIAISONS

2015 LIAISON APPOINTMENTS	
Credentialing Liaison	Susan Sanson, Kelley Grant
Legislative Liaison	Gregg Bogost, Susan Sanson
Monitoring Liaison	Kelley Grant
Education and Exams Liaison	Tracy Marshall <i>Alternate: Kelley Grant</i>
Professional Assistance Procedure Liaison	Tracy Marshall <i>Alternate: Kelley Grant</i>
Practice Question Liaison	Susan Sanson, Kelley Grant
Travel Liaison	Susan Sanson
Website Liaison	Kelley Grant
Rules Liaison	Susan Sanson <i>Alternate: Tracy Marshall</i>
Screening Panel	Kelley Grant, Tracy Marshall

MOTION: James Lemerond moved, seconded by Kelley Grant, to affirm the Chair's appointment of liaisons for 2015. Motion carried unanimously.

DELEGATED AUTHORITY MOTIONS

MOTION: Gregg Bogost moved, seconded by Kelley Grant, that, in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department to act in urgent matters, to fill vacant appointment positions, and to act where knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

MOTION: James Lemerond moved, seconded by Tracy Marshall, that the Board delegates authority to the Chair, highest ranking officer, or longest serving member of the Board, to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair, highest ranking officer, or longest serving member of the Board have the ability to delegate this signature authority to the Board's Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

MOTION: James Lemerond moved, seconded by Kelley Grant, that Board Counsel or another Department attorney is formally authorized to serve as the Board's designee for purposes of Wis. Admin. Code § SPS 1.08(1). Motion carried unanimously.

MOTION: Tracy Marshall moved, seconded by James Lemerond, to adopt the 'Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor' document as presented. Motion carried unanimously.

CLOSED SESSION

MOTION: Tracy Marshall moved, seconded by James Lemerond, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). The Chair read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Gregg Bogost - yes; Kelley Grant - yes; James Lemerond - yes; Tracy Marshall - yes; Susan Sanson - yes. Motion carried unanimously.

The Board convened into Closed Session at 9:42 A.M.

RECONVENE TO OPEN SESSION

MOTION: Tracy Marshall moved, seconded by Kelley Grant, to reconvene in Open Session at 9:47 A.M. Motion carried unanimously.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE

MOTION: Kelley Grant moved, seconded by Tracy Marshall, to affirm all Motions made and Votes taken in Closed Session. Motion carried unanimously.

CREDENTIALING MATTERS APPLICATION REVIEW ALYSSA R. MILLIS

MOTION: James Lemerond moved, seconded by Tracy Marshall, to grant the application for licensed radiographer of Alyssa R. Millis, once all requirements are met. Motion carried unanimously.

CASE CLOSINGS

MOTION: James Lemerond moved, seconded by Tracy Marshall, to close case 14 RAD 009, against D.B.S., E.C.A., J.M.H., and D.Z., for lack of jurisdiction (L2). Motion carried unanimously.

DELEGATION OF RATIFICATION OF EXAMINATION RESULTS AND RATIFICATION OF LICENSES AND CERTIFICATES

MOTION: James Lemerond moved, seconded by Gregg Bogost, to delegate ratification of examination results to DSPS staff and to ratify all licenses and certificates as issued. Motion carried unanimously.

ADJOURNMENT

MOTION: James Lemerond moved, seconded by Kelley Grant, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:48 A.M.