

**REAL ESTATE APPRAISERS
APPLICATION ADVISORY COMMITTEE
WEB/VIRTUAL MEETING MINUTES
July 9, 2014**

PRESENT: Marla Britton, Frank Hopp, Thomas Kneesel, David Wagner

EXCUSED: Gary Gruenisen

STAFF: Tom Ryan, Executive Director; Pam Stach, Legal Counsel; Daniel Agne, Bureau Assistant; and other Department staff

CALL TO ORDER

Marla Britton, Chair, called the meeting to order at 10:04 A.M. Four (4) members were in attendance.

ADOPTION OF AGENDA

Amendments:

➤ **ADD:** Item G.20 – Tammi McKee (Received After Preparation of Agenda)

MOTION: David Wagner moved, seconded by Thomas Kneesel, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: David Wagner moved, seconded by Frank Hopp, to approve the minutes of May 6, 2014 as published. Motion carried unanimously.

CLOSED SESSION

MOTION: Thomas Kneesel moved, seconded by David Wagner, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). The Chair read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Marla Britton – yes; Frank Hopp – yes; Thomas Kneesel – yes; David Wagner – yes. Motion carried unanimously.

The Board convened into Closed Session at 10:08 A.M.

RECONVENE TO OPEN SESSION

MOTION: Frank Hopp moved, seconded by David Wagner, to reconvene in Open Session at 11:37 A.M. Motion carried unanimously.

REVIEW AND CONSIDERATION OF APPLICANTS' APPRAISAL EXPERIENCE AND APPRAISAL REPORTS, OR ANY RECEIVED AFTER PREPARATION OF THE AGENDA

LYNN BECK

MOTION: Frank Hopp moved, seconded by Thomas Kneesel, to recommend denial of the appraisal reports for the purpose of AQB compliance for the registry. **Reason for Denial:** Reports do not meet USPAP Standard 2 as set forth in the appraisal review reports for each property. Motion carried unanimously.

MOTION: Frank Hopp moved, seconded by Thomas Kneesel, to refer this matter to the Division of Legal Services and Compliance for further investigation. Motion carried unanimously.

PATRICIA BOND

MOTION: Thomas Kneesel moved, seconded by Frank Hopp, to recommend approval of the appraisal reports, with coaching comments, as being in compliance with USPAP requirements. Motion carried unanimously.

SABRINA JONES

MOTION: Thomas Kneesel moved, seconded by David Wagner, to recommend approval of the appraisal reports, as being in compliance with USPAP requirements. Motion carried unanimously.

BRIAN TOMASEK

MOTION: Thomas Kneesel moved, seconded by Frank Hopp, to table this matter and request further clarification from the applicant and supervisor. Motion carried unanimously.

ANTHONY PENN

MOTION: Thomas Kneesel moved, seconded by Frank Hopp, to recommend approval of the appraisal reports, with coaching comments, as being in compliance with USPAP requirements. Motion carried unanimously.

Thomas Kneesel left the meeting at 10:36 A.M.

TAMMI McKEE

MOTION: Frank Hopp moved, seconded by David Wagner, to recommend denial of the appraisal reports for the purpose of AQB compliance for the registry. **Reason for Denial:** Reports do not meet USPAP Standards 1 and 2 as set forth in the appraisal review reports for each property. Motion carried unanimously.

MOTION: Frank Hopp moved, seconded by David Wagner, to refer this matter to the Division of Legal Services and Compliance for further investigation. Motion carried unanimously.

DANIEL KJOLSING

MOTION: Frank Hopp moved, seconded by David Wagner, to recommend denial of the appraisal reports. **Reason for Denial:** Reports do not meet USPAP Standards 1 and 2 as set forth in the appraisal review reports for each property. Motion carried unanimously.

MOTION: David Wagner moved, seconded by Frank Hopp, to refer the matter of Edward S. Thornton to the Division of Legal Services and Compliance for further investigation. Motion carried unanimously.

MOTION: Marla Britton moved, seconded by Frank Hopp, to request Department staff review the feasibility of researching the ability to determine based on denials of applicants if there was a supervising appraiser involved and compare them to denied applicants without a supervising appraiser, for the calendar years of 2011, 2012, 2013, and 2014 year-to-date. Motion carried unanimously.

KYLE BJERKE

MOTION: David Wagner moved, seconded by Frank Hopp, to recommend approval of the appraisal reports, as being in compliance with USPAP requirements. Motion carried unanimously.

SETH EATMAN

MOTION: David Wagner moved, seconded by Frank Hopp, to recommend approval of the appraisal reports, as being in compliance with USPAP requirements. Motion carried unanimously.

MATTHEW HOEFING

MOTION: David Wagner moved, seconded by Frank Hopp, to recommend approval of the appraisal reports, as being in compliance with USPAP requirements. Motion carried unanimously.

STEVEN ANDERSEN

MOTION: Frank Hopp moved, seconded by David Wagner, to recommend approval of the appraisal reports, with coaching comments, as being in compliance with USPAP requirements. Motion carried unanimously.

MARK BERGUM

MOTION: Frank Hopp moved, seconded by David Wagner, to recommend approval of the appraisal reports with coaching comments, as being in compliance with USPAP requirements. Motion carried unanimously.

JAMES BOJAR

MOTION: David Wagner moved, seconded by Frank Hopp, to table this matter. Motion carried unanimously.

PIERCE BUCHINGER

MOTION: David Wagner moved, seconded by Frank Hopp, to table this matter. Motion carried unanimously.

ANDREW PHILLIPS

MOTION: Frank Hopp moved, seconded by David Wagner, to table this matter. Motion carried unanimously.

LUCAS SCHREIBER

MOTION: David Wagner moved, seconded by Frank Hopp, to table this matter. Motion carried unanimously.

ANTHONY SIMONOVICH

MOTION: David Wagner moved, seconded by Frank Hopp, to table this matter. Motion carried unanimously.

CINDY WHITE

MOTION: Frank Hopp moved, seconded by David Wagner, to recommend approval of the appraisal reports, as being in compliance with USPAP requirements. Motion carried unanimously.

BRENT WIEST

MOTION: Frank Hopp moved, seconded by David Wagner, to table this matter. Motion carried unanimously.

HEIDI ZAHN

MOTION: David Wagner moved, seconded by Frank Hopp, to table this matter. Motion carried unanimously.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION,
IF VOTING IS APPROPRIATE**

MOTION: David Wagner moved, seconded by Frank Hopp, to affirm all Motions made and Votes taken in Closed Session. Motion carried unanimously.

ADJOURNMENT

MOTION: Frank Hopp moved, seconded by David Wagner, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:38 A.M.