

**REAL ESTATE APPRAISERS
APPLICATION ADVISORY COMMITTEE
WEB/VIRTUAL MEETING MINUTES
October 22, 2014**

PRESENT: Marla Britton (*joined the meeting at 10:52 a.m.*), Frank Hopp, Thomas Kneesel, Peter Moegenburg (*in person*)

EXCUSED: David Wagner

STAFF: Tom Ryan, Executive Director; Taylor Thompson, Bureau Assistant; and other Department staff

CALL TO ORDER

Frank Hopp, Vice Chair, called the meeting to order at 10:02 A.M. A quorum of three (3) members was confirmed.

ADOPTION OF AGENDA

MOTION: Thomas Kneesel moved, seconded by Frank Hopp, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Frank Hopp moved, seconded by Thomas Kneesel, to approve the minutes of September 3, 2014 as published. Motion carried unanimously.

CLOSED SESSION

MOTION: Thomas Kneesel moved, seconded by Frank Hopp, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). The Vice Chair read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Frank Hopp – yes; Thomas Kneesel – yes; Peter Moegenburg - yes. Motion carried unanimously.

The Board convened into Closed Session at 10:09 A.M.

RECONVENE TO OPEN SESSION

MOTION: Frank Hopp moved, seconded by Marla Britton, to reconvene in Open Session at 11:56 A.M. Motion carried unanimously.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION,
IF VOTING IS APPROPRIATE**

MOTION: Marla Britton moved, seconded by Frank Hopp, to affirm all Motions made and Votes taken in Closed Session. Motion carried unanimously.

REVIEW AND CONSIDERATION OF APPLICANTS' APPRAISAL EXPERIENCE AND APPRAISAL REPORTS, OR ANY RECEIVED AFTER PREPARATION OF THE AGENDA

CLAYTON BAUMANN

MOTION: Frank Hopp moved, seconded by Thomas Kneesel, to recommend approval of the appraisal reports, as being in compliance with USPAP requirements. Motion carried unanimously.

JOHN GUARISCO

MOTION: Marla Britton moved, seconded by Frank Hopp, to table the matter of John Guarisco. Motion carried unanimously.

BRYAN HARBISON

MOTION: Frank Hopp moved, seconded by Thomas Kneesel, to recommend approval of the appraisal reports, as being in compliance with USPAP requirements. Motion carried unanimously.

VINCE HOTTER

MOTION: Frank Hopp moved, seconded by Thomas Kneesel, to recommend approval of the appraisal reports, as being in compliance with USPAP requirements. Motion carried unanimously.

STEVEN JAMES

MOTION: Thomas Kneesel moved, seconded by Frank Hopp, to recommend approval of the appraisal reports, as being in compliance with USPAP requirements. Motion carried unanimously.

CHRISTINA PLOETZ

MOTION: Thomas Kneesel moved, seconded by Frank Hopp, to recommend approval of the appraisal reports, as being in compliance with USPAP requirements. Motion carried unanimously.

JAN PURFUERST

MOTION: Frank Hopp moved, seconded by Peter Moegenburg, to recommend approval of the appraisal reports, as being in compliance with USPAP requirements. Motion carried unanimously.

ROBIN RINGHAND

MOTION: Frank Hopp moved, seconded by Peter Moegenburg, to recommend denial of the appraisal reports. **Reason for Denial:** Reports do not meet USPAP Standards 1 and 2 as set forth in the appraisal review reports for each property. Motion carried unanimously.

LUCAS SCHREIBER

MOTION: Frank Hopp moved, seconded by Peter Moegenburg, to table this matter and send a request to Lucas Schreiber to provide the Committee with work files within 10 days. Motion carried unanimously.

KARI SEPNAFSKI

MOTION: Frank Hopp moved, seconded by Thomas Kneesel, to recommend denial of the appraisal reports. **Reason for Denial:** Reports do not meet USPAP Standards 1 and 2 as set forth in the appraisal review reports for each property. Motion carried unanimously.

ANTHONY SIMONOVICH

MOTION: Frank Hopp moved, seconded by Peter Moegenburg, to recommend denial of the appraisal reports and refer the supervising Appraiser to DLSC. **Reason for Denial:** Reports do not meet USPAP Standards 1 and 2 as set forth in the appraisal review reports for each property. Motion carried unanimously.

BRIAN SMITH

MOTION: Marla Britton moved, seconded by Frank Hopp, to recommend denial of the application. **Reason for Denial:** Does not meet 30 month experience requirement under Wis. Admin. Code § SPS 83.01 (1) and the experience submitted does not meet USPAP Standard 6. Motion carried unanimously.

BRIAN TOMASEK

MOTION: Peter Moegenburg moved, seconded by Marla Britton, to recommend denial of application for licensure. **Reason for Denial:** Reports do not reflect applicant's work product pursuant to Wis. Admin. Code § SPS 83.01 (3)(f). Motion carried unanimously.

PAMELA WEBER

MOTION: Frank Hopp moved, seconded by Peter Moegenburg, to recommend approval of the appraisal reports, as being in compliance with USPAP requirements. Motion carried unanimously.

ADJOURNMENT

MOTION: Frank Hopp moved, seconded by Marla Britton, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:57 A.M.