

**REAL ESTATE APPRAISERS
APPLICATION ADVISORY COMMITTEE
VIRTUAL TELECONFERENCE MEETING MINUTES
May 5, 2015**

PRESENT: Marla Britton (*via GoToMeeting*), Duane Heins (*via GoToMeeting*), Frank Hopp (*via GoToMeeting*), Peter Moegenburg (*via GoToMeeting*), Wanda Wood (*via GoToMeeting*)

EXCUSED: David Wagner

STAFF: Tom Ryan, Executive Director; and Nilajah Madison-Head, Bureau Assistant; and other Department staff

CALL TO ORDER

Marla Britton, Chair, called the meeting to order at 10:02 a.m. Five (5) members were present.

ADOPTION OF AGENDA

Amendments to the Agenda:

- *Under Item 1) Consulting with Legal Counsel Add Item:*
 - *1) APPEARANCE – DSPS Staff Sara E. Norberg and Ken Baranowski – Discussion of Application Reviews*

MOTION: Frank Hopp moved, seconded by Peter Moegenburg, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Peter Moegenburg moved, seconded by Frank Hopp, to approve the minutes of March 4, 2015 as published. Motion carried unanimously.

REVIEW AND CONSIDERATION OF APPLICANTS' APPRAISAL EXPERIENCE AND APPRAISAL REPORTS, OR ANY RECEIVED AFTER PREPARATION OF THE AGENDA

Kari Sepnafski

MOTION: Frank Hopp moved, seconded by Peter Moegenburg, to recommend denial of the appraisal reports. **Reason For Denial:** Reports do not comply with USPAP Standards 1 and 2. Motion carried unanimously.

Megan Tursi

MOTION: Duane Heins moved, seconded by Peter Moegenburg, to recommend denial of the appraisal reports. **Reason For Denial:** Reports do not comply with USPAP Standards 1 and 2. Motion carried unanimously.

CLOSED SESSION

MOTION: Frank Hopp moved, seconded by Peter Moegenburg, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). The Chair read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Marla Britton- yes; Duane Heins- yes; Frank Hopp- yes; Peter Moegenburg- yes; Wanda Wood-yes. Motion carried unanimously.

The Board convened into Closed Session at 11:02 a.m.

RECONVENE TO OPEN SESSION

MOTION: Frank Hopp moved, seconded by Peter Moegenburg, to reconvene in Open Session at 11:28 a.m. Motion carried unanimously.

ADJOURNMENT

MOTION: Frank Hopp moved, seconded by Peter Moegenburg, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:32 a.m.