

**REAL ESTATE APPRAISERS
APPLICATION ADVISORY COMMITTEE
MEETING MINUTES
July 28, 2015**

PRESENT: Duane Heins, Frank Hopp, Peter Moegenburg, Wanda Wood

EXCUSED: Marla Britton, David Wagner

STAFF: Tom Ryan, Executive Director; and Kelly Williams, Bureau Assistant; and other Department staff.

CALL TO ORDER

Frank Hopp, Vice Chair, called the meeting to order at 10:04 a.m. four (4) members were present.

ADOPTION OF AGENDA

MOTION: Peter Moegenburg moved, seconded by Frank Hopp, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

Amendments to the Minutes:

- *Correction- Minutes of approval are for May 5, 2015.*

MOTION: Peter Moegenburg moved, seconded by Wanda Wood, to approve the minutes of May 5, 2015 as amended. Motion carried unanimously.

REVIEW AND CONSIDERATION OF APPLICANTS' APPRAISAL EXPERIENCE AND APPRAISAL REPORTS, OR ANY RECEIVED AFTER PREPARATION OF THE AGENDA

Corey Gipp

MOTION: Wanda Wood moved, seconded by Frank Hopp, to request that Corey Gipp submit to DSPS current work product or a demonstration report for the period covering USPAP 2014-2015 or later. Motion carried unanimously.

Allison Packer Ungar

MOTION: Wanda Wood moved, seconded by Duane Heins, to request that Allison Ungar submit to DSPS current individual work product or an individual demonstration report from Allison Ungar for the period covering USPAP 2014-2015 or later. Motion carried unanimously.

Matthew Hietpas

MOTION: Frank Hopp moved, seconded by Peter Moegenburg, to recommend denial of the appraisal reports. **Reason For Denial:** Reports do not comply with USPAP Standards 1 and 2. Motion carried unanimously.

ADJOURNMENT

MOTION: Peter Moegenburg moved, seconded by Duane Heins, to adjourn the meeting.
Motion carried unanimously.

The meeting adjourned at 10:50 a.m.