

**REAL ESTATE CONTRACTUAL FORMS ADVISORY COUNCIL  
MEETING MINUTES  
FEBRUARY 25, 2016**

**PRESENT:** Debra Conrad, John Drzewiecki (*joined the meeting at 9:50 a.m.*), Scott Minter (*excused from the meeting at 1:55 p.m.*), Kim Moermond, Richard Petershack (*excused from the meeting at 1:55 p.m.*), Michael Sewell, Jonathan Sayas, Gary Tritz, Thomas Weber (*joined the meeting at 12:42 p.m.*), Pamela Widen

**EXCUSED:** Stephen Beers, Casey Clickner, Michael Gordon, Cori Lamont

**STAFF:** Brittany Lewin, Executive Director; Nilajah Hardin, Bureau Assistant

**CALL TO ORDER**

Gary Tritz called the meeting to order at 9:35 a.m. A quorum of eight (8) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Richard Petershack moved, seconded by Michael Sewell, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Debra Conrad moved, seconded by Richard Petershack, to approve the minutes of January 13, 2016 as published. Motion carried unanimously.

*John Drzewiecki joined the meeting at 9:50 a.m.*

*Thomas Weber joined the meeting at 12:42 p.m.*

*Richard Petershack and Scott Minter were excused from the meeting at 1:55 p.m.*

**REVIEW OF REAL ESTATE CONTRACTUAL FORMS FOR REVISION**

**WB-1 Residential Listing Contract – Exclusive Right to Sell**

**MOTION:** Debra Conrad moved, seconded by John Drzewiecki, to recommend the Real Estate Examining Board adopt WB-1 and delegate authority to Stephen Beers to make any modifications and to report the revisions and recommendations to the Real Estate Examining Board. Motion carried unanimously.

**WB-42 Amendment to Listing Contract**

**MOTION:** John Drzewiecki moved, seconded by Thomas Weber, to recommend the Real Estate Examining Board adopt WB-42 and delegate authority to Stephen Beers to make any modifications and to report the revisions and recommendations to the Real Estate Examining Board. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Thomas Weber moved, seconded by John Drzewiecki, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 3:06 p.m.