

**RESPIRATORY CARE PRACTITIONERS EXAMINING COUNCIL  
MEETING MINUTES  
September 30, 2015**

**PRESENT:** Ann Meicher, William Rosandick, Lynn Waldera

**STAFF:** Tom Ryan, Executive Director; Nifty Lynn Dio, Bureau Assistant; and other  
Department Staff

**CALL TO ORDER**

Lynn Waldera, Chair, called the meeting to order at 9:00 A.M. A quorum of three (3) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** William Rosandick moved, seconded by Ann Meicher, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Ann Meicher moved, seconded by William Rosandick, to approve the minutes of October 8, 2014 as published. Motion carried unanimously.

**ELECTION OF OFFICERS AND LIAISON APPOINTMENTS**

**CHAIR**

**NOMINATION:** William Rosandick nominated Lynn Waldera for the Office of Council Chair. Nomination carried by unanimous consent.

Executive Director Tom Ryan called for nominations three (3) times.

Lynn Waldera was elected Council Chair.

**VICE CHAIR**

**NOMINATION:** Lynn Waldera nominated William Rosandick for the Office of Vice Chair. Nomination carried by unanimous consent.

Executive Director Tom Ryan called for nominations three (3) times.

William Rosandick was elected as Vice Chair.

**SECRETARY**

**NOMINATION:** William Rosandick nominated Ann Meicher for the Office of Secretary. Nomination carried by unanimous consent.

Executive Director Tom Ryan called for nominations three (3) times.

Ann Meicher was elected as Secretary.

<b>2015 ELECTION RESULTS</b>	
<b>Council Chair</b>	Lynn Waldera
<b>Vice Chair</b>	William Rosandick
<b>Secretary</b>	Ann Meicher

### **APPOINTMENTS OF LIAISONS, ALTERNATES, AND DELEGATES**

**MOTION:** William Rosandick moved, seconded by Ann Meicher, to affirm the following appointments made by the Chair:

- |             |                              |                                 |
|-------------|------------------------------|---------------------------------|
| a)          | <b>Credentialing Liaison</b> | William Rosandick, Lynn Waldera |
| (alternate) |                              |                                 |
| b)          | <b>PAP Liaison</b>           | Lynn Waldera                    |
| c)          | <b>DLSC Liaison</b>          | Lynn Waldera                    |
| d)          | <b>Legislative Liaison</b>   | William Rosandick               |
| e)          | <b>Education and Exams</b>   | Lynn Waldera, William Rosandick |
| f)          | <b>Travel Liaison</b>        | Lynn Waldera                    |

Motion carried unanimously.

**MOTION:** William Rosandick moved, seconded by Ann Meicher, that the Council delegates authority to the Chair, highest ranking, or longest serving member to sign documents on behalf of the Council. In order to carry out duties of the Council, the Chair, highest ranking, or longest serving member has the ability to delegate this signature authority to the Council's Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

**MOTION:** Ann Meicher moved, seconded by William Rosandick, in order to facilitate the completion of assignments between meetings, the Council delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Council, to appoint liaisons to the Department to act in urgent matters, to fill vacant appointment positions, and to carry out other assignments in accordance with the law. Motion carried unanimously.

**MOTION:** William Rosandick moved, seconded by Ann Meicher, to delegate authority to the Credentialing Liaison to address all issues related to credentialing matters in its advisory capacity. Potential denial decisions should be referred to the full Council for final determination. Motion carried unanimously.

## **SPEAKING ENGAGEMENTS, TRAVEL, OR PUBLIC RELATION REQUESTS**

### **Report From Prior State Licensure Liaison Group Meetings – Lynn Waldera**

**MOTION:** William Rosandick moved, seconded by Ann Meicher, to review the statutes and rules affecting the profession. Motion carried unanimously.

**MOTION:** Ann Meicher moved, seconded by Lynn Waldera, to authorize William Rosandick to advance dialogue and action regarding a continuing education requirement for the profession. Motion carried unanimously.

### **Consider Attendance at the 2016 State Licensure Liaison Group Meeting**

**MOTION:** William Rosandick moved, seconded by Ann Meicher, to authorize the Chair designate the Board's delegate to attend the 2016 State Licensure Liaison Group Annual Meeting, and to authorize travel. Motion carried unanimously.

## **CLOSED SESSION**

**MOTION:** Ann Meicher moved, seconded by William Rosandick, to convene into closed session to deliberate on case(s) following hearing (Wis. Stat. § 19.85 (1) (a)); consider closing disciplinary investigation(s) with administrative warning(s) (Wis. Stat. § 19.85 (1) (b) and 440.205); to consider individual histories or disciplinary data (Wis. Stat. § 19.85 (1) (f)); and to confer with legal counsel (Wis. Stat. § 19.85 (1) (g)). Council Chair read the language of the motion. The vote of each member was ascertained by voice of vote. Roll Call Vote: Ann Meicher-yes; William Rosandick-yes; Lynn Waldera-yes. Motion carried unanimously.

The Council convened into Closed Session at 9:46 a.m.

## **RECONVENE TO OPEN SESSION**

**MOTION:** Ann Meicher moved, seconded by William Rosandick, to reconvene in Open Session at 10:49 a.m. Motion carried unanimously.

## **RATIFICATION OF EXAMINATION SCORES**

**MOTION:** Ann Meicher moved, seconded by William Rosandick, to ratify all examination scores. Motion carried unanimously.

## **ADJOURNMENT**

**MOTION:** Ann Meicher moved, seconded by William Rosandick, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:58 a.m.