

# Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8935  
Madison, WI 53708-8935  
FAX #: (608) 261-7083  
Phone #: (608) 266-2112

Ship To: 1400 E. Washington Avenue  
Madison, WI 53703  
E-Mail: [dsps@wisconsin.gov](mailto:dsps@wisconsin.gov)  
Website: <http://dsps.wi.gov>

## DIVISION OF PROFESSIONAL CREDENTIAL PROCESSING

### REQUEST TO RETAKE STATUTES AND RULES OR ETHICS EXAMINATION

**The Department regrets to inform you that you were unsuccessful on the Wisconsin Statutes and Rules or Ethics Examination.**

You may apply to retake the failed examination by completing the lower portion of this form. Return this form and Department fee. The Department will notify you of your eligibility to test. Your form and fee must be received by the Department before eligibility can be granted. Once you are made eligible, an authorization to test (ATT) will be made available on your application status checksheet at <http://dsps.wi.gov>. If we do not receive your request and fee to retake, you will not be scheduled as a candidate for the examination.

<b>Last Name</b> <input type="text"/>	<b>First Name</b> <input type="text"/>	<b>MI</b> <input type="text"/>	<b>Former / Maiden Name(s)</b> <input type="text"/>
<b>Address</b> (street, city, state, zip) <input type="text"/>		<b>Daytime Telephone Number</b> <input type="text"/> - <input type="text"/> - <input type="text"/>	
<b>Mailing Address</b> (if different) <input type="text"/>		<b>Date of Birth</b> <input type="text"/> / <input type="text"/> / <input type="text"/>	
<b>Profession applying for:</b> <input type="text"/>		<b>Application ID #</b> <input type="text"/>	
<b>Email Address</b> <input type="text"/>			
<b>Signature:</b> <input type="text"/>		<b>Date:</b> <input type="text"/> / <input type="text"/> / <input type="text"/>	

**APPLICATION FEES:** Please check applicable box. Make check payable to DSPS and attach to this application.

**\$75.00 Retake Fee** (Statutes and Rules or Ethics Examination)

**For Receiving Use Only**