



WI-DSPS
Industry Services
Mine Safety Program
PO Box 7302
Madison Wisconsin 53707-7302

Scott Walker Governor
Dave Ross Secretary

May 10, 2016

To Owners/Operators of Mines, Pits & Quarries:

Wisconsin Administrative Code Ch. SPS 308, Mines Pits & Quarries, establishes a safety program for mines, quarries and related activities. Fees to support the program are specified in Wisconsin Administrative Code, Ch. SPS 302. Wisconsin Administrative Code SPS 308.13(1) requires operators to pay the Division of Industry Services these fees in accordance with Ch. SPS 302, Table 2.17. An operator is considered the person or firm that operates or is responsible for the crushing, screening or washing equipment used on materials from a mine, pit or quarry.

Please complete the enclosed Computation & Reporting Sheet (SBD 5186A) to determine the total fee due based on your **2015 CALENDAR YEAR** production. Note: For each pit or quarry operation, please provide the type of production materials, (i.e. ore, stone, clay, lime or aggregate, etc.) as well as the production tonnage. Production records shall be made available to the Division of Industry Services upon request per SPS 302.17(2).

Chapter SPS 308 also requires operators to annually notify the department when operations are started at each mine, pit or quarry. Notification is accomplished by completing form SBD-6736, "Notice to Begin Operation" and submitting the form to the Department at least 10 days prior to the beginning of work. The form may be found on our web site at:

<http://dsps.wi.gov/Documents/Industry%20Services/Forms/Mine%20Safety/SBD-6736%20Notice%20to%20begin%20Oper%20R0813.pdf>

Notification may be accomplished by faxing a copy of the form to (608) 267-9723, emailing the form as an attachment to diane.ploessl@wisconsin.gov or mailing the forms to the address above. Forms submitted to the department must be filled out completely. Incomplete forms will be returned.

Thank you for your cooperation in assisting us in our mine safety efforts. If you have any program questions, please contact our Department.

Sincerely,

Kim Schmitt

Kim Schmitt
Division Of Industry Services
Supervisor
Phone 262-524-3950
Fax 608-267-9723
kim.schmitt.@wisconsin.gov

Diane Ploessl

Diane Ploessl
Division Of Industry Services
Mine Safety Program
Phone 608-261-7723
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diane.ploessl@wisconsin.gov

Enclosures: SBD-5186 Safety Service Fee Notice for Mines, Pits and Quarries
SBD-5186A Computation and Reporting Sheet



WI-DSPS
 Industry Services
 Mine Safety Fees
 PO Box 7302
 Madison Wisconsin 53707-7302

Scott Walker Governor
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«Company»
 «Address»
 «City» «State» «Zip»

If name/address information is incorrect
 please provide correction below:

Company Name
Street/PO Box
City State Zip Code

Personal information you provide may be used for secondary purposes
 [Privacy Law, s. 15.04 (1) (m)]

SAFETY SERVICE FEE NOTICE FOR MINES, PITS & QUARRIES
FEE ASSESSMENT YEAR 2015

An Annual Safety Service Fee is to be paid by operators who performed any crushing, screening or washing operations which involved materials from Wisconsin mines, pits or quarries at any time during the fee assessment year.

*If this Fee is **not** applicable to you for this fee assessment year, **return** this notice and computation sheet(s) along with an **explanation** to the address in the upper right hand corner of this notice.*

Definitions in effect for assessment of the Safety Service Fee:	
MINE, PIT, QUARRY:	An opening or excavation in the earth for the purpose of extracting minerals or other materials.
OPERATOR:	The person or firm that operates or is responsible for the crushing, screening or washing equipment used on materials from a mine, pit or quarry.

A fee computation sheet is included with this letter. Please list all the Wisconsin mines, pits or quarries that you owned and/or were involved with as an operator. Please complete the computation sheet to reflect the status of your operations for fee assessment year 2015. Listed on the computation sheet is a fee schedule to be used to determine the fee payment due for each mine, pit or quarry operation. The **total fee due** from your company is the sum of those fees and it should be entered in the box below. In the appropriate areas below, please fill in the name, signature, phone number & email address of the person who completed the fee determination and include the date this notice was completed. Questions concerning this notice may be directed to the Mine Safety Program - Diane Ploessl at 608-261-7723 or diane.ploessl@wisconsin.gov

Mail this page and the computation sheets to the address listed in the letterhead of this notice. A return address is printed on the computation sheet for your convenience to use with a window envelope. Include with your form a check payable to [Wisconsin DSPS](#) for the Total Fee Due. Payment is due no later than September 30th, 2016.

Name Of Person Completing Form	Phone	TOTAL FEE DUE
Signature	Date	
Email Address		

