



---

**REAL ESTATE APPRAISERS BOARD**  
**Teleconference/Virtual Meeting**  
**Room 121A, 1400 East Washington Avenue, Madison**  
**Contact: Tom Ryan (608) 266-2112**  
**September 9, 2014**

*The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.*

**AGENDA**

**9:30 A.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A) Adoption of Agenda**
- B) Welcome New Members**
- C) Approval of Minutes of May 7, 2014**
- D) 9:35 a.m. APPEARANCE – Secretary Dave Ross and Assistant Deputy Secretary Tom Engels – DSPS Updates and Questions and Answers**
- E) Administrative Updates**
  - 1) Staff Updates
  - 2) Appointments/Reappointments/Confirmations
- F) Executive Order 61 – Discussion and Consideration**
- G) Review of Appraiser License Renewal Forms and Process**
  - 1) **APPEARANCE** – Jamie Adams, Department Renewal Unit Supervisor
- H) Wisconsin Appraiser Application and Continuing Education Requirements**
- I) Appraisal Management Company (AMC) Regulations**
- J) Disciplinary Matters**
- K) Education and Examination Matters**
  - 1) **APPEARANCE** – Peter Schramm, CE Specialist, Office of Education and Exams – Research Results of Continuing Education Audits and Out-of-State License Holders
- L) Legislative/Administrative Rule Matters:**
  - 1) Status of Statute and Administrative Rule Matters
  - 2) Mandatory Appraiser Licensing Legislation

- 3) Appraisal Management Company (AMC) Legislation
- 4) Background Checks

**M) Speaking Engagement(s), Travel, or Public Relation Request(s)**

- 1) AARO Fall 2014 Conference, October 17-20, 2014, Washington, DC

**N) Informational Items**

**O) Items Added After Preparation of Agenda:**

- 1) Introductions, Announcements and Recognition
- 2) Administrative Updates
- 3) Education and Examination Matters
- 4) Credentialing Matters
- 5) Practice Matters
- 6) Legislation/Administrative Rule Matters
- 7) Liaison Report(s)
- 8) Informational Item(s)
- 9) Disciplinary Matters
- 10) Presentations of Petition(s) for Summary Suspension
- 11) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
- 12) Presentation of Proposed Decisions
- 13) Presentation of Interim Order(s)
- 14) Petitions for Re-Hearing
- 15) Petitions for Assessments
- 16) Petitions to Vacate Order(s)
- 17) Petitions for Designation of Hearing Examiner
- 18) Requests for Disciplinary Proceeding Presentations
- 19) Motions
- 20) Petitions
- 21) Appearances from Requests Received or Renewed
- 22) Speaking Engagement(s), Travel, or Public Relation Request(s)

**P) Public Comments**

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.).**

**Q) Monitoring Matters (68-69)**

- 1) James Gargulak – Request for Full License
- 2) Felipe Maldonado – Request for Full License

**R) Presentation and/or Deliberation on Proposed Stipulations, Final Decisions and Orders by the Division of Legal Services and Compliance (DLSC):**

- 1) Melanie J. Horkman – 11 APP 044  
Case Advisor: Sharon Fiedler
- 2) Charles W. Teel, Sr. – 13 APP 106  
Case Advisor: Marla Britton
- 3) Clinton J. Acker – 14 APP 013  
Case Advisor: Lawrence Nicholson
- 4) Michael J. Hauser – 14 APP 016  
Case Advisor: Lawrence Nicholson
- 5) Howard B. Richter – 14 APP 023  
Case Advisor: Lawrence Nicholson
- 6) Henry P. Schneider – 14 APP 026  
Case Advisor: Lawrence Nicholson
- 7) Felipe J. Maldonado – 13 APP 028 and 14 APP 010  
Case Advisor: Sharon Fiedler

**S) Case Status Report**

**T) Case Closing(s)**

- 1) 13 APP 079
- 2) 14 APP 017

**U) Deliberation of Items Added After Preparation of the Agenda**

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) Disciplinary Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petition(s) for Summary Suspensions
- 7) Proposed Stipulations, Final Decisions and Orders
- 8) Administrative Warnings
- 9) Proposed Decisions
- 10) Matters Relating to Costs
- 11) Complaints
- 12) Case Closings
- 13) Case Status Report
- 14) Petition(s) for Extension of Time
- 15) Proposed Interim Orders
- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

**V) Consulting with Legal Counsel**

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

- W) Open Session Items Noticed Above not Completed in the Initial Open Session
- X) Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate
- Y) Ratification of Licenses and Certificates

**ADJOURNMENT**

\*\*\*\*\*

**MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.**

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer, 608-266-2112.