

Wisconsin Department of Safety and Professional Services  
Division of Policy Development  
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**Scott Walker, Governor**  
**Dave Ross, Secretary**

**DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES**  
**Room 121B, 1400 E. Washington Avenue, Madison**  
**Contact: Katie Paff (608) 261-4472**  
**April 20, 2015**  
**9:00 A.M.**

Public Hearing on Administrative Rule to amend SPS 50, 60 to 62, and 65 relating barbering and schools of barbering, cosmetology, aesthetics, electrology, and manicuring.

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ALL HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed in conjunction with hearings are approximate and depend on the length of discussion and testimony. In order to confirm a hearing or to request a complete copy of rules relating to this hearing, please call the listed contact person. All hearings are held at 1400 East Washington Avenue; Madison Wisconsin, unless otherwise noted. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer, 608-266-2112.

## **Notice of Hearing**

The Department of Safety and Professional Services announces that it will hold a public hearing on a permanent rule amend SPS 50, 60 to 62, and 65, relating barbering and schools of barbering, cosmetology, aesthetics, electrology, and manicuring.

### **Hearing Information**

Date: April 20, 2015

Time: 9:00 A.M.

Location: 1400 East Washington Avenue, Room 121B, Madison WI

### **Appearances at the Hearing and Submittal of Written Comments**

The rule may be reviewed at <http://dsps.wi.gov/Boards-Councils/Rulemaking/Public-Hearing-Comments/>.

Comments may be submitted to Katie Paff, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Policy Development, 1400 East Washington Avenue, Room 151, P.O. Box 8366, Madison, WI 53708-8935, or by email to Kathleen.Paff@wisconsin.gov. Comments must be received on or before the public hearing to be included in the record of rule-making proceedings.

### **Initial Regulatory Flexibility Analysis**

The proposed rule will not have an effect on small businesses, as defined under s. 227.114 (1).

### **Agency Small Business Regulatory Coordinator**

Eric Esser, Eric.Esser@wisconsin.gov, (608) 267-2435.

STATE OF WISCONSIN  
DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES

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IN THE MATTER OF RULEMAKING : PROPOSED ORDER OF THE  
PROCEEDINGS BEFORE THE : DEPARTMENT OF SAFETY AND  
DEPARTMENT OF SAFETY AND : PROFESSIONAL SERVICES  
PROFESSIONAL SERVICES : ADOPTING RULES  
: (CLEARINGHOUSE RULE )

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PROPOSED ORDER

An order of the Department of Safety and Professional Services to repeal SPS 61.02; to amend SPS 50.300, 50.310 (3) (b), 60.02 (1), 61.01, 61.04 (1) and (2), 61.06 (2) and Figure 61.06, 61.06 (4), 61.07, 65.02 (1) (Note), 65.03 (1), and Figure 65.03; to repeal and recreate SPS 50.310 Table, relating to barbering and schools of barbering, cosmetology, aesthetics, electrology, and manicuring.

Analysis prepared by the Department of Safety and Professional Services.

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ANALYSIS

**Statutes interpreted:**

Sections 440.08 (2) (a) 19., 440.08 (2) (a) 24k., and 454.26 (2), Stats.

**Statutory authority:**

Sections 227.11 (2) (a), 440.62 (3) (ag), 454.245, Stats.

**Explanation of agency authority:**

The Department of Safety and Professional Services (Department) is authorized by the legislature, pursuant to s. 227.11 (2) (a), Stats., to promulgate rules interpreting the provisions of any statute it enforces or administers. Section 440.62. (3) (ag), Stats., sets forth the requirements the Department must adhere to when issuing licenses to schools of barbering. Section 454.245, Stats., requires the Department to identify, by rule, the accrediting agencies it approves to accredit schools.

**Related statute or rule:**

Wisconsin Administrative Code Chapters Cos 1 to 11

**Plain language analysis:**

The proposed rule addresses changes prompted by the passage of recent legislation. 2011 Wisconsin Act 190 severed the Barbering and Cosmetology Examining Board and transferred the regulation of the practice of barbering to the Department of Safety and Professional Services. Act 190 added several new definitions to s. 440.60, Stats., which required updating s. SPS 60.02. 2013 Wisconsin Act 205 reduced the number of hours of practical training that an apprentice in barbering must acquire from 3,712 hours to 1,712 hours. This change required amending the syllabus for apprentice training experience set forth in s. 50.310 table. Lastly, 2013 Wisconsin Act 356 created a provision requiring the Department to identify, by rule, the accrediting agencies it approves to accredit barbering schools. This proposed rule also updates the renewal date for barbering and cosmetology schools.

**Summary of, and comparison with, existing or proposed federal regulation:**

None.

**Comparison with rules in adjacent states:**

**Illinois:** Licenses for barbers, barber teachers, and barber schools expire July 31<sup>st</sup> of each odd numbered year. Ill. Admin. Code tit. 68 § 1175.225. No apprenticeship requirements or accreditation standards were found.

**Iowa:** Licensed barbering schools in Iowa must renew on an annual basis. Iowa Code § 158.7 Iowa accepts Barbering schools required course of study consists of 2,100 hours of instruction. Iowa Code § 158.8. Apprenticeship hours earned in other states may be applied towards the required 2,100 hours course of study. 645 Iowa Admin. Code r. 23.15.

**Michigan:** Licenses for barbers, barber instructors, barbershops, and barber colleges are renewed on a 2-year cycle expiring on September 30<sup>th</sup>. A barber college's license is automatically revoked if there is a transfer of ownership or change of location. Mich. Comp. Laws § 339.1110. No apprenticeship requirements or accreditation standards were found.

**Minnesota:** Barbers, barber shops, barber instructors, and barber schools are registered in Minnesota. Minn. Stats. 154.01. Barber schools must renew their registration on an annual basis. Minn. R. 2100.5600. Minnesota registers apprentices; however the statutes and rules were silent as to apprentice training experience requirements.

**Summary of factual data and analytical methodologies:**

The methodology used for developing the proposed rule includes reviewing recent legislation 2011 Wisconsin Act 190, 2013 Wisconsin Act 205, and 2013 Wisconsin Act 356 and obtaining feedback from the Department's barbering advisory committee.

**Analysis and supporting documents used to determine effect on small business or in preparation of economic impact analysis:**

The rule was posted for a period of 14 days for public comment on the economic impact of the proposed rule, including how this proposed rule may affect businesses, local government units, and individuals and no comments were received.

**Fiscal Estimate and Economic Impact Analysis:**

The Fiscal Estimate and Economic Impact Analysis are attached.

**Effect on small business:**

These proposed rules do not have an economic impact on small businesses, as defined in s. 227.114 (1), Stats. The Department's Regulatory Review Coordinator may be contacted by email at Eric.Esser@wisconsin.gov, or by calling (608) 267-2435.

**Agency contact person:**

Katie Paff, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Policy Development, 1400 East Washington Avenue, Room 151, P.O. Box 8935, Madison, Wisconsin 53708; telephone 608-261-4472; email at Kathleen.Paff@wisconsin.gov.

**Place where comments are to be submitted and deadline for submission:**

Comments may be submitted to Katie Paff, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Policy Development, 1400 East Washington Avenue, Room 151, P.O. Box 8366, Madison, WI 53708-8935, or by email to Kathleen.Paff@wisconsin.gov. Comments must be received on or before the public hearing to be held on April 20, 2015 to be included in the record of rule-making proceedings.

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TEXT OF RULE

SECTION 1. SPS 50.110 (1m) is created to read:

**SPS 50.110 (1m)** "Apprentice" means a person who is learning the practice of barbering under s. 454.26, Stats.

SECTION 2. SPS 50.300 and 50.310 (3) (b) are amended to read:

**SPS 50.300 Licensure through school. (1) GENERAL.** Schools that provide instruction to students for a barber's or manager's license shall develop curricula for instruction which are based on the applicable syllabus approved by the department. A school may not

deviate from the hours listed for subjects in the appropriate syllabus included in this section. Schools shall be accredited by any of the following department approved accrediting agencies including the National Accrediting Commission of Career Arts & Sciences (NACCAS), the Accrediting Commission of Career Schools and Colleges (ACCSC), the Council on Occupational Education (COE), the National Interstate Council of State Boards of Cosmetology (NIC) and any other accrediting agency relating to barbering that is recognized by the U.S. Department of Education.

**SPS 50.310 (3)** (b) Each apprentice shall receive at least ~~3,712~~ 1,712 hours of training and experience in the practical services of barbering to qualify for the examination as a barber. Training and experience shall include the subjects and practical hours of training shown in Table 50.310.

SECTION 3. SPS 50.310 Table is repealed and recreated to read:

**Table 50.310  
Apprentice Training Experience**

	SUBJECTS	PRACTICAL HOURS
I.	Bacteriology, sterilization, and sanitation in the establishment.	70
II.	Haircutting, hair tapering (clipper cuts), razor cutting, hair styling, curling, thermal waving, finger-waving, roller setting, pin curl placement, blow-drying, shampoos, scalp and hair treatment, conditioning, reconditioning, hair analysis, and care of hairpieces, wigs, and wefts.	800
III.	Hair straightening, hair relaxing, thermal hair straightening, blowouts, permanents, hair coloring, tinting, bleaching (lightening), and chemistry.	250
IV.	Shaving, beard and mustache shaping, trimming, superfluous hair removal, waxing, men’s facial, and facial massages.	300
V.	General patron service and individual apprentice needs.	292
	<b>TOTAL PRACTICE HOURS</b>	<b>1,712</b>

SECTION 4. SPS 60.02 (1) is amended to read:

**SPS 60.02 (1)** "Aesthetician," "aesthetics," "~~apprentice,~~" "~~barbering and cosmetology,~~" "~~barber and cosmetologist,~~" "~~barber,~~" "~~barbering,~~" "~~barbering manager,~~" "~~cosmetologist,~~" "~~cosmetology,~~" "~~cosmetology manager,~~" "electrologist," "electrology," "establishment," "~~examining board,~~" "~~manager,~~" "manicuring," "manicurist," "practical instruction," "school," "specialty school," "student," "theoretical instruction," and "training hour" have the meanings given under s. 440.60, Stats.

SECTION 5. SPS 61.01 is amended to read:

**SPS 61.01 License period.** All licenses issued under ~~subch. V~~ subch. VI of ch. 440, Stats., shall ~~expire on July 1 unless renewed.~~ Licenses issued under ~~subch. V~~ of ch. 440,

~~Stats., may be renewed for a one-year period.~~ be renewed on or before April 1 of each odd-numbered year.

SECTION 6. SPS 61.02 is repealed.

SECTION 7. SPS 61.04 (1) and (2) are amended to read:

**SPS 61.04 (1)** Application for the renewal of the a license for a school or specialty school shall be filed on or before ~~May 31~~ April 1 of each odd-numbered year. The department shall grant or deny the application for license renewal within 45 business days following receipt of the application.

**(2)** A renewal application shall be filed together with the ~~fee~~ required fee ~~by s. SPS 61.02 (2)~~, and shall contain the following information:

SECTION 8. SPS 61.06 (2) and Figure 61.06 are amended to read:

**SPS 61.06 (2) AMOUNT OF BONDS.** The amount of the bond required shall not be less than reflected in ~~figure~~ table 61.06, and may be increased if the department determines that a larger bond is required to protect students of the school or specialty school, and their parents, guardians, and sponsors from risk of economic loss. A school which exceeds the enrollment upon which its bonding amount is based shall increase the amount of its bond accordingly. The increased bond shall be filed with the department within 30 days of the day the school first exceeds the enrollment on which its bonding amount is based.

**FIGURE ~~TABLE~~ 61.06**

Anticipated Enrollment	Amount of Surety Bond
0-50 Students or Enrollees	\$25,000
51-100 Students or Enrollees	\$40,000
Over 100 Students or Enrollees	\$50,000

SECTION 9. SPS 61.06 (4) and SPS 61.07 are amended to read:

**SPS 61.06 (4) CANCELLATION OF SURETY BOND.** A surety on a bond may be released from the bond on 90 days written notice to the secretary of the department. The secretary shall forthwith notify the school or specialty school named as principal on that bond that the school's or specialty school's license shall be suspended if satisfactory evidence of a replacement bond has not been presented within 15 business days of the date of the secretary's notice to the school or specialty school. A school or specialty school which has its license suspended under this subsection shall provide written notice of the suspension and the reason therefor together with the identifying information of the bond from which the surety has sought release to its students and enrollees within 5 days of the suspension, and shall thereupon cease all operations as a school or specialty school under ~~subch. V~~ subch. VI of ch. 440, Stats.

**SPS 61.07 Change of ownership.** Any change of ownership of a school or specialty school shall be reported to the department within 5 calendar days of the change of ownership, on the form provided by the department, and shall be accompanied by the required fee specified in s. SPS 61.02 (3) and the surety bond required by s. 440.62 (2) (a), Stats. The bond accompanying the change of ownership report shall be in the same form as, and in an amount at least equal to, the bond filed by the previous owners of the school or specialty school. The department shall immediately suspend the license of any school or specialty school for which a change of ownership is reported unless it is accompanied by a surety bond in the specified form and amount, naming the new owners as principals.

SECTION 10. 65.02 (1) (Note) is amended to read:

**SPS 65.02 (1) Note:** Certificates expire on ~~July 1~~ April 1 of odd-numbered years.

SECTION 11. SPS 65.03 (1) and Figure 65.03 are amended to read:

**SPS 65.03 (1)** The instructor training required by ss. 440.63 (3) (a) 3., 440.63 (3) (b) 2., 440.63 (3) (c) 2., and 440.63 (3) (d) 2., Stats., is satisfied by successful completion of a course approved by the department in accordance with the syllabus set forth in ~~Figure~~ Table 65.03. A person shall complete the 150 hours of training within 2 years of commencing the training.

**FIGURE-TABLE 65.03**  
INSTRUCTOR TRAINING COURSE SYLLABUS

1.	<b>Orientation</b> Goals, rules and review of curriculum	14 hours
2.	<b>Teaching Skills</b> Objectives, competencies, methods, lesson planning, teaching techniques of the practical laboratory, interpersonal relations, evaluation and grading principles	64 hours
3.	<b>Facilitating/Managing Skills</b> Classroom Management, communications, counseling, record keeping and safety/first aid	32 hours
4.	<b>Supervised Teaching (prerequisite: 1, 2 &amp; 3)</b> Practical applications on the clinic floor and basic skills of practical teaching techniques	40 hours
	<b>TOTAL TRAINING PROGRAM</b>	150 hours

SECTION 12. EFFECTIVE DATE. The rules adopted in this order shall take effect on the first day of the month following publication in the Wisconsin Administrative Register, pursuant to s. 227.22 (2) (intro.), Stats.

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(END OF TEXT OF RULE)  
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Dated \_\_\_\_\_

Agency \_\_\_\_\_

Secretary  
Department of Safety and  
Professional Services

## ADMINISTRATIVE RULES Fiscal Estimate & Economic Impact Analysis

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1. Type of Estimate and Analysis

Original    Updated    Corrected

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2. Administrative Rule Chapter, Title and Number

SPS 50, 60-65

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3. Subject

Relating to barbering and schools of barbering, cosmetology, aesthetics, electrology, and manicuring

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4. Fund Sources Affected

GPR    FED    PRO    PRS    SEG    SEG-S

5. Chapter 20, Stats. Appropriations Affected

6. Fiscal Effect of Implementing the Rule

No Fiscal Effect    Increase Existing Revenues    Increase Costs  
 Indeterminate    Decrease Existing Revenues    Could Absorb Within Agency's Budget  
 Decrease Cost

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7. The Rule Will Impact the Following (Check All That Apply)

State's Economy    Specific Businesses/Sectors  
 Local Government Units    Public Utility Rate Payers  
 Small Businesses **(if checked, complete Attachment A)**

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8. Would Implementation and Compliance Costs Be Greater Than \$20 million?

Yes    No

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9. Policy Problem Addressed by the Rule

The proposed rule addresses changes prompted by the passage of recent legislation. 2011 Wisconsin Act 190 severed the Barbering and Cosmetology Examining Board and transferred the regulation of the practice of barbering to the Department of Safety and Professional Services. Act 190 added several new definitions to s. 440.60, Stats., which required updating s. SPS 60.02. 2013 Wisconsin Act 205 reduced the number of hours of practical training that an apprentice in barbering must acquire from 3,712 hours to 1,712 hours. This change required amending the syllabus for apprentice training experience set forth in s. 50.310 table. Lastly, 2013 Wisconsin Act 356 created a provision requiring the Department to identify, by rule, the accrediting agencies it approves to accredit barbering schools. This proposed rule also updates the renewal date for barbering and cosmetology schools.

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10. Summary of the businesses, business sectors, associations representing business, local governmental units, and individuals that may be affected by the proposed rule that were contacted for comments.

This proposed rule was posted for a period of 14 days to solicit comments from the public. No businesses, business sectors, associations representing businesses, local governmental units, or individuals contacted the department about the proposed rule during that time period.

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11. Identify the local governmental units that participated in the development of this EIA.

None. This rule does not affect local government units.

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12. Summary of Rule's Economic and Fiscal Impact on Specific Businesses, Business Sectors, Public Utility Rate Payers, Local Governmental Units and the State's Economy as a Whole (Include Implementation and Compliance Costs Expected to be Incurred)

This rule will not have an economic or fiscal impact on specific businesses, business sectors, public utility rate payers, local government units, or the state's economy as a whole.

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## ADMINISTRATIVE RULES Fiscal Estimate & Economic Impact Analysis

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13. Benefits of Implementing the Rule and Alternative(s) to Implementing the Rule

The proposed rule will bring the administrative rules in line with the statutes that were amended by legislation. The alternative to implementing the proposed rule would be to keep the administrative rules in conflict with statutes.

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14. Long Range Implications of Implementing the Rule

Implementing the rule will provide for clearer, more consistent regulations for barbers and schools of barbering, cosmetology, aesthetics, electrology, and manicuring.

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15. Compare With Approaches Being Used by Federal Government

None

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16. Compare With Approaches Being Used by Neighboring States (Illinois, Iowa, Michigan and Minnesota)

Illinois: Licenses for barbers, barber teachers, and barber schools expire July 31st of each odd numbered year. Ill. Admin. Code tit. 68 § 1175.225. No apprenticeship requirements or accreditation standards were found.

Iowa: Licensed barbering schools in Iowa must renew on an annual basis. Iowa Code § 158.7 Iowa accepts Barbering schools required course of study consists of 2,100 hours of instruction. Iowa Code § 158.8. Apprenticeship hours earned in other states may be applied towards the required 2,100 hours course of study. 645 Iowa Admin. Code r. 23.15.

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17. Contact Name

Katie Paff

18. Contact Phone Number

(608) 261-4472

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This document can be made available in alternate formats to individuals with disabilities upon request.