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**CHIROPRACTIC EXAMINING BOARD**  
**Room 121C, 1400 East Washington Avenue, Madison**  
**Contact: Tom Ryan (608) 266-2112**  
**December 1, 2016**

*The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.*

**AGENDA**

**8:30 A.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A) Adoption of Agenda**
- B) Approval of Minutes of September 29, 2016**
- C) Administrative Updates**
  - 1) Department and Staff Updates
  - 2) Board Members – Term Expiration Dates
    - a) John Church – 07/01/2017
    - b) Jacob Curtis – 07/01/2020
    - c) Jeffrey King – 07/01/2019
    - d) Jeffrey Mackey – 07/01/2017
    - e) Juli McNeely – 07/01/2017
    - f) Patricia Schumacher – 07/01/2019
- D) Welcome New Members**
- E) Elections, Nominations, and Appointments**
- F) Legislation and Administrative Rule Matters – Discussion and Consideration**
  - 1) Revised Draft of Proposed Rules for Chir 4 and 10 Relating to Courses of Study for and Delegation to Chiropractic Technicians and Chiropractic Radiological Technicians
  - 2) Proposals for Revised Statement of Scope on Chir 1 to 13 Relating to Chiropractic Practice
  - 3) Update on Pending Legislation and Pending and Possible Rulemaking Projects
- G) Continuing Education Course Approval Process – Discussion and Consideration**
  - 1) **APPEARANCE:** Dale Kleven, Administrative Rule Coordinator and Peter Shramm, Continuing Education Specialist
- H) Federation of Chiropractic Licensing Boards (FCLB) Matters**
  - 1) Chiropractor and Chiropractor Technician Continuing Education Courses and Programs – Board Consideration

I) Speaking Engagement(s), Travel, or Public Relation Request(s)

J) Informational Items

**K) Future Agenda Items**

L) Items Added After Preparation of Agenda:

- 1) Introductions, Announcements and Recognition
- 2) Administrative Updates
- 3) Education and Examination Matters
- 4) Credentialing Matters
- 5) Practice Matters
- 6) Legislation/Administrative Rule Matters
- 7) Preceptor Approvals
- 8) Liaison Report(s)
- 9) Informational Item(s)
- 10) Disciplinary Matters
- 11) Presentations of Petition(s) for Summary Suspension
- 12) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
- 13) Presentation of Proposed Decisions
- 14) Presentation of Interim Order(s)
- 15) Petitions for Re-Hearing
- 16) Petitions for Assessments
- 17) Petitions to Vacate Order(s)
- 18) Petitions for Designation of Hearing Examiner
- 19) Requests for Disciplinary Proceeding Presentations
- 20) Motions
- 21) Petitions
- 22) Appearances from Requests Received or Renewed
- 23) Speaking Engagement(s), Travel, or Public Relation Request(s), and Reports

M) Public Comments

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.).**

**N) Continuing Education Waiver Request**

- 1) Karl Huebner, D.C.

**O) Deliberation on Division of Legal Services and Compliance (DLSC) Matters**

- 1) **Administrative Warning(s)**
  - a) 15 CHI 007 (G.F.H.)
- 2) **Proposed Stipulation(s), Final Decision(s) and Order(s)**
  - a) 14 CHI 022 and 15 CHI 001 – Margaret Mertens, D.C.
  - b) 15 CHI 025 – Benjamin Altmann, D.C.
- 3) **Case Closing(s)**
  - a) 16 CHI 020
- 4) **Monitoring**
  - a) Leo Bronston – Requesting to Modify, Rescind, or Un-Publish Order

**P) Deliberation on Credentialing Matters**

- 1) Lindsey Doede – Chiropractic Technician Application

**Q) Deliberation of Items Added After Preparation of the Agenda**

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) Disciplinary Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petition(s) for Summary Suspensions
- 7) Proposed Stipulations, Final Decisions and Orders
- 8) Administrative Warnings
- 9) Proposed Decisions
- 10) Matters Relating to Costs
- 11) Complaints
- 12) Case Closings
- 13) Case Status Report
- 14) Petition(s) for Extension of Time
- 15) Proposed Interim Orders
- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

**R) Consulting with Legal Counsel**

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

**S) Open Session Items Noticed Above not Completed in the Initial Open Session**

**T) Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate**

**U) Ratification of Licenses and Certificates**

**ADJOURNMENT**

The next scheduled meeting is January 26, 2017.

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer, 608-266-2112.