



REAL ESTATE APPRAISERS BOARD
Room 121A, 1400 East Washington Avenue, Madison
Contact: Tom Ryan (608) 266-2112
February 10, 2016

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

9:30 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A) Welcome New Members
- B) Adoption of Agenda**
- C) Approval of Minutes of November 11, 2015**
- D) Administrative Updates**
 - 1) Department and Staff Updates
 - 2) Appointments/Reappointments/Confirmations
 - 3) Board Members – Term Expiration Dates
 - a) Scott Brunner – 5/1/2016
 - b) Carl Clementi – 5/1/2016
 - c) Jennifer Coates – 5/1/2019
 - d) Thomas Kneesel – 5/1/2018
 - e) Steven Miner – 5/1/2019
 - f) Lawrence Nicholson – 5/1/2018
 - g) Henry Simon – 5/1/2009
 - 4) Other Items
- E) Nominations, Elections, and Appointments**
 - 1) Election of Officers
 - 2) Liaison Appointments and Delegation of Authority
 - a) Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor Document
- F) Legislative/Administrative Rule Matters**
 - 1) Status of Statute and Administrative Rule Matters
 - 2) Mandatory Appraiser Licensing Legislation

- 3) Appraisal Management Company (AMC) Legislation
 - a) AMC Final Rule
 - b) Excerpt From the Federal Code – Dodd Frank
- 4) Senate Bill 698, Relating to Various Changes to DSPS Related Licensing Statutes

G) Informational Items

- 1) White House Report on Occupational Licensing

H) Items Added After Preparation of Agenda:

- 1) Introductions, Announcements and Recognition
- 2) Nominations, Elections, and Appointments
- 3) Administrative Updates
- 4) Education and Examination Matters
- 5) Credentialing Matters
- 6) Practice Matters
- 7) Legislation/Administrative Rule Matters
- 8) Liaison Report(s)
- 9) Informational Item(s)
- 10) Disciplinary Matters
- 11) Presentations of Petition(s) for Summary Suspension
- 12) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
- 13) Presentation of Proposed Decisions
- 14) Presentation of Interim Order(s)
- 15) Petitions for Re-Hearing
- 16) Petitions for Assessments
- 17) Petitions to Vacate Order(s)
- 18) Petitions for Designation of Hearing Examiner
- 19) Requests for Disciplinary Proceeding Presentations
- 20) Motions
- 21) Petitions
- 22) Appearances from Requests Received or Renewed
- 23) Speaking Engagement(s), Travel, or Public Relation Request(s), and Reports

I) Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.).

J) 10:00 A.M. APPEARANCE: K.R.C. - Review of Administrative Warning (WARN00000395)(DLSC Case # 14 APP 053)

K) Deliberation on Division of Legal Services and Compliance (DLSC) Matters

- 1) **Administrative Warnings**
 - a) 14 APP 056 – W.O.W.
 - b) 14 APP 072 – J.A.B.
- 2) **Proposed Stipulations, Final Decisions and Orders**
 - a) 13 APP 091 and 13 APP 095 – Lynette C. Ketcham
 - b) 14 APP 006 – David W. Ihler
 - c) 14 APP 008 and 15 APP 016 – David E. Holzhauer
 - d) 14 APP 038 – Lee A. Hietpas
 - e) 14 APP 060 – Christopher L. Buchholtz
 - f) 14 APP 071 – Jacob D. Hoaglund
 - g) 15 APP 004 and 15 APP 030 – Dragan Radjenovic
 - h) 15 APP 005 – James A. Begg III
- 3) **Case Closings**
 - a) **14 APP 070 – M.T.F. – New Case Closure Options – Presentation – APPEARANCE – Sarah Norberg, DLSC Attorney Supervisor and Andrea Brauer, DLSC Attorney**
 - b) 15 APP 055 – M.Z.S.
 - c) 15 APP 061 – J.D.H.

L) Deliberation of Items Added After Preparation of the Agenda:

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) Disciplinary Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petition(s) for Summary Suspensions
- 7) Proposed Stipulations, Final Decisions and Orders
- 8) Administrative Warnings
- 9) Proposed Decisions
- 10) Matters Relating to Costs
- 11) Complaints
- 12) Case Closings
- 13) Case Status Report
- 14) Petition(s) for Extension of Time
- 15) Proposed Interim Orders
- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

M) Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

- N) Open Session Items Noticed Above not Completed in the Initial Open Session
- O) Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate
- P) Board Member Training Presentation**

ADJOURNMENT

The Next Scheduled Meeting is May 10, 2016.

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer, 608-266-2112.