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Scott Walker, Governor
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VIRTUAL TELECONFERENCE
REAL ESTATE APPRAISERS BOARD
Room 121C, 1400 East Washington Avenue, Madison
Contact: Tom Ryan (608) 266-2112
August 4, 2016

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

9:30 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

A) Welcome New Members

B) Adoption of Agenda

C) Approval of Minutes of May 5, 2016

D) Administrative Updates
1) Department and Staff Updates
2) Appointments/Reappointments/Confirmations
3) Board Members – Term Expiration Dates
   a) Scott Brunner – 5/1/2016
   b) Carl Clementi – 5/1/2016
   c) Jennifer Coates – 5/1/2019
   d) Thomas Kneesel – 5/1/2018
   e) Steven Miner – 5/1/2019
   f) Lawrence Nicholson – 5/1/2018
   g) Henry Simon – 5/1/2009
4) Other Items

E) Nominations, Elections, and Appointments

F) Report from Real Estate Appraisers Application Advisory Committee

G) Legislative/Administrative Rule Matters
1) Status of Statute and Administrative Rule Matters
2) Mandatory Appraiser Licensing Legislation
3) Appraisal Management Company (AMC) Legislation
   a) Appraisal Subcommittee (ASC) Notice of Proposed Rulemaking on AMC Registry Fees
   b) Appraiser News From Other States

H) Informational Items

I) Items Added After Preparation of Agenda:
1) Introductions, Announcements and Recognition
2) Nominations, Elections, and Appointments
3) Administrative Updates
4) Education and Examination Matters
5) Credentialing Matters
6) Practice Matters
7) Legislation/Administrative Rule Matters
8) Liaison Report(s)
9) Informational Item(s)
10) Disciplinary Matters
11) Presentations of Petition(s) for Summary Suspension
12) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
13) Presentation of Proposed Decisions
14) Presentation of Interim Order(s)
15) Petitions for Re-Hearing
16) Petitions for Assessments
17) Petitions to Vacate Order(s)
18) Petitions for Designation of Hearing Examiner
19) Requests for Disciplinary Proceeding Presentations
20) Motions
21) Petitions
22) Appearances from Requests Received or Renewed
23) Speaking Engagement(s), Travel, or Public Relation Request(s), and Reports

J) Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.).

K) Deliberation on Division of Legal Services and Compliance (DLSC) Matters
1) **Proposed Stipulations, Final Decisions and Orders**
a) 14 APP 039, 14 APP 064, and 14 APP 069 – Bill L. Schumacher
b) 15 APP 014 - Jeanna I. Fischbach
c) 15 APP 045 – Charles A. Hartung
d) 15 APP 052 – Joshua M. Briggs
e) 16 APP 014 – David B. Lockrem
f) 16 APP 016 – Cori Hutchison-Mateuffel
g) 16 APP 018 – John D. Martin
h) 16 APP 034 – Douglas X. Adams
2) **Case Closings**
a) 15 APP 044 (R.J.K.)
b) 16 APP 020 (T.R.)

3) **Monitoring**
   a) Mark Snoda – Requesting Full Licensure
   b) Willard Parr – Requesting Voluntary Surrender of License

L) Deliberation on Order(s) Fixing Costs in the Matter of Disciplinary Proceedings Against:
1) Kelly McNamara, Respondent (ORDER0004703) (DHA Case # SPS-16-0010)(DLSC Case # 15 APP 037)

M) Deliberation of Items Added After Preparation of the Agenda:
1) Education and Examination Matters
2) Credentialing Matters
3) Disciplinary Matters
4) Monitoring Matters
5) Professional Assistance Procedure (PAP) Matters
6) Petition(s) for Summary Suspensions
7) Proposed Stipulations, Final Decisions and Orders
8) Administrative Warnings
9) Proposed Decisions
10) Matters Relating to Costs
11) Complaints
12) Case Closings
13) Case Status Report
14) Petition(s) for Extension of Time
15) Proposed Interim Orders
16) Petitions for Assessments and Evaluations
17) Petitions to Vacate Orders
18) Remedial Education Cases
19) Motions
20) Petitions for Re-Hearing
21) Appearances from Requests Received or Renewed

N) Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

O) Open Session Items Noticed Above not Completed in the Initial Open Session

P) Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

ADJOURNMENT

The Next Scheduled Meeting is November 1, 2016.

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer, 608-266-2112.