



PROFESSIONAL COUNSELOR SECTION

MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING AND SOCIAL WORK EXAMINING BOARD

Room 121B, 1400 East Washington Avenue, Madison

Contact: Dan Williams (608) 266-2112

December 21, 2015

The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Section. A quorum of the MPSW Joint Board may be present.

AGENDA

8:30 A.M.

CALL TO ORDER – ROLL CALL – OPEN SESSION

- A. **Adoption of the Agenda**
- B. **Approval of the Minutes**
 - 1) August 11, 2015
 - 2) October 21, 2015
- C. **Administrative Matters – Discussion and Consideration**
 - 1) Staff Updates
 - 2) Board Member – Term Expiration Date
 - a. Allison Gordon – 7/1/2018
 - b. Melissa Gendreau – 7/1/2017 (*appointed, not yet confirmed*)
 - c. Charles Lindsey – 7/1/ 2016
 - d. PC Public Member – **Vacancy**
 - 3) Elections and Liaison Appointments
- D. **Legislative and Administrative Rule Matters – Discussion and Consideration**
 - 1) MPSW 10, 11, 12, 14 Relating to Licensure, Education, Exam, and Supervised Practice
 - 2) Update on Legislation and Pending or Possible Rulemaking Projects
- E. **American Association of State Counseling Boards (AASCB) Letter – Discussion and Consideration**
- F. **Professional Counselor Section Webpage Format – Discussion and Consideration**
- G. Informational Items

H. Discussion and Consideration of Items Received After Preparation of the Agenda:

- 1) Introductions, Announcements and Recognition
- 2) Administrative Updates
- 3) Education and Examination Matters
- 4) Credentialing Matters
- 5) Practice Matters
- 6) Legislation and Administrative Rule Matters
- 7) Liaison Reports
- 8) Informational Items
- 9) Disciplinary Matters
- 10) Presentations of Petitions for Summary Suspension
- 11) Presentation of Proposed Stipulations, Final Decisions and Orders
- 12) Presentation of Proposed Decisions
- 13) Petitions for Re-Hearing
- 14) Petitions for Assessments
- 15) Petitions to Vacate Orders
- 16) Petitions for Designation of Hearing Examiner
- 17) Requests for Disciplinary Proceeding Presentations
- 18) Petitions
- 19) Appearances from Requests Received or Renewed
- 20) Speaking Engagement(s), Travel, or Public Relation Request(s)

I. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

J. **Deliberation of Division of Legal Services and Compliance (DLSC) Matters**

- 1) Administrative Warnings
 - a. 15 CPC 018 (C.F.G.)
 - b. 15 CPC 026 (L.R.H.)
 - c. 15 CPC 028 (J.L.O.)
- 2) Proposed Stipulations, Final Decision and Orders
 - a. 14 CPC 013 (S.C.D.)
 - b. 14 CPC 039 (D.J.M.)
- 3) Case Closings

K. **Deliberation of Credentialing Matters**

- 1) Courtney Quast – Application Review

L. **Application Review(s)**

M. Deliberation of Items Added After Preparation of the Agenda

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) Division of Legal Services and Compliance (DLSC) Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petitions for Summary Suspensions
- 7) Proposed Stipulations, Final Decisions and Order
- 8) Administrative Warnings

- 9) Proposed Decisions
- 10) Matters Relating to Costs
- 11) Petitions for Extension of Time
- 12) Proposed Interim Orders
- 13) Petitions for Assessments and Evaluations
- 14) Petitions to Vacate Orders
- 15) Remedial Education Cases
- 16) Motions
- 17) Petitions for Re-Hearing
- 18) Appearances from Requests Received or Renewed

N. Consulting with Legal Counsel

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

Voting on Items Considered or Deliberated on in Closed Session, If Voting is Appropriate

ADJOURNMENT

The next scheduled meeting is April 18, 2016.

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer, 608-266-2112.