



COSMETOLOGY EXAMINING BOARD
Room 121A, 1400 East Washington Avenue, Madison
Contact: Brittany Lewin (608) 266-2112
June 23, 2016

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

9:30 AM

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda**
- B. Approval of Minutes:**
 - 1. April 4, 2016
- C. Administrative Matters**
 - 1. Board and Staff Updates
- D. Legislative and Administrative Rule Matters – Discussion and Consideration**
 - 1. Legislative Liaison Report
 - 2. Presentation on behalf of Representative Joel Kleefisch
 - 3. Update on Legislation and Pending and Possible Rulemaking Projects
- E. Office of Education and Examinations Update**
 - 1. Examination Vendor
- F. Speaking Engagements, Travel, or Public Relation Requests**
 - 1. National-Interstate Council of State Boards of Cosmetology (NIC) Annual Conference on October 1-3, 2016 in Tampa, FL
- G. Deliberation on Items Added After Preparation of Agenda:**
 - 1. Introductions, Announcements and Recognition
 - 2. Election of Board Officers
 - 3. Appointment of Board Liaison(s)
 - 4. Administrative Matters
 - 5. Education and Examination Matters
 - 6. Credentialing Matters
 - 7. Practice Matters
 - 8. Legislation/Administrative Rule Matters
 - 9. Liaison Reports
 - 10. Informational Items
 - 11. Disciplinary Matters
 - 12. Presentations of Petitions for Summary Suspension

13. Petitions for Designation of Hearing Examiner
14. Presentation of Proposed Stipulations, Final Decisions and Orders
15. Presentation of Proposed Final Decision and Orders
16. Presentation of Interim Orders
17. Petitions for Re-Hearing
18. Petitions for Assessments
19. Petitions to Vacate Orders
20. Request for Disciplinary Proceeding Presentations
21. Motions
22. Petitions
23. Appearances from Requests Received or Renewed
24. Speaking Engagements, Travel, or Public Relation Requests

H. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

I. Deliberation on Division of Legal Services and Compliance (DLSC) Matters

1. **Administrative Warnings**
 - a) 15 BAC 074 – D.E.N. & H.G.
2. **Proposed Stipulations, Final Decisions and Orders**
 - a) 14 BAC 069 – Cori L. Harris
 - b) 14 BAC 071 – Autumn R. Leibbrandt
 - c) 14 BAC 071 – Cassie L. Cordy
 - d) 14 BAC 074 – Brittany Trembl
 - e) 15 BAC 047 – Aileen X. Nguyen
 - f) 15 BAC 047 – Bich T. Kim
 - g) 15 BAC 047 – Elite Nails of Appleton, LLC
3. **Case Closures**
 - a) 14 BAC 071
 - b) 14 BAC 074
 - c) 15 BAC 016
 - d) 15 BAC 030
 - e) 15 BAC 061
 - f) 15 BAC 095
 - g) 15 BAC 122
 - h) 16 BAC 006
 - i) 16 BAC 039

J. Proposed Final Decisions and Orders In the Matter of Disciplinary Proceedings Against:

1. Terrance S. Byrd, and Fashion Impressions, Respondents, DHA Case No. SPS-16-0012/DLSC Case No. 13 BAC 152
2. Steve D. Duong, Respondent, DHA Case No. SPS-16-0006/DLSC Case No. 15 BAC 019
3. Patricia Helt, Respondent, DHA Case No. SPS-16-0007/DLSC Case No. 15 BAC 041

K. Deliberation of Items Added After Preparation of the Agenda

1. Education and Examination Matters
2. Credentialing Matters
3. Disciplinary Matters
4. Monitoring Matters
5. Professional Assistance Procedure (PAP) Matters
6. Petitions for Summary Suspension
7. Petitions for Designation of Hearing Examiner
8. Proposed Stipulations, Final Decision(s) and Order(s)
9. Administrative Warnings
10. Review of Administrative Warnings
11. Proposed Final Decisions and Orders
12. Orders Fixing Costs/Matters Related to Costs
13. Case Closings
14. Proposed Interim Orders
15. Petitions for Assessments and Evaluations
16. Petitions to Vacate Orders
17. Remedial Education Cases
18. Motions
19. Petitions for Re-hearings
20. Appearances from Requests Received or Renewed

L. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

ADJOURNMENT

NEXT MEETING: SEPTEMBER 19, 2016

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer, 608-266-2112.